

**Department of General Services
Procurement Division**

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BROADCAST BULLETIN

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TO:

Procurement and Contracting Officers (PCO), Purchasing Authority Contacts (PAC),
Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) Advocates

SUBJECT:

Fiscal Year 2019-20 Late Payment Penalties Paid Report

Purpose	To announce the publication of the 2019-20 Late Payment Penalties Paid Report (LPPP) on the DGS Procurement Division's website and remind state departments about the reporting requirement.
Policy	The Prompt Payment Act requires state departments to pay properly submitted, undisputed invoices within 45 calendar days of initial receipt. If the requirement is not met, state departments must automatically calculate and pay the appropriate late payment penalties as specified in Government Code (GC) section 927.
Background	In accordance with GC section 927, the LPPP identifies the number and total dollar amount of all late payment penalties paid to California certified small businesses, other businesses, refunds, and other payments to individuals by individual state departments during the 2019-20 fiscal year.
Procedure/ Process	<p>The LPPP Report is posted publicly on the DGS Procurement Division's website, and separately identifies the total number and dollar amount of late payment penalties paid to California certified small businesses.</p> <p>State departments must submit their LPPPs by September 30th of each year to DGS (via email as a PDF attachment) to: OSDSReports@dgs.ca.gov.</p>
Questions	<p>The 2019-20 LPPP Report is available on the DGS Procurement Division's web page *here*.</p> <p>For questions and information contact: OSDSReports@dgs.ca.gov.</p>