



Department of General Services

Procurement Division

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business and DVBE Advocates
Small Business Advisory Council Members**

RE: Commercially Useful Function (CUF): Roles and Responsibilities

The Department of General Services (DGS), Procurement Division (PD), Office of Small Business and Disabled Veteran Business Enterprise Services (OSDS) wants to ensure that all state agencies are aware of their roles and responsibilities regarding Commercially Useful Function (CUF).

To access the CUF brochure and additional information, please visit the webpage at:

- <https://www.dgs.ca.gov/PD/Resources/Page-Content/Procurement-Division-Resources-List-Folder/Commercially-Useful-Function-for-Certified-Firms>

CUF is defined in the [Military and Veterans Code Section 999](#) for Disabled Veteran Business Enterprise (DVBE) and in [Government Code Section 14837](#) for Small Business (SB) and Microbusiness (MB). Any California certified SB, MB, or DVBE suppliers doing with the state must perform a CUF.

If you have questions regarding this notification, please contact:

OSDS Outreach
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