



**Department of General Services
Procurement Division**

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Broadcast Date: March 22, 2006

**TO: Procurement and Contracting Officers (PCOs)
Purchasing Authority Contacts (PACs)
Small Business and DVBE Advocates
State Contract Advisory Network (SCAN) Members**

RE: New List of Suspended Firms and Principals

The DGS Procurement Division, Office of Small Business (SB) and Disabled Veteran Business Enterprise (DVBE) Services (OSDS) has legal responsibility and authority to impose sanctions on firms that violate the SB or DVBE programs. Such sanctions can extend to the certified firms, non-certified firms, as well as the principals of the firms.

OSDS publishes information about sanctions under both the SB and DVBE programs. OSDS also is required to publish a list of any firms or individuals that are suspended from State contracting. The list shows the start and end dates of the period of suspension for each firm/individual.

The list of suspended firms is on the OSDS Web site [here](#) or you can find it at our home page [here](#) (on the "Small Business (SB)/Disabled Veteran Business Enterprise (DVBE) Program Violations and Sanctions" page click on the link for "List of Suspended Firms").

Note: Certified firms who have had their certification revoked or an application denied, will not have this status reflected when the buyer checks the OSDS list of certified firms on the Internet [here](#). Sanctions are also applied to non-certified firms and individuals.

ACTION REQUIRED: Contracting officials must check the OSDS list on-line prior to each stage of soliciting, evaluating or awarding contracts as new firms/individuals will be added and deleted from time to time.

Effective immediately, State contracting officials may not:

- extend solicitation opportunities to listed firms or individuals;
- accept or consider bids/quotations from listed firms or individuals; or
- award contracts or purchase orders to listed firms or individuals.

Any department that has current contracts with a listed firm or individual that has been suspended from State contracting should consult with legal counsel to determine whether

termination of the contract is required and for instructions on how to terminate the contract.

Please ensure that all contracting or procurement staff within your department are apprised of this requirement to check the listing and the related program information.

If you have any questions regarding suspended firm(s) or individuals, or to request a list of suspended firms, please contact:

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