OAH SCHEDULING GUIDE

PREHEARING CONFERENCES

Only held on Mondays and Fridays at the following times:

- 10:00 AM to 12:00 PM. This time slot is not available for the first Monday of the month.
- 1:00 PM to 3:00 PM
- 3:00 PM to 5:00 PM

HEARINGS

For non-expedited cases, hearings with any local education agency other than LAUSD, hearings are held on Tuesdays, Wednesdays, and Thursdays. The following scheduling rules apply:

- The first day of hearings will begin at 9:30 AM; all other days will begin at 9:00 AM unless the Administrative Law Judge sets a different time.
- All hearings will be scheduled for three days, unless there is a holiday during that week.
- The first day of the hearing will be on Tuesdays unless Monday of that week is a holiday. If the Monday is a holiday, then the first day of the hearing will be on Wednesday. For example, if the hearing is supposed to start the week of Memorial Day, Monday May 27, 2019, then the first day of the hearing will be on Wednesday May 29, 2019, beginning at 9:30 AM, the second day of the hearing will be Thursday May 30 at 9:00 AM. If the holiday falls on a Tuesday the hearing will be scheduled for Wednesday at 1:30 PM and Thursday at 9:00 AM.
- All hearing days will end at 4:30 PM unless the Administrative Law Judge makes sets a different time.

Non-expedited hearings with LAUSD as one of the parties have the same scheduling rules as explained above, but they will begin on Monday at 1:30 PM, the second day of the hearing will be Tuesday beginning at 9:00 AM, and the third day of the hearing will
be Wednesday beginning at 9:00 AM. No hearings will be held on the first Monday of the month. If the Monday is a holiday, then the first day of the LAUSD hearing will be Wednesday beginning at 9:30 PM.

**MEDIATIONS**

For mediations with any local education agency other than LAUSD, mediations are held on any weekday that is not a holiday. All mediations begin at 9:30 AM and are expected to continue until 4:30 PM.

Mediations with LAUSD as one of the parties are held on any weekday that is not holiday. LAUSD mediations are half-day mediations and will begin at either 9:00 AM or 1:30 PM. If the mediation begins at 9:00 AM it is expected to end at 12:30 PM. If the mediation begins at 1:30 PM it is expected to continue until 5:00 PM.