TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  

RE: Revision to the State Contracting Manual, Volume 3  

This Broadcast Bulletin announces that the State Contracting Manual (SCM), Volume 3, has been revised. The complete list of revisions:

SCM, Volume 3  

- Chapter 2  
  - 2.C4.0 FSR/ITPP (rev 11/12)  
  - 2.C4.1 Department interface with PD (rev 11/12)  
  - 2.C4.2 Requirements to submit to the DGS/PD (rev 11/12)  
  - 2.C4.3 Requests for the DGS/PD to conduct an IT procurement (rev 11/12))  
  - 2.C4.4 FSR/ITPP Approval is required (rev 11/12)  
  - 2.C4.5 Where and how to submit (rev 11/12)  
  - 2.C4.6 Cover letter (rev 11/12)  
  - 2.C4.7 FSR Preparation Instructions (rev 11/12)  

- Chapter 4  
  - 4.B1.0 Informal vs. Formal (rev 11/12)  
  - 4.B3.2 Required Language (rev 11/12)  
  - 4.B4.0 Invitation for Bid (IFB) (rev 11/12)  
  - 4.B5.0 Request for Proposal (RFP) (rev 11/12)  
  - 4.B5.6 DGS/Office of Legal Services (OLS) Review of RFPs (rev 11/12)  
  - 4.B8.0 Bidder Instructions (rev 11/12)  
  - 4.B8.4 IT Goods and Services Solicitations Exceeding $1,000,000 (rev 11/12)  
  - 4.D1.2 IFB/RFP Evaluation Documentation (rev 11/12)  
  - 4.D6.0 Value Effective Acquisitions (rev 11/12)  

If you have any questions regarding this notification, please contact: Office of Policies, Procedures and Legislation  
PPO@dgs.ca.gov