



**Department of General Services
Procurement Division**

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**TO: Business Service Officers (All Departments)
Procurement and Contracting Officers (PCOs)
Purchasing Authority Contacts (PACs)
Small Business and DVBE Advocates**

RE: Fiscal Year 2011/12 Dates for Receipt of Purchase Estimates

The Department of General Services, Procurement Division (DGS/PD) would like to announce that the date(s) for receipt of Fiscal Year (FY) 2011/12 purchase estimates is fast approaching. You will find a list of dates for purchase estimates to be completed in FY 2011/2012.

Please make sure that all of the appropriate staff (i.e., procurement, logistics, budget, etc.) within your department, including district offices, is made aware of the information contained in this broadcast.

If you have any questions regarding this notification, please contact:

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