

November 9, 2023

**Dear State Bidders, Vendors/Suppliers, and Certified SB/DVBES:**

On January 1, 2023, Assembly Bill (AB) 2019 Petrie-Norris, Chapter 730, Statutes of 2022) was passed and chaptered into law thereby establishing the requirement for the Department of General Services, Office of Small Business to provide an option for businesses registered in Cal eProcure, including Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) certification applicants and certified firms, to voluntarily self-identify as being at least 51% owned by and whose management and daily operations are controlled by one or more individuals who identify by ethnicity, race, gender identity, LGBTQ, and/or disability.

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As required by Executive Order N-16-22 and AB 2019 as part of the States commitment to support diversity, equity and inclusion in state procurement, new FISCAL functionality has been implemented to capture and display in Cal eProcure voluntary diversity information self-reported by state suppliers including SBs and DVBEs.

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**What has changed?** As of October 1, 2023, SB and DVBE certification applicants and certified firms can voluntarily disclose other diversity certifications such as Disadvantaged Business Enterprise (DBE), Small Business Administration (SBA) 8(a), Minority Business Enterprises (MBE), Woman Business Enterprises (WBE), Lesbian, Gay, Bisexual, Transgender Business Enterprises (LGBTBE), and other non-State certifications.

**Why is the state collecting the data?** The purpose of the voluntary data collection is to improve the state's outreach and certification of small, diverse, and disabled veteran-owned businesses and provide insight into the cities, counties, communities, and industries where better support is needed to inform targeted outreach and certification strategies in state contracting. More than 200 state departments as well as 42 [reciprocity partners](#) (e.g., local governments, transportation agencies, public utilities, water and school districts) that accept the state SB and DVBE certifications can use the voluntary data to develop new strategies to improve opportunities for your business and build a more vibrant California economy for all.

**How do I enter my voluntary data in Cal eProcure?** To voluntarily provide information that your business possesses other diversity certifications: Log into your account at [CaleProcure.ca.gov](https://CaleProcure.ca.gov), click on the "Manage Diversity Information" button under the "My Account" section, then select and save the diversity options displayed on the page.

**Disclaimer:** *In compliance with the California Constitution, Article 1, Section 3, diversity information shall not be used to discriminate or grant a preference in state contracting. By voluntarily providing the information, you agree and authorize the state to display this information in your public certification profile.*

**Questions?** For general questions, please visit the FAQs on <https://www.dgs.ca.gov/PD-Supplier-Diversity-Program> under *Diversity Data on Cal eProcure* or email [SupplierDiversity@dgs.ca.gov](mailto:SupplierDiversity@dgs.ca.gov).

Certified SB and DVBE businesses that have technical questions while selecting their diversity certifications and demographic information can email [OSDSHelp@dgs.ca.gov](mailto:OSDSHelp@dgs.ca.gov).

**Thank you for your support!**