

OFFICE OF ADMINISTRATIVE HEARINGS
SPECIAL EDUCATION DIVISION
ADVISORY COMMITTEE

JUNE 16, 2023

10:00 AM – 1:00 PM

OFFICE OF ADMINISTRATIVE HEARINGS
MEETING LOCATIONS

This meeting will be held virtually. All members will be sent an email with a link to attend the meeting. All members of the public wishing to attend may do so by following this link:

<https://oah-dgs-ca-gov.zoomgov.com/j/1604517850>

Public comment can be provided verbally or in writing during the Advisory Committee Meeting. Please review the information below on how to participate in a Zoom Webinar, including how to provide verbal comments. To provide public comment in writing, please email to SEACComments@dgs.ca.gov prior to and during the meeting.

The upcoming Advisory Committee meeting will be held via Zoom Webinar. If you would like more information on attending Zoom Webinars, please visit the [Zoom Attending Webinars Support](#) webpage, or you can enter the following URL into your browser: <https://support.zoom.us/hc/en-us/sections/4415032875789-Attending-Webinars>.

MISSION

The Advisory Committee is a committee composed of parents, attorneys, advocates, school employees and other stakeholders, the majority of whom are parents and advocates or attorneys for parents. The Advisory Committee provides non-binding recommendations regarding revisions to OAH's website, forms, documents, procedures, and policies, as provided within the regulatory mandate establishing the Advisory Committee.

AGENDA

1. Welcome and Introduction
2. Explanation of meeting format
 - a. Zoom Webinar
 - b. Interpretation Feature
 - c. Recording of Meeting
 - d. Public Comment
3. Overview of the Advisory Committee meeting process
4. Introduction of Committee Members
5. Introduction of Interpreters
6. Introduction of OAH Staff in attendance
7. Introduction of New OAH Staff since the last meeting
8. The Next Application Period for New Members
9. Expectations of Members
10. Open Meeting Act
11. Selection of Chair for Northern & Southern/Agenda Collector for the October 2023 Meeting

12. The Office of Administrative Hearings [responses to the October 2022 and December 2022 \(Continuation\) meeting recommendations](https://www.dgs.ca.gov/OAH/Case-Types/Special-Education/Services/Page-Content/Special-Education-Services-List-Folder/Advisory-Committee) can be located on the Office of Administrative Hearings website at <https://www.dgs.ca.gov/OAH/Case-Types/Special-Education/Services/Page-Content/Special-Education-Services-List-Folder/Advisory-Committee>.
13. Report by OAH as to timing of late mediation cancellations.
14. Recommend that OAH provide the criteria it uses to decide a “representative sample” of orders for the most filed motions, and what “orders that OAH deems of sufficient importance to post”. (Submitted by Southern California Committee Member Grosner)
15. Recommendation that OAH add orders/decisions to its public database in which sanctions against counsel were imposed by the Administrative Law Judge. (Submitted by Northern CA Committee Member Shaw)
16. Recommendation that OAH allow the public to observe live those videoconference hearings that the parents ask to be a public hearing. (Submitted by Southern California Committee Member Grosner and Northern California Member Shaw)
17. Recommendation that OAH communicate in writing (provide written documents/notification) with parents who do not chose to sign up for the e-filing system. (Submitted by Southern California Committee Member Grosner)
18. Recommendation that OAH reinstate the practice of automatically setting Mediation dates in the scheduling orders. (Submitted by Southern California Committee Member Grosner)
19. Recommendation that OAH reinstate the process of providing mediation and due process participants with evaluation forms after a mediation or due process hearing. (Submitted by Northern CA Committee Member Shaw)

20. Recommendation that OAH create a policy and procedures that addresses the need for attorney/participant accommodations with respect to accessing due process hearings so that parties know in advance of the hearing the name of the agency providing the service and OAH convene pre-hearing conference to ensure the technology and/or interpreting services are adequate and functional. (Submitted by Northern CA Committee Member Shaw)
21. Recommendation that OAH post on its website the entities it contracts with to provide interpreting services. (Submitted by Northern CA Committee Member Shaw)
22. Upon stipulation of the parties to a due process hearing, the OAH will provide an in-person mediation or due process hearing. To address calendaring issues, the stipulation must be filed 15 days prior to the mediation or due process hearing. (Submitted by Northern CA Committee Member Shaw)
23. With respect to ALJ trainings, recommendation that OAH shall coordinate with representatives from the parent community, school districts, student attorneys, and school district attorneys to present on pertinent and important topics related to special education, and post on its website the dates of the training, the topics, and who is presenting. (Submitted by Northern CA Committee Member Shaw)
24. Public Comments: Time is set aside for individuals desiring to speak on any topic not otherwise on the agenda. In all cases, the presiding officer reserves the right to impose time limits.
25. Adjournment.

REASONABLE ACCOMMODATION FOR ANY INDIVIDUAL WITH A DISABILITY

Pursuant to the *Rehabilitation Act of 1973* and the *Americans with Disabilities Act of 1990*, any individual with a disability who requires reasonable accommodation to attend or participate in this meeting may request assistance by contacting SE Operations at (916) 263-0880 or OAHSEOps@dgs.ca.gov.

If you have any questions about the meeting, please contact SE Operations at OAHSEOps@dgs.ca.gov.