



**Department of General Services
Procurement Division**

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: State Contracting Manual, Volume 2 and Volume 3 – Request for Offer Form

The Department of General Services, Procurement Division would like to announce that the Request for Offer (RFO) form has been revised. The revised RFO is located in the State Contracting Manual (SCM), Volume 2 and Volume 3, Chapter 6.

[Access SCM, Volume 2, Chapter 6 here](#)

http://www.documents.dgs.ca.gov/pd/poliproc/v2Chapt06_10_0730.doc

[Access SCM, Volume 3, Chapter 6 here](#)

<http://www.documents.dgs.ca.gov/pd/poliproc/v3Ch06100730.doc>

Questions or concerns regarding this Broadcast should be addressed to:

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