



Department of General Services

Procurement Division

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Broadcast Date: March 20, 2018

Bulletin #: P-04-18

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)
Small Business Advocates**

RE: Government Code 11148.5 – New Small Business Liaison Requirement

Government Code Section 11148.5 requires each state agency that significantly regulates Small Business (SB) or significantly impacts SB to designate at least one individual who shall serve as a SB Liaison for the agency. AB 657 (Cunningham, Chapter 81, Statutes of 2017) Government Code Section 11148.5 requires that the SB Liaison's name and contact information be prominently displayed on their agency's website. The law also requires that the same information be provided to the Department of General Services (DGS) and updated as needed when vacancies and replacements occur.

Please submit your department's SB Liaison's contact information by **March 30, 2018** to SBLiaison@dgs.ca.gov. The information submitted must include: SB Liaison's name, department, mailing address, work phone number, email address and department website.

For questions regarding this notification, please contact:

Office of Small Business and Disabled Veteran Business Enterprise Services
Outreach Program
Advocate@dgs.ca.gov