TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)

RE: Revision to the State Contracting Manual, Volumes 2 and 3

This Broadcast Bulletin announces that both volumes 2 and 3 of the State Contracting Manual (SCM) have been revised as follows:

**SCM, Volume 2**
- Chapter 2
  - 2.B3.3 Outsourcing services (rev 7/12)
  - 2.B3.13 State contracts for goods, loss leader (rev 7/12)
  - 2.B3.14 Loss leader, excluded acquisitions (rev 7/12)
  - 2.B3.17 Service contracts with Information Technology components (rev 3/11) (rev 7/12)
  - 2.C6.0 General Use of the Purchase Estimate (STD. 66) (rev 7/12)
  - 2.C6.1 STD. 66 Instructions (rev 7/12)
  - 2.C6.2 Where to Send the STD. 66 (rev 7/12)
  - 2.C6.3 Amendments (rev 7/12)
- Chapter 4
  - 4.B5.3 Solicitation requirements (rev 7/12)
  - 4.C3.5 LTB contract Statement (rev 7/12)
- Chapter 6
  - 6.A1.4 Review process for CMAS non-IT services exceeding $50,000 (rev 7/12)
  - 6.A2.11 Service Contract Information Technology Certification (added 7/11) (deleted 7/12)
  - 6.B2.7 CMAS requirement (rev 7/12)
  - 6.C1.7 Purchase document (rev 7/12)
- Chapter 12
  - 12.A4.0 Loss leader omission and annual reporting requirement (deleted 7/12)
  - 12.A4.1 Due dates (deleted 7/12)
  - 12.A4.2 Do not report no activity (deleted 7/12)
  - 12.B1.5 STD. 810S SB/DVBE Option and DVBE Incentive (rev 7/12)
  - 12.B6.0 Calendar of reports (rev 7/12)
SCM, Volume 3

- Chapter 2
  - 2.B4.3 Contracted services (rev 7/12)
  - 2.B4.10 State contracts for IT goods and/or services, loss leader (rev 7/12)
  - 2.B4.11 Excluded acquisitions, loss leader (rev 7/12)
  - 2.B7.0 Requirements (rev 7/12)
  - 2.C3.3 Technology Agency’s technology letters (rev 7/12)

- Chapter 4
  - 4.B7.1 Using the SB/DVBE Option (rev 7/12)
  - 4.C3.4 LTB Statement (rev 7/12)

- Chapter 6
  - 6.D1.8 Purchase documents (rev 7/12)

- Chapter 12
  - 12.A4.0 Omission and annual reporting requirement (deleted 7/12)
  - 12.A4.1 Due dates (deleted 7/12)
  - 12.A4.2 Do not report no activity (deleted 7/12)
  - 12.B1.5 STD. 810S SB/DVBE Option and DVBE Incentive (rev 7/12)
  - 12.B6.0 Calendar of reports (rev 6/11) (rev 7/12)

If you have any questions regarding this notification, please contact:

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