



**Department of General Services  
Procurement Division**

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**Broadcast Date: November 25, 2020**

**Bulletin #: E-10-20**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  
State Contracting Advisory Network (SCAN) Members  
Small Business/DVBE Advocates  
Small Business Advisory Council Members  
DVBE Advisory Council Members**

**RE: 21<sup>st</sup> ANNUAL STATE AGENCY RECOGNITION AWARDS (SARA)  
CALL FOR NOMINATIONS!**

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The Department of General Services' (DGS) 21<sup>st</sup> annual SARA recognizes state departments, advocates, and leaders whose innovative and technology-driven work and dedication supported the Governor's commitment to meet or exceed the 25 percent (25%) Small Business and three percent (3%) Disabled Veteran Business Enterprise contracting goals for fiscal year 2019-20. Several awards are given based on nominations. The purpose of this bulletin is to explain how to submit nominations for your department, advocate, or leader.

**How to submit your nominations:**

Nomination submission is done through SurveyMonkey using the links below. Review the nominations on SurveyMonkey, collect the necessary information, and prepare your answers to the nomination questions on a separate document. When you have written your responses, submit your nomination using the appropriate link below.

**21<sup>st</sup> SARA nominations**

- [Agency of the Year Award](#)
- [Advocate of the Year Award](#)
- [Angel Carrera Leadership Award](#)

**Deadline for nominations:**

Nominations are due by 5 p.m. on Friday, December 18, 2020.

**SARA Ceremony**

In order to celebrate while socially distanced, DGS will not host an in-person award ceremony. Instead, we will record the presentation of the awards and distribute for your viewing pleasure. A follow up broadcast will be released in early 2021 announcing the SARA launch date.

For questions regarding this notification, please contact [DGSSARA@dgs.ca.gov](mailto:DGSSARA@dgs.ca.gov).