TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  

RE: Revision to the State Contracting Manual, Volumes 2 and 3  

This Broadcast Bulletin announces that the State Contracting Manual (SCM), Volumes 2 and 3 have been revised. The following information blocks contain revisions:

**SCM, Volume 2**  
- Chapter 2  
  - 2.C1.1 Fleet assets requiring OFAM approval (rev 12/13)  
  - 2.C3.5 Identifying CALPIA purchases (deleted 12/13)  
- Chapter 3  
  - 3.6.3 Maximum preference allowed (rev 12/13)  
  - 3.7.6 Maximum preference allowed for low price awards (rev 12/13)  
  - Topic 9 – TACPA Competitive Solicitation Preference Program  
  - 3.9.0 TACPA preference (rev 12/13)  
  - 3.9.1 TACPA solicitation language (rev 12/13)  
  - 3.9.3 Program description (rev 12/13)  
  - 3.9.4 Preference procedures (rev 12/13)  
  - 3.9.5 Maximum preference allowed (rev 12/13)  
  - 3.10.0 Utilizing recycled content products (rev 12/13)  
  - 3.10.1 Department Recycled Content Product purchasing requirements (rev 12/13)  
  - 3.10.2 Recycled preference and competitive solicitations (rev 12/13)  
  - 3.10.4 Supplier certification (rev 12/13)  
  - 3.10.5 Tire Recycle Preference (rev 12/13)  
  - 3.10.9 Recycled product reporting (rev 12/13)  
  - 3.11.2 Department Environmentally Preferable Purchasing requirements (rev 12/13)  
- Chapter 4  
  - 4.B2.2 Common elements of written solicitations (rev 12/13)  
  - 4.B2.4 Preference programs (rev 12/13)  
  - 4.B3.2 Required language (rev 12/13)  
  - 4.B3.5 Contract award (rev 12/13)  
  - 4.B4.2 Required language (rev 12/13)  
  - 4.B4.4 Contract award (rev 12/13)  
- Chapter 6  
  - 6.F3.4 WSCA/NASPO services (added 12/13) (deleted 12/11)
- Chapter 12
  - Topic 3 – Prescription Drugs Purchased Outside of the Prescription Drug Bulk Purchasing Program Quarterly Report (deleted entire topic)

SCM, Volume 3
- Chapter 3
  - 3.6.3 Maximum preference allowed for low price awards  (rev 12/13)
  - 3.7.6 Maximum preference allowed for low price awards  (rev 12/13)
  - 3.9.0 TACPA preference  (rev 12/13)
  - 3.9.2 TACPA solicitation language  (rev 12/13)  (rev 5/11)
  - 3.9.3 Program description  (rev 12/13)
  - 3.9.4 Preference procedures  (rev 12/13)
  - 3.9.5 Maximum preference allowed for low price awards  (rev 12/13)
  - 3.10.0 Using recycled content products  (rev 12/13)
  - 3.10.1 Department Recycled Content Product purchasing requirements  (rev 12/13)
  - 3.10.2 Recycle preference and competitive solicitations  (rev 12/13)
  - 3.10.4 Supplier certification  (rev 12/13)
  - 3.10.5 Tire Recycle Preference  (rev 12/13)
  - 3.10.10 Reporting  (added 12/13)
  - 3.11.1 Policy  (rev 12/13)
  - 3.11.2 Department Environmentally Preferable Purchasing requirements  (rev 12/13)
- Chapter 4
  - 4.B2.2 Common Elements of Written Solicitations  (rev 12/13)
  - 4.B2.3 Key Action Dates for IT Solicitations  (rev 12/13)
  - 4.B2.7 Preference Programs  (rev 12/13)
  - 4.B3.2 Required Language  (rev 12/13)  (rev 11/12)
  - 4.B3.3 Elements of the RFQ Solicitation  (rev 12/13)
  - 4.B4.1 Two IFB Formats  (rev 12/13)
  - 4.B4.2 Elements of the IFB solicitation  (rev 12/13)
  - 4.B4.4 Contract Award  (rev 12/13)
  - 4.B8.3 IT Contract Modules  (rev 12/13)
- Chapter 8
  - 8.4.12 CALPIA orders  (rev 12/13)
- Chapter 10
  - 10.4.2 IT software acceptance language  (deleted 12/13)
- Chapter 12
  - Topic 3 - Prescription Drugs Purchased Outside of the Prescription Drug Bulk Purchasing Program Quarterly Report  (deleted 12/13)

If you have any questions regarding this notification, please contact:
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