



**Department of General Services
Procurement Division**

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**TO: Procurement and Contracting Officers (PCOs)
Purchasing Authority Contacts (PACs)
All CAL-Card Program Administrators**

RE: CAL-Card Bank Statements to be Delivered Electronically

The Department of General Services (DGS) has authorized US Bank, the CAL-Card issuer, to discontinue delivery of paper statements to all State agencies. This is in response to a steady increase in account take-over fraud within the commercial card industry.

Effective March 1, 2018, CAL-Card Program Administrators, Cardholders and Billing Officials will only be able to view or download their statements through US Bank Access Online portal.

Instructions on how to access online statements are available to current CAL-Card participants who have registered for the US Bank Access Online Web-based Training at the link below:

- [Access Online Introduction](#)

For additional information or instructions, please contact your agency's CAL-Card Program Administrator.

Please distribute this bulletin as appropriate.

If you have questions regarding this notification, please contact:

State CAL-Card Contract Program Administrator
CALCardProgram@dgs.ca.gov
(916) 376-2939