



**Department of General Services  
Procurement Division**

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**Broadcast Date: September 30, 2021**

**Bulletin #: E-07-21**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  
SB/DVBE Advocates  
State Contracting Advisory Network (SCAN) Members**

**RE: SB/DVBE Emergency Registry is now live**

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The Department of General Services (DGS) is excited to announce that an emergency registry for Small Businesses (SB) and Disabled Veteran Business Enterprises (DVBE) is now live. This SB/DVBE Emergency Registry is a dedicated portal for certified businesses to register as suppliers of emergency goods and services that will allow state buyers to efficiently find a supplier during an emergency. The State faced challenges in recent years with identifying and buying from SBs and DVBEs during emergency events. By increasing contracting opportunities to certified businesses during emergencies, departments are better able to meet their SB and DVBE participation goals and help the state's economic recovery.

Unlike Cal eProcure, this portal will only include SBs and DVBEs that are ready and able to provide around-the clock goods and services contained in emergency categories. A list of predefined emergency categories has been developed based on the past needs of the state during emergencies. Examples of categories include base camp operations, debris removal, facilities maintenance/repair, vehicle rentals, and many more.

**Who can access the SB/DVBE Emergency Registry - Buyers Search Portal?**

The Buyers Search Portal is available to all state buyers and procurement staff. It is not public-facing and serves to simplify the process of locating certified businesses who are able to provide emergency related goods and services.

**How can a state buyer access and use the SB/DVBE Emergency Registry - Buyer Search Portal?**

To access the SB/DVBE Emergency Registry - Buyers Search Portal, buyers must first register themselves within the DGS Shared Services Portal and request Buyer Access to the Buyer Search Portal.

Once access is reviewed and granted by DGS staff, buyers can easily search the portal and quickly identify certified businesses that match defined requirements for emergency goods or services. Buyers can search by emergency category, business location, keyword, and certification type. Search results will also display each supplier's Fi\$Cal-verified certification information as well as the past 36 months of procurement history. SBs and

DVBEs are constantly being added, updated, and reviewed in the database. For step-by-step registration instructions, and access to the SB/DVBE Emergency Registry - Buyer Search Portal, click on the link below:

[SB/DVBE Emergency Registry – State Department Information](#)

**A business qualified for the emergency registry:**

- Has an active SB/DVBE certification number.
- Offers one or more emergency category goods or services.
- Can respond and deliver quickly during an emergency. Emergency procurements require fast, around-the-clock turnaround times – a SB/DVBE business should register only if they are fully capable of immediately providing the goods and/or services they list during registration.

If your department has contracted with SB and DVBE businesses who meet these qualifications, please encourage them to register. Information for suppliers can be found on the [SB/DVBE Emergency Registry – Certified Business Information](#) page.

For questions regarding the SB/DVBE Emergency Registry, please contact: [SBDVBEEmergencyRegistry@dgs.ca.gov](mailto:SBDVBEEmergencyRegistry@dgs.ca.gov)