



PURCHASING AUTHORITY ROUND TABLE (PART)

BYLAWS

The Purchasing Authority Round Table (PART) is a consortium of purchasing officials appointed by the respective Agency Secretaries to promote open communication with DGS/PD to explore recommendations for improving current procurement policies and processes.

The Deputy Director, Procurement Division is the sponsor of PART and approves the Objective and Action Plans of the PART consortium.

PART participants agree to abide by the following:

- Be on time
- Come prepared and read the pre-meeting materials
- Consistent meeting attendance or send an alternate representative
- Engage – Participate - Be fully present
- Keep an open mind to the ideas of others
- Listen
- Treat others with dignity and respect
- The speaker has the floor; avoid side conversations
- Avoid interrupting
- Make decisions based on the data presented
- Follow through on assignments
- Honor the sensitive nature of open and frank discussions
- Members will respect the confidential nature of draft documents, preliminary discussions, and other sensitive matters
- Have fun, but give matters the respect and attention deserved.