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Douglas Wiele – Vice-Chair
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MEMBERS of the COMMISSION

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Jim Frazier – Assembly Member
Chester “Chet” Widom, State Architect
Attorney General Xavier Becerra by
Anthony Seferian

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Angela Jemmott – Executive Director

**MEETING NOTICE AND AGENDA
CALIFORNIA COMMISSION ON DISABILITY ACCESS**

RESEARCH COMMITTEE

CCDA wants to provide the highest level of accessibility for all meetings.
We encourage you to look at the detailed information starting on page 4.

February 28, 2018

3:00 PM – 4:30 PM

(The end time is an estimate. The meeting may conclude earlier.)

**TELECONFERENCE # 1-866-770-5886
PARTICIPANT PASSCODE 19311577**

[Live Captioning](#)

<https://global.gotomeeting.com/join/244842589>

Meeting Site Location(s)

DEPARTMENT OF REHABILITATION
721 CAPITOL MALL
ROOM 244 (2ND FLOOR)
SACRAMENTO, CA 95814

WESTFIELD CORPORATION
2049 CENTURY PARK EAST, 41ST FLOOR, LOS ANGELES, CA 90067
(MUST ASK FOR LAURIE COHEN YOO)

THE LAW OFFICE OF PAUL L. REIN
200 LAKESIDE DRIVE, SUITE A
OAKLAND, CA 94612
(MUST ASK FOR CELIA MCGUINNESS)

LIGHTHOUSE FOR THE BLIND AND VISUALLY IMPAIRED
1155 MARKET STREET, 10TH FLOOR, SAN FRANCISCO, CA 94103
(MUST ASK FOR CHRISTOPHER DOWNEY)

Notice is hereby given that the California Commission on Disability Access (CCDA) Committee will hear, discuss, deliberate and/or take an action upon the following items listed in this notice. The public is invited to attend and provide their input or comments.

ITEMS:

- 1) **Call to Order/ Roll Call**
- 2) **Approval of Meeting Minutes (October 18, 2017) – Action Item**
- 3) **Comments from the Public on Issues not on this Agenda** – The Committee will receive comments from the public at this time on matters not on the agenda. Matters raised at this time may be briefly discussed by the Committee and/or placed on a subsequent agenda.
- 4) **Intake Form Format Template – Update and Discussion Item**
- 5) **Internal Enterprise Technology Solutions Database Automation/Scanning Projects – Update and Discussion Item**
 - a) Guest Presenters: William Forbes, Staff Information Systems Analyst
- 6) **2017 CCDA Annual Data Report – Update and Discussion Item**
 - a) Appendix A: Federal/State Complaints and Prelitigation Letters Intake

- b) Appendix B: Federal/State Complaints and Prelitigation letters Received by Category
- c) Appendix C: ADA Violation Code List
- d) Appendix D: Attorneys and Plaintiffs Submissions
- e) Appendix E: 2017 Top 10 Violations
- f) Appendix F: Complaints/Prelitigation Letters by Place of Public Accommodation
- g) Appendix G: Zip Code Location
- h) Appendix H: Case Resolutions

7) **Title II (Educational Entities)** – Update and Discussion Item

- a) Senate Bill 1406 requirements for reporting
- b) Examples of Education Entities 2017 Complaints (Title II vs. Title III)

8) **Future Agenda Items** – The Committee may discuss and set for action on future agendas, procedural and substantive items relating to the checklist project

9) **Adjourn**

The Committee meeting is operating under the requirements of the Bagley-Keene Open Meeting Act set forth in Government Code § 11120-11132. The Act generally requires the Committee to publicly notice their meetings, prepare agendas, accept public testimony, and conduct their meeting in public unless specifically authorized by the Act to meet in closed session.

- ❖ Meetings are subject to cancellation; agenda items are subject to removal or items may be taken out of order.
- ❖ The Commission meets under the authority of Government Code (GC) §14985.
- ❖ The Commission may hold a closed session on pending or proposed litigation involving the Commission [GC §11126(e)] and personnel matters and performance review relating to the Commission [GC §11126(a)]
- ❖ The meeting facilities and restrooms are accessible to individuals with disabilities.
- ❖ Each CCDA Committee meeting will provide a teleconference line, large print agendas, and captioning.
- ❖ Requests for accommodations for individuals with disabilities (sign-language interpreter, assistive listening device, Braille, or any other accommodation needed by an individual) should be made to the Commission office no later than 10 (ten) working days prior to the day of the meeting.
- ❖ Technical difficulties with equipment experienced prior to or during the meeting preventing or inhibiting accessibility accommodation is not cause for not holding or for terminating the scheduled meeting.
- ❖ If Paratransit services are needed, they may be contacted at (916) 429-2744, TDD (916) 429-2568 in Sacramento. [Sacramento Regional Transit](http://www.sacrt.com) (www.sacrt.com) has public transit available the day of the meeting. For alternate routes contact Sacramento Regional Transit at (916) 321-BUSS (2877); for hearing impaired (916) 483-HEAR (4327).
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- ❖ For the latest information on meeting status, check the [California Commission on Disability Access](http://www.cdda.ca.gov/) (http://www.cdda.ca.gov/)
- ❖ Questions regarding this notice and agenda may be directed to CCDA at cdda@cdda.ca.gov or (916) 319-9974 or mail to: 721 Capitol Mall, Suite 250, Sacramento, California 95814.