

THIS BROADCAST BULLETIN HAS BEEN DELETED AND IS KEPT FOR HISTORICAL PURPOSES ONLY



GENERAL SERVICES

**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: March 17, 2014

Bulletin #: P-05-14

**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: Fiscal Year 2013/14 Deadline Dates for Receipt of Purchase Estimates

The Department of General Services, Procurement Division (DGS/PD) would like to remind you of the date(s) for receipt of Fiscal Year (FY) 2013/14 **purchase estimates**. Due to implementation of Wave 2 of FISCAL, DGS PD has limited resources and a heavy workload. We especially appreciate your adherence to the deadline due dates.

Due dates for submittal of Purchase Estimates to be charged to the **2013/14 Fiscal Year** are as follows:

- IT goods and services (including IT NCB/SCR/LTB requests) under \$100,000. is **May 1, 2014**.
- Equipment Purchases, exceeding \$10,000. is **April 1, 2014**.
- All other purchases (includes non-IT NCB/SCR/LTB requests that are within the department's purchasing authority, but exceed \$25,000) is **May 1, 2014**.

As a reminder, the due date for IT goods and services requests over \$100,000. including IT NCB/SCR/LTB requests, has passed; It was February 1, 2014.

- Find a list of deadline dates for purchase estimates for FY 2013/2014 here

Please make sure that all of the appropriate staff (i.e., procurement, logistics, budget, etc.) within your department, including district offices, are made aware of the information contained in this broadcast.

If you have any questions regarding this notification, please contact:

Haydee Giusti
(916) 375-4491

Haydee.Giusti@dgs.ca.gov