



**Department of General Services
Procurement Division**

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Broadcast Date: October 7, 2022

Bulletin #: K-38-22

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

**RE: Certified Shorthand Reporters, Transcription and other Associated Services –
Master Service Agreement (MSA)**



This broadcast announces the Department of General Services, Procurement Division (DGS-PD), rebid effort to establish a new Master Service Agreement (MSA) for Certified Shorthand Reporters, Transcription, and other Associated Services as the current MSA is due to expire on November 30, 2022.

User Agencies who intend to continue procuring services via a DGS-PD MSA may elect to add time to existing agreements or establish new agreements prior to the current MSA expiration date to avoid any interruption in services while DGS-PD awards a new MSA.

The MSA User Instructions are available in Cal eProcure. Click on the agreement numbers below to access details. Reference User Instructions Section 3. H. Order Placement and Execution regarding information about order placement and agreement execution exceeding the MSA expiration date.

Agreement Number	Contractor Name
5179912-02	California Reporting, LLC
5179912-03	eScribers, LLC
5179912-05	Kennedy Court Reporters, Inc.

Agencies who elect to procure services outside the DGS-MSA are encouraged to use alternative acquisition methods.

If you have any questions regarding this notification, please contact:

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