



**Department of General Services  
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605  
(916) 375-4400 (800) 559-5529

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)**

**RE: Revision to the State Contracting Manual, Volume 2, Chapter 2. A2.3, 2. A2.4,  
2. A2.5 and Volume 3, Chapter 2. A2.2, 2. A2.3, 2. A2.4, Avoid Making a Gift of  
Public Funds**

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In accordance with the Governor's memo dated February 18, 2011, this Broadcast Bulletin announces a change to the policy in the State Contracting Manual regarding the procurement of personal items.

The changes can be viewed at:

[SCM, Vol 2, Ch. 2](#)

[SCM, Vol 3, Ch. 2](#)

If you have any questions regarding this notification, please contact:

Office of Policies, Procedures, and Legislation  
[PPO@dgs.ca.gov](mailto:PPO@dgs.ca.gov)