



**Department of General Services
Procurement Division**

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**TO: Purchasing Authority Contacts (PACs)
Procurement and Contracting Officers (PCOs)**

RE: General Provisions – Revised March 27, 2006

The State's General Provisions, for both non-information technology (non-IT) goods (GSPD-401Non-IT Commodities) and information technology (IT) goods and services (GSPD-401IT), were revised March 27, 2006 and are available at the following Department of General Services, Procurement Division (DGS/PD) web site [here](#).

Specifically, the following revisions have been made:

Non-IT Goods (GSPD0401Non-IT Commodities)

- Item 8: Contractor's Power and Authority – Added language identified as a) and b).
- Item 17: Inspection, Acceptance and Rejection - Language has been modified to e) requiring that the State notify the contractor within 30 days instead of 60 days when deliverables and/or services are unacceptable.
- Item 48: Recycling - Language has been modified.

IT (GSPD0401IT)

- Item 16: Inspection, Acceptance and Rejection - Language has been modified to e) requiring that the State notify the contractor within 30 days instead of 60 days when deliverables and/or services are unacceptable.
- Item 18: Warranty – Added language “on the date of delivery” to a).
- Item 52 Recycling – Language has been modified.

All departments granted non-IT and/or IT purchasing authority by the DGS/PD must immediately incorporate the applicable General Provisions into all new and in-process solicitations and all new purchase documents. Contracts currently in effect do not need to be amended to incorporate the revised General Provisions.

Departments are reminded that the State's General Provisions have been developed to protect the State's interests and, as such, modifications to this language are prohibited unless approved by the DGS/PD Contract Negotiations Manager. Requests to modify

language must be coordinated through the DGS/PD's Purchasing Authority Management Section (PAMS).

DGS/PD will be incorporating the revised General Provisions into existing and/or new Leveraged Procurement Agreements (LPAs) as applicable to those programs.

Questions or concerns regarding this notification should be addressed to:

PAMS@dgs.ca.gov.