



**Department of General Services  
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605  
(916) 375-4400 (800) 559-5529

**Broadcast Date: June 5, 2025**

**Bulletin #: E-03-25**

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**TO: Purchasing Authority Contacts  
Procurement and Contracting Officers  
Small Business/Disabled Veteran Business Enterprise  
Advocates**

**RE: Small Business and Disabled Veteran Business Enterprise Participation in  
State Contracting Best Practices - Webinar**

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The California Department of General Services (DGS) Procurement Division's (PD's) Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) is offering a best practices webinar on Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) participation in state contracting for departments that missed one or both of their SB and DVBE participation goals in fiscal year 2023-24. This webinar will provide procurement management and staff with a variety of contracting strategies and best practices to increase SB and DVBE participation and will include a section specifically tailored to best practices for small departments.

**When will it be held:**

- July 16, 2025, from 9 a.m. – 12 p.m. (PST).

**Who should attend:**

- Purchasing Authority Contacts (PACs)
- Procurement and Contracting Officers (PCOs)
- SB and DVBE Advocates

**Where will it be held:**

This session will be held live via Microsoft Teams.

**What will be covered:**

- Statewide Advocacy Support Program
- DVBE Program
- Importance of SB/DVBE First Policy, SB/DVBE Option
- SB and DVBE Emergency Registry
- Leveraged Procurement Agreements
- Overview of state procurement dashboards

- Supplier Diversity Program updates
- SB and DVBE reporting best practices
- SB and DVBE compliance best practices
- Advocate responsibilities
- Two breakout sessions throughout the webinar

**How to register:**

Click on the link below to register. You will receive an automatic confirmation of registration.

- Register [here](#) for the July 16, 2025, 9 a.m. - 12 p.m. (PST) webinar via Microsoft Teams.

**How to join the live webinar:**

Upon registration, an email will be sent with a webinar login link and code.

**Americans with Disabilities Act accommodations:**

A minimum of five business days are required when requesting a reasonable accommodation. Persons with disabilities requiring reasonable accommodation to participate in this event, please contact:

Julee Starkey  
[advocate@dgs.ca.gov](mailto:advocate@dgs.ca.gov)  
(279) 240-6602

Additional Americans with Disabilities Act information regarding reasonable accommodation is available [here](#).

For additional information and/or questions, please contact:

Julee Starkey  
[advocate@dgs.ca.gov](mailto:advocate@dgs.ca.gov)  
(279) 240-6602