



**Department of General Services  
Procurement Division**

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**Broadcast Date: December 24, 2010**

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**TO: Procurement and Contracting Officers (PCOs)  
Purchasing Authority Contacts (PACs)  
Small Business and Disabled Veteran Business Enterprise Advocates  
DGS Small Business Advisory Council  
Disabled Veterans Business Enterprise Advisory Council**

**RE: Small Business (SB) and Disabled Veteran Business Enterprise (DVBE)  
Off-ramp Policy for Statewide Mandatory Contracts**

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The Department of General Services, Procurement Division is pleased to announce the new SB/DVBE Off-ramp policy for Statewide Mandatory Contracts. This policy allows state departments to purchase non-IT and IT goods available on a mandatory statewide contract from certified SB or DVBE firms outside the mandatory statewide contract. The Off-ramp is available for new solicitations for mandatory statewide contracts with an effective date on or after this date. This policy does not affect current contracts in which the Off-ramp was not a part of the administrative requirements in the original solicitation.

Since both non-IT and IT goods are affected, the policy and procedures are contained in the State Contracting Manual, Volumes 2 and 3. The new information is detailed in the following info blocks:

SCM, Vol. 2            6.C1.4, 6.C1.5, 6.C1.6

SCM, Vol. 3            6.C1.5, 6.C1.6, 6.C1.7

If you have any questions regarding this notification, please contact:

Office of Policies, Procedures and Legislation

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