



**Department of General Services
Procurement Division**

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Broadcast Date: December 19, 2019

Bulletin #: P-12-19

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business Advocates
Disabled Veteran Business Enterprise Advocates
Small Business Liaisons**

RE: Update your Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) Advocate Contact Information

According to Government Code 14846 and Military and Veterans Code section 999.12, all state departments whose contracting expenditures are at or above \$100,000 annually are required to designate a SB/DVBE Advocate. The Department of General Services, Procurement Division maintains a statewide directory of advocates located at:

- <https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/Small-Business-Disabled-Veteran-Business-Enterprise-Advocate-Directory>

Please review the Advocate Directory to verify that your contact information is present and correct. **If your information is listed correctly, no further action is required.**

If you need to update your department's advocate contact information, please complete and submit the SB/DVBE Advocate Update form located at:

- <https://www.dgs.ca.gov/PD/About/Page-Content/PD-Branch-Intro-Accordion-List/Office-of-Small-Business-and-Disabled-Veteran-Business-Enterprise/Outreach-Program/SB-DVBE-Advocate-Program/SBDVBE-Update-Form>

If you have any questions regarding this notification, please contact:

advocate@dgs.ca.gov