SAMPLE of Completed Form 22

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES

| PUBLIC WORKS PROJECT AUTHORIZATION AND TRANSFER REQUEST | | | | |
|---|----|--|--|--|
| DGS-RESD FORM | 22 | | | |

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|-----------------------------|--|
| PCBU NUMBER | AGREEMENT ID NUMBER |
| 7760J | 185022 -A-22 |
| PCBU NAME | AMENDMENT NUMBER |
| Architectural & Engineering | |
| PROJECT ID | DATE |
| DGS00000142016 | 5-Nov-18 |

The Department of General Services is hereby authorized to proceed with the following project. Pursuant with section 14957, et.seq. of the Government Code. The State Controller is hereby notified of funds needed for the described project. Transfer of funds to he Architecure Revolving Fund is to be processed when payment of expenditure is presented.

DESCRIPTION OF PROJECT SAN JOSE REGIONAL OFFICE EXPANSION CALIFORNIA HIGH SPEED RAIL AUTHORITY SAN JOSE, CALIFORNIA

This document will be used to **transfer** funds to the Architectural Revolving Fund (ARF) for the **Construction** phase for the above referenced project.

These funds will be used for the Design and Costruction of a new office space for the California High Speed Rail Authority in San Jose, CA. The funds will allow the Department of General Services, Real Estate Services Division, Project Management and Development Branch to complete tenant improvements, including space planning, design and the purchase of modular furniture and any other expense related to the completion of this project.

TOTAL ESTIMATED PROJECT COST: \$498,763.00.

Originating Office: AMB-Portfolio Management Funding Purpose: Tenant Improvement

PROJECT DIRECTOR Bradley Tress 916-375-4135 PRIOR TRANSFERS TO DATE **TOTAL ESTIMATED PROJECT COST AMOUNT TO BE TRANSFERRED** FORM \$0.00 \$498,763.00 22 \$11,922.00 **SIGNATURE** TITLE Manager signs here. Jim Martone, Chief, AMB **SPACE BELOW FOR CLIENT AGENCY USE** SOURCE OF FUNDS **AGENCY APPROPRIATION** CHP/YR ITEM 7760-001-0666 Other (specify): General Fund 29/2018 Program: Reporting Structure: Account: Alt Account: CLIENT AGENCY CERTIFICATION hereby certify upon my own personal knowledge that the budget funds are available for this encumberance. SIGNATURE (Agency Budget Officer) TITLE PHONE NO. DATE (916) 376-5145 Budget Analyst **SIGNATURE** (Authorized Agency Signature) TITLE PHONE NO. DATE (916) 376-1816 Chief, Asset Management Branch **DEPARTMENT OF FINANCE APPROVAL EXECUTIVE ORDER NO.: FUND SHIFT** FROM: TO: SIGNATURE TITLE DATE DOF signs and dates here or exemption text. This document is exempt from review and approval by the Department of Finance pursuant to Government Code Section 14612(c). FORM 220 ONLY TRANSFER REQUEST (COA USE ONLY) AMOUNT TO BE The State Controller is hereby requested to transfer these funds to the ARF in accordance with Chapter 6, Statutes of 1987, transfer cash to cover expenditure for: TRANSFERRED: FOR CONTROLLER'S USE ONLY SCO ACCOUNT NUMBER REVERSION DATE (Appropriation Account No.) Bond Loan Proceeds/Upfront Bond Sale Proceeds Sub-Cash Account No. (Cash Reimbursement Account No.) DISTRIBUTION: 1: Original-Controller 2: RESD-PMDB 4: DOF 3: Agency 5: DGS Accounting Accounting Z-1, 707 3rd St., 4th Flr Z-1, 707 3rd St., 10th Floor

Client Agency signs and dates here.