TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)  

RE: Revision to the State Contracting Manual, Volumes 2 and 3

This Broadcast Bulletin announces that both Volumes 2 and 3 of the State Contracting Manual (SCM) have been revised as follows:

**SCM, Volume 2**

To view the specific tracked changes within the SCM, Volume 2, click on the date (6/11) listed with each info block.

- Chapter 4, Info block 4.B1.2: *Written solicitation (rev 6/11)*
- Chapter 5, Info block 5.1.8: Reporting requirements *(deleted 6/11)*
- Chapter 6, Info block 6.A2.11: *Service Contract IT Certification (added 6/11)*
- Chapter 6, Section C Introduction: *Introduction (rev 6/11)*
- Chapter 6, Info block 6.C1.3: *Using Statewide Contracts (rev 6/11)*
- Chapter 6, Info block 6.C1.4: *SB/DVBE Off-ramp policy for mandatory SC (added 6/11)*
- Chapter 6, Info block 6.C1.5: *SB/DVBE Off-ramp usage rules (added 6/11)*
- Chapter 6, Info block 6.C1.6: *SB/DVBE Off-ramp reporting requirements (added 6/11)*
- Chapter 12, Section A, Topic 5: *NCB contract quarterly reporting (deleted 6/11)*
- Chapter 12, Info block 12.B6.0: *Calendar of reports (rev 6/11)*

**SCM, Volume 3**

To view the specific tracked changes within the SCM, Volume 3, click on the date (6/11) listed with each info block.

- Chapter 5, Info block 5.1.7: *Reporting requirements (deleted 6/11)*
- Chapter 5, Info block 5.2.0: *NCB contract process (rev 6/11)*
- Chapter 6, Section D Introduction: *Introduction (rev 6/11)*
- Chapter 6, Info block 6.D1.4: *Using SCs (rev 6/11)*
- Chapter 6, Info block 6.D1.5: *SB/DVBE Off-Ramp Policy for Mandatory SC (added 6/11)*
In addition to the above updates, an updated and unified PDF document containing each volume is now available on its respective web page.


If you have any questions regarding this notification, please contact:

Office of Policies, Procedures and Legislation  
[PPO@dgs.ca.gov](mailto:PPO@dgs.ca.gov)