

SAM Revision Summary

MARCH 2024

Department of Finance:

Section #	Description (Change/Add/Delete)	Summary of Change
8041	CHANGE: Checks	<ul style="list-style-type: none">• Minor language and content updates.
8041.1	CHANGE: Examination of Paid Checks for Alteration or Forgery	<ul style="list-style-type: none">• Minor language and content updates.
8041.2	CHANGE: Delivery of Checks	<ul style="list-style-type: none">• Minor language and content updates.
8070	CHANGE: Cash Overages and Shortages	<ul style="list-style-type: none">• Incorporated content from Sections 8071 and 8072• Minor language and content updates
8070.1	ADD: Counterfeit Currency	<ul style="list-style-type: none">• Renumbered from 8072.1
8071	DELETE: Overages	<ul style="list-style-type: none">• Incorporated content from Sections 8070
8072	DELETE: Shortages	<ul style="list-style-type: none">• Incorporated content from Sections 8070 and 8150.2
8072.1	DELETE: Counterfeit Currency	<ul style="list-style-type: none">• Renumbered to 8070.1
8422.19	CHANGE: Annual Information Returns – Reportable Payments	<ul style="list-style-type: none">• Vendor Management Group (VMG) renamed to Supplier Management and Reporting Team (SMaRT).• Minor language and content updates.

Department of General Services:

Section #	Description (Change/Add/Delete)	Summary of Change
4108.1	DELETE: General Services Charge Card	<ul style="list-style-type: none">• Delete entire section to reflect current DGS payment contracts.

4117	CHANGE: Statewide Travel Program	<ul style="list-style-type: none"> • Change language to reflect directives related to Management Memo 14-03.
4117.1	CHANGE: Airlines	<ul style="list-style-type: none"> • Change language to reflect directives related to Management Memo 21-07 and DGS Airline Contracts.
4117.2	CHANGE: Car Rentals	<ul style="list-style-type: none"> • Change language to reflect directives related to Management Memo 14-03 and DGS Commercial Car Rental contract.
4117.3	ADD: Lodging	<ul style="list-style-type: none"> • Change language to reflect directives related to Management Memo 14-03.
4117.4	CHANGE: Travel Agencies	<ul style="list-style-type: none"> • [formerly 4117.3] Change language to reflect directives related to Management Memo 14-03 and DGS Travel Management Services agreement.
4117.5	CHANGE: Travel Payment Services and Virtual Payments (New Title)	<ul style="list-style-type: none"> • [formerly 4117.4] Change language to reflect directives related to Management Memo 14-03 and DGS Travel Payment Services agreement.
4117.6	CHANGE: Payment Process for Meeting, Conference, and Event Related Expenses	<ul style="list-style-type: none"> • [formerly 4117.5] Change language to reflect directives related to Management Memo 14-03 and DGS Travel Management Services agreement.

Department of Technology:

Section #	Description (Change/Add/Delete)	Summary of Change
4819.2	CHANGE: Definitions	<ul style="list-style-type: none"> • Added the following new definitions: <ul style="list-style-type: none"> ○ Algorithm ○ Artificial Intelligence ○ Automated Decision System ○ Automation ○ Chatbot ○ Consequential Decisions ○ Generative Artificial Intelligence ○ Large Language Model ○ Machine Learning
4986	ADD: Artificial Intelligence Introduction	<ul style="list-style-type: none"> • New SAM section