



**Department of General Services  
Procurement Division**

707 Third Street, Second Floor, West Sacramento, CA 95605  
(916) 375-4400 (800) 559-5529

**Broadcast Date: July 24, 2006**

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**TO: Purchasing Authority Contacts (PACs)  
Procurement and Contracting Officers (PCOs)**

**RE: Collection of Late Payment Penalties Paid for the Annual Report Required by  
The California Prompt Payment Act, GC 927 et seq.**

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This is to inform you that the Department of General Services (DGS), Procurement Division, has sent an email notification to "Accounting and Fiscal Managers and Staff" that DGS is beginning the collection of reports from all departments on late payment penalty interest payments made on invoices from businesses during Fiscal Year 2005 - 2006. The relevant reporting form is available [here](#) under the heading:

**Late Payment Penalty Paid Report**

The information requested is required on the form located at the website noted above. This email states in part: "If you have received this message and you are not the person who is currently responsible for reporting to DGS the number and value of late payment penalties paid to businesses last fiscal year, please direct it immediately to the proper accounting personnel. The deadline for filing the report is September 30, 2006."

Compiled reports of late payment penalties paid by departments during prior fiscal years are available at the above referenced site. The California Prompt Payment Act requires that DGS make these reports available to the public.

Questions about The California Prompt Payment Act and the required annual Late Payment Penalties Paid Report can be emailed to:

[pams@dgs.ca.gov](mailto:pams@dgs.ca.gov).