



**Department of General Services  
Procurement Division**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)**

**RE: Revision to the State Contracting Manual, Volumes 2 and 3**

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This Broadcast Bulletin announces that both volumes 2 and 3 of the State Contracting Manual (SCM) have been revised as follows:

**SCM, Volume 2**

- Chapter 2
    - 2.B3.3 Outsourcing services ([rev 7/12](#))
    - 2.B3.13 State contracts for goods, loss leader ([rev 7/12](#))
    - 2.B3.14 Loss leader, excluded acquisitions ([rev 7/12](#))
    - 2.B3.17 Service contracts with Information Technology components ([rev 3/11](#)) ([rev 7/12](#))
    - 2.C6.0 General Use of the Purchase Estimate (STD. 66) ([rev 7/12](#))
    - 2.C6.1 STD. 66 Instructions ([rev 7/12](#))
    - 2.C6.2 Where to Send the STD. 66 ([rev 7/12](#))
    - 2.C6.3 Amendments ([rev 7/12](#))
  - Chapter 4
    - 4.B5.3 Solicitation requirements ([rev 7/12](#))
    - 4.C3.5 LTB contract Statement ([rev 7/12](#))
  - Chapter 6
    - 6.A1.4 Review process for CMAS non-IT services exceeding \$50,000 ([rev 7/12](#))
    - 6.A2.11 Service Contract Information Technology Certification ([added 7/11](#)) ([deleted 7/12](#))
    - 6.B2.7 CMAS requirement ([rev 7/12](#))
    - 6.C1.7 Purchase document ([rev 7/12](#))
  - Chapter 12
    - 12.A4.0 Loss leader omission and annual reporting requirement ([deleted 7/12](#))
    - 12.A4.1 Due dates ([deleted 7/12](#))
    - 12.A4.2 Do not report no activity ([deleted 7/12](#))
    - 12.B1.5 STD. 810S SB/DVBE Option and DVBE Incentive ([rev 7/12](#))
    - 12.B6.0 Calendar of reports ([rev 7/12](#))
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### **SCM, Volume 3**

- Chapter 2
  - 2.B4.3 Contracted services ([rev 7/12](#))
  - 2.B4.10 State contracts for IT goods and/or services, loss leader ([rev 7/12](#))
  - 2.B4.11 Excluded acquisitions, loss leader ([rev 7/12](#))
  - 2.B7.0 Requirements ([rev 7/12](#))
  - 2.C3.3 Technology Agency's technology letters ([rev 7/12](#))
- Chapter 4
  - 4.B7.1 Using the SB/DVBE Option ([rev 7/12](#))
  - 4.C3.4 LTB Statement ([rev 7/12](#))
- Chapter 6
  - 6.D1.8 Purchase documents ([rev 7/12](#))
- Chapter 12
  - 12.A4.0 Omission and annual reporting requirement ([deleted 7/12](#))
  - 12.A4.1 Due dates ([deleted 7/12](#))
  - 12.A4.2 Do not report no activity ([deleted 7/12](#))
  - 12.B1.5 STD. 810S SB/DVBE Option and DVBE Incentive ([rev 7/12](#))
  - 12.B6.0 Calendar of reports ([rev 6/11](#)) ([rev 7/12](#))

If you have any questions regarding this notification, please contact:

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