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GENERAL SERVICES

**Department of General Services  
Procurement Division**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)**

**RE: Revisions to the State Contracting Manual, Mission Critical**

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This Broadcast Bulletin announces that the Mission Critical Certification Process has been rescinded with the publication of Management Memo 16-06. Departments are still responsible for the prudent management of their budgets, including ensuring that any and all expenditures are managed appropriately and that unnecessary spending is minimized. Agencies and departments must ensure that all acquisitions, whether requiring DGS approval or not – including those executed under delegated purchasing authority, are mission critical and that there are appropriate internal controls in place to ensure that non-critical requests are denied.

The State Contracting Manual (SCM), Volumes 2, 3 and F have been revised. The following information blocks contain revisions:

**SCM, Volume 2**

- Chapter 2
  - 2.B3.15 Mission Critical Certification for the DGS (deleted 12/16)
- Chapter 6
  - 6.A1.4 Review process for CMAS non-IT services exceeding \$50,000 (rev12/16)

○ **SCM, Volume 3**

- Chapter 2
  - 2.B4.14 Mission Critical Certification for the DGS (deleted 12/16)
- Chapter 6
  - 6.C1.5 Exemption from the dollar threshold (rev 12/16)

**SCM, Volume F**

- Chapter 5
  - 5.C2.2 Review process for CMAS non-IT services exceeding \$50,000 (rev12/16)

For questions regarding this notification, please contact:

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