

# Department of General Services Procurement Division

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**TO: Purchasing Authority Contacts (PACs)** 

**Procurement and Contracting Officers (PCOs)** 

RE: NEW - eMarketplace - Procurement Tool and Shopping Experience

Purpose

Department of General Services, Procurement Division (DGS-PD) is pleased to announce the California eMarketplace tool: a modern, statewide, on-line procurement platform enhancing the shopping experience for state procurement buyers.

Background

eMarketplace enhances DGS-PD's statewide Leveraged Procurement Agreements (LPAs) shopping experience with efficient search functionality and seamless integration into current statewide procurement systems. eMarketplace is not replacing CaleProcure. Policies and procedures in State Contracting Manual (SCM) Vol. 2, <a href="Chapter 16">Chapter 16</a>, provide directions on how to execute contracts under the LPA program.

The eMarketplace project is a two-phased approach.

### Phase 1 - Search Functionality

Launching in November 2025, eMarketplace search functionality allows the public to search for goods and services on LPAs to the line-item level, by location, keyword, UNSPSC, or contract ID, expanding ease and accessibility beyond the existing CaleProcure price worksheets. While all current CaleProcure functionality remains in full effect, this option provides an additional tool that simplifies the search for contracted goods and services.

### Phase 2 - FI\$Cal Integration

In 2026, DGS-PD will launch a complete eMarketplace integration with FI\$Cal. From search through procurement, eMarketplace will provide expanded accessibility and simplicity to the LPA procurement process. LPA goods and services will be able to be searched, quoted and procured by state entities, directly through the requisition process.

Procedure/Process Effective immediately, eMarketplace search functionality is available to state buyers and the public by clicking the link below:

# DGS eMarketplace

Frequently Asked Questions (FAQs) and a brief training video on how to use the public search are located on the DGS eMarketplace project website.

## Questions

Please contact the DGS-PD eProcurement team with any questions via email: eprocure@dgs.ca.gov