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GENERAL SERVICES

**Department of General Services
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605
(916) 375-4400 (800) 559-5529

Broadcast Date: January 4, 2012

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: Revision to the State Contracting Manual, Volumes 2 and 3

This Broadcast Bulletin announces that both Volumes 2 and 3 of the State Contracting Manual (SCM) have been revised as follows:

SCM, Volume 2

To view the specific tracked changes within the SCM, Volume 2, click on the date (12/11) listed with each info block.

- Chapter 3, Info Block 3.5.3: *Applicability* (rev 12/11)
- Chapter 4, Info Block 4.B1.1: *Phone Quotes* (rev 12/11)
- Chapter 6:
 - Info Block 6.A1.4: *Review process for CMAS non-IT services exceeding \$50,000* (rev 12/11)
 - Info Block 6.A3.5: *Conduct a supplier comparison* (rev 12/11)
 - Info Block 6.A5.0: *Amendments for non-IT goods and services* (rev 12/11)
 - Info Block 6.A5.1: *Amendments unique to non-IT Services* (deleted 12/11)
 - Info Block 6.B1.2: *Who can sell on CMAS* (rev 12/11)
 - Info Block 6.B2.1: *Minimum RFO requirements* (rev 12/11)
 - Info Block 6.B2.6: *Requirements for transactions valued over \$250,000* (deleted 12/11)
 - Info Block 6.B2.7: *CMAS requirements* (rev 12/11)
 - Info Block 6.B2.8: *Requirements for transactions valued over \$250,000* (deleted 12/11)
 - Info Block 6.B2.9: *Amendments unique to non-IT services* (rev 12/11)
 - Info Block 6.B3.6: *Items specifically excluded* (rev 12/11)
 - Info Block 6.E2.1: *Minimum RFO requirements* (rev 12/11)
 - Info Block 6.E2.6: *Requirements for transactions valued over \$250,000* (deleted 12/11)
 - Info Block 6.F3.4: *Requirements for transactions valued over \$250,000* (deleted 12/11)

SCM, Volume 3

To view the specific tracked changes within the SCM, Volume 3, click on the date (12/11) listed with each info block.

- Chapter 3:
 - Info block 3.4.3: *Applicability* (rev 12/11)
 - Info block 3.4.8: *Documenting the Results* (rev 12/11)

- Chapter 4:
 - Info block 4.B1.1: *Phone Quotes* (rev 12/11)
 - Info block 4.B1.2: *Written Solicitations* (rev 12/11)

- Chapter 6:
 - Info block 6.A3.5: *Conduct a supplier comparison* (rev 12/11)
 - Info Block 6.B1.2: *Who can sell on CMAS* (rev 12/11)
 - Info Block 6.B2.7: *Requirements for IT transactions valued over \$250,000* (deleted 12/11)
 - Info Block 6.B2.8: *Amendments for IT Goods and Services* (deleted 12/11)
 - Info Block 6.C1.6: *Requirements for SLP transactions over \$250,000* (deleted 12/11)
 - Info Block 6.F2.6: *Requirement for transaction over \$250,000* (deleted 12/11)
 - Info Block 6.G1.6: *Orders over \$250,000* (deleted 12/11)

If you have any questions regarding this notification, please contact:

Office of Policies, Procedures and Legislation
PPO@dgs.ca.gov