



**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: April 9, 2018

Bulletin #: F-04-18

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: Updates to Contract Search functionality FI\$Cal and Cal eProcure

The purpose of this Broadcast Bulletin is to inform state departments the search functionality in both FI\$Cal and on Cal eProcure has been updated for “Leveraged Procurement Agreements (LPA) and Department Contracts”.

Some improvements and benefits users can expect to see when searching for LPA and Departmental contracts in FI\$Cal include:

- New format allowing user to choose between basic and advanced search criteria
- Additional search criteria (including search by Supplier Name, Contract Begin Date and Acquisition Type)
- Ability to search by multiple UNSPSCs
- Expanded search results that now include Contract Begin Date and Acquisition Type
- Ability for users to sort search results by column headers

The same capabilities listed above, are available in the Cal eProcure State Leveraged Procurement Agreements search, as well as the following additional features:

- New mobile-friendly format for State Leveraged Procurement Agreements search and LPA Contract Details pages
- Direct access to the LPA Contract Details page by clicking on the Contract ID
- New Printer-Friendly version available for the LPA Contract Details page

The Contract search can be found at: [FI\\$Cal](#) and [Cal eProcure](#) (must be logged in to access)

Questions relating to FI\$Cal system technical issues, should be addressed to:

FI\$Cal Service Center
(855) 347-2250
fiscalservicecenter@fiscal.ca.gov

For all other procurement questions relating to this notice, please contact:

DGS eProcurement Team
(916) 375-2000
eprocure@dgs.ca.gov