



**Department of General Services  
Procurement Division**

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**Broadcast Date: October 8, 2020**

**Bulletin #: E-09-20**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  
SB/DVBE Advocates**

**RE: Training - Disabled Veteran Business Enterprise Subcontracting Report**

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The Disabled Veteran Business Enterprise (DVBE) Subcontracting Report (Form DGS PD810D) covering Fiscal Year 2019-20 is **due on November 1, 2020**.

The Department of General Services (DGS), Procurement Division (PD), Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) is offering a virtual DVBE Subcontracting Report Training on two dates, as follows:

**Training Dates:** October 19, 2020, 9:00 a.m. – 11:00 p.m. (Zoom)  
October 21, 2020, 1:30 p.m. – 3:30 p.m. (Microsoft Teams)

**Where will it be held:** Remotely, webinar via Zoom and Microsoft Teams.

**Who Should Attend:**

- Small Business (SB) and Disabled Veterans Business Enterprise (DVBE) Advocates
- State employees responsible for creating and/or approving the DVBE Subcontracting Report

**What will be covered:** All aspects of FY 2019-20 report, including:

- Background, Statutes and Regulations
- Reporting Requirements
- Forms and Instructions available at: <https://www.dgs.ca.gov/PD/Services/Page-Content/Procurement-Division-Services-List-Folder/File-a-DVBE-Subcontractor-Report>

**How to Register and Attend:**

To attend the October 19, 2020, training session via Zoom, please register [HERE](#). A link to the Zoom meeting will be sent to you in your registration confirmation email.

To attend the October 21, 2020, training session on Microsoft Teams, please register [HERE](#). The link to join the Microsoft Teams meeting can be found [HERE](#).

If you have questions regarding this notification or require a reasonable accommodation to participate in this event, please contact OSDS:

Phone: (916) 375-4937

Email: [OSDSReports@dgs.ca.gov](mailto:OSDSReports@dgs.ca.gov)