



Joint Communiqué

Department of General Services Procurement Division

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: SCPRS¹ Transition from BidSync to FI\$Cal – Additional Information

Background:

On Jan. 4, 2016, the transition from BidSync to FI\$Cal for the State Contract and Procurement Registration System (SCPRS) functionality was completed. Future release, exempt and deferred departments now enter transactions into FI\$Cal SCPRS.

Additional Transition Information:

1. Amendments to transactions entered into BidSync SCPRS (prior to January 4, 2016) will need to be made in BidSync SCPRS until March 30, 2016.
2. DGS will work with BidSync and the FI\$Cal project to ensure BidSync SCPRS data from July 1, 2015 through January 4, 2016 is converted to FI\$Cal SCPRS by March 30, 2016.
3. FI\$Cal SCPRS does not generate a registration number. Therefore, state agencies are no longer required to enter a SCPRS registration number on purchase documents. State Contracting Manual (SCM) Volumes 2 and 3 will be updated to reflect this change.
4. A purchase order number is a required field in FI\$Cal SCPRS. Non-FI\$Cal departments entering transactions must retain that purchase order number as a unique identifier for each transaction in the procurement file.

Any state users who have questions about their FI\$Cal system credentials or access should contact their department liaison who can assist with the role mapping process.

- [A department liaison list is available on the FI\\$Cal Resources page here](#)

Questions related to the FI\$Cal system and its implementation should be addressed to the FI\$Cal Service Center at (855) 347-2250 or fiscalservicecenter@fiscal.ca.gov.

¹ State Contract and Procurement Registration System (SCPRS)

Questions regarding procurement policies should be addressed to the DGS/Procurement Division Purchasing Authority Team at PAMS@dgs.ca.gov.