

How to Run the Consolidated Annual Report Forms in FI\$Cal Job Aid



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Target Audience: Department SCPRS Processor, P-Card Reconciler, Central PO Reporter, Department PO reporter, DGS PO Reporter, DOF PO Reporter

Purpose: A Run Control Page has been developed in the FI\$Cal system to generate the Consolidated Annual Report Forms. The purpose of this job aid is to provide detailed instructions for the following:

- Access to the Run Control Page
- Run the Consolidated Annual Report Forms
- Access to the Data Validation Query

How to run a standard Consolidated Annual Report form:

Access FI\$Cal login page here: https://fiscal.ca.gov/

Step 1: Use the following navigation path to access the Run Control Page:

Main menu > FI\$Cal Processes > FI\$Cal Report > PO Report > Form 810 Report

Mair	i Menu 🗸								
Search Menu:									
									
			÷						
	Certification Process								
	FI\$Cal Overview		•						
	FI\$Cal SCPRS		•						
	Procurement Setup		•						
	FI\$Cal Processes		FI\$Cal Dashboards		•			0000 0 1 5 1 1	
	Employee Self-Service		FI\$Cal Report		PO Reports			CSCR Data Extract	
	Supplier Contracts		Fi\$Cal Conversion		E.			Confidential Audit Log Report	
	Customer Contracts		FI\$Cal Extension		•			Department SB/DVBE Report	
	Suppliere					1		EPP/SABRC Report	
_	Suppliers							Expenditure by Account Details	
	Procurement Contracts							Form 810 Report	
	Purchasing		1					PO Accounting Entries Report	
	eProcurement		•					QR and Compliance Report	
	Sonvices Procurement							QR and Compliance Report	

Note – Use the same navigation for all 5 Forms.



Step 2: On the OSDS Form 810 Report page click on the Add a New Value button.

OSDS Form 810 Report							
Enter any information you have and click Search. Leave fields blank for a list of all values.							
Find an Existing Value Add a New Value							
Search Criteria							
Search by: Run Control ID begins with							
Search Advanced Search							

Step 3: Create and enter a Run Control ID with no spaces then click on the Add button.

OSDS Form 810 Report							
Find an Existing Value Add a New Value							
Run Control ID OSDS_Test							
Add							



Step 4: After clicking on the Add button the Form 810 Reports page will appear.

Form 8	310 Reports								
R	IN Control ID OSDS_Test	Report Manager Process	Monitor	Run					
Bus Reporti *CA	ng Period R Fiscal Year Fiscal Year to Date Custom Date Range	From Date To Date							
((Choose From and To Date within the selected CAR Fiscal Year) Type of Report								
	Report								
	xclude Mission Tasks								
Selec	táll De-Selectáll			SelectAl	I De-SelectAl	ш			
Statewid	e Incidents	Find 3		IBond/IIJA			Find 🖉 🧱		
Select	Statewide Incident ID	Statewide Incident Description		Select	IBond/IIJA		IBond/IIJA Description		
	2017-10-WF00002	2017 Oct Statewide Fire DR4344	-		IIJA Division A	Q	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.)		
	2017-12-WF00003	2017December Wildfires DR4353			IIJA Division B	Q	Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.)		
	2019-07-EQ00025	2019 Ridgecrest Earthquake			IIJA Division E	Q	Drinking Water and Wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.)		
	2020-03-ID0029	2020 COVID-19			IIJA Division F	Q	Broadband (47 U.S.C. Sec. 1701 et seq.)		
	2021-12-ST00074	2021 December Winter Storms			IIJA Division G Title IX		Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.)		
	2023-02-ST00090	2023 Feb/Mar Winter Storms	•		Prop 1	Q	Water Quality, Supply, and Infrastructure Improvement Act of 2014	•	
	and an arrest								

Step 5: Enter your **Business Unit (BU)** number in the BU field manually or find and select it using the look up icon (magnifying glass).

	Look Up Business Unit				
Form 810 Reports	Search by: Business Unit begins with 7760				
	Look Up Cancel Advanced Lookup				
Run Control ID OSDS_Test	View 100 Einst 12 and Last				
	Business Unit Description				
	7760 Department of General Services				
Business Unit	77601 DGS - Statewide Procurement				



Step 6: Within the Reporting Period section select a CAR Fiscal Year.

Reporting Period	
*CAR Fiscal Year	2022-2023 🗸
Fiscal Year to Date	

Note - If the CAR Fiscal Year field is left blank, the system will show a hard stop.

Step 7: Within the Reporting Period section, select Fiscal Year to Date or the Custom Date Range Option.

Reporting Period				
*CAR Fiscal Year	2022-2023	~		
Fiscal Year to Date				
○ Custom Date Range	From Date		To Date	
(Choose From and To Date with	nin the selected CAF	R Fiscal Year)		

Note- If Custom Date Range is selected From Date and To Date will be required.

Step 8: Within the Type of Report section select Individual Business Unit.





Step 9: After entering all the parameters click on the Save button.

Form 8	310 Reports						
Rur	n Control ID osdstest	Report Manager Process I	1onitor	Run			
Busi Reportin	iness Unit 7760 Q	Department of General Services					
*CAR	R Fiscal Year	2022-2023 🗸					
● Fi	iscal Year to Date						
Oc	Custom Date Range	From Date To Date					
(0	Choose From and To Date within t	ne selected CAR Fiscal Year)					
Type of F	Report						
🗹 In	ndividual Business Unit						
□ E)	xclude Mission Tasks						
Select	All De-SelectAll			SelectAl	I De-SelectAll		
Statewide	Incidents	Find 🖓		IBond/IIJA		Find 🖉 🗮	
Select	Statewide Incident ID	Statewide Incident Description		Select	IBond/IIJA	IBond/IJA Description	
	2017-10-WF00002						
		2017 Oct Statewide Fire DR4344	^		IIJA Division A	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.)	-
	2017-12-WF00003	2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353	-		IIJA Division A Q	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.)	-
	2017-12-WF00003 2019-07-EQ00025	2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 2019 Ridgecrest Earthquake			IIJA Division A Q IIJA Division B Q IIJA Division E Q	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.) Drinking Water and Wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.)	*
	2017-12-WF00003 2019-07-EQ00025 2020-03-ID0029	2017 Oct Statewide Fire DR4344 2017December Wildtires DR4353 2019 Ridgecrest Earthquake 2020 COVID-19			IIJA Division A Q IIJA Division B Q IIJA Division E Q IIJA Division F Q	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.) Drinking Water and Wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.)	
	2017-12-WF00003 2019-07-EQ00025 2020-03-ID0029 2021-12-ST00074	2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 2019 Ridgecrest Earthquake 2020 COVID-19 2021 December Winter Storms			IIJA Division A Q IIJA Division B Q IIJA Division E Q IIJA Division F Q IIJA Division G Title IX Q	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.) Drinking Water and Wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.)	
	2017-12-WF00003 2019-07-EQ00025 2020-03-ID0029 2021-12-ST00074 2023-02-ST00090	2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 2019 Ridgecrest Earthquake 2020 COVID-19 2021 December Winter Storms 2023 Feb/Mar Winter Storms			IIIJA Division A Q. IIIJA Division B Q. IIIJA Division E Q. IIIJA Division F Q. IIIJA Division G Title IX Q. Prop 1 Q.	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.) Dinking Water and Wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infrastructure Improvement Act of 2014	
	2017-12-WF00003 2019-07-EQ00025 2020-03-ID0029 2021-12-ST00074 2023-02-ST00090	2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 2019 Ridgecrest Earthquake 2020 COVID-19 2021 December Winter Storms 2023 Feb/Mar Winter Storms			IIIJA Division A Q IIIJA Division B Q IIIJA Division E Q IIIJA Division F Q IIIJA Division G Title IX Q Prop 1 Q	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.) Dinking Water and Wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infrastructure Improvement Act of 2014	

Step 10: Click on the Run button on the Form 810 Reports page.





Step 11: After clicking on the **Run** button, a **Process Scheduler Request** page opens. Select the report and the format (XLS or PDF) you want to run and click on the **OK** button.

Process Scheduler Request										
User ID Z_DEPT_PO_REPORTER Run Control ID osdstest										
	Server Name		~	Run	Date 06/26/2023	31				
	Recurrence		~	Run	Time 1:23:09PM		Reset to Current Date/Time			
	Time Zone	Q								
Proce	ess List									
Select	Description		Process Na	me	Process Type	*Type		*Format		Distribution
	Form 810 Con	tracting Activity	ZZ_PO_81	0CAR	BI Publisher	Web	~	PDF	~	Distribution
	Form 810C Co	nsulting Services	ZZ_PO_81	0CON	BI Publisher	Web	~	PDF	~	Distribution
	Form 810E ER	GSO Report	ZZ_PO_81	0ERG	BI Publisher	Web	~	PDF	~	Distribution
	Form 810A IBo	ond/IIJA Activity	ZZ_PO_810IBN		BI Publisher	Web	~	PDF	~	Distribution
	Form 810SSB/	DVBE Option Report	ZZ_PO_81	0SBD	BI Publisher	Web	~	PDF	~	Distribution
OK	Cance	el l								.

Step 12: After clicking on the **OK** button, the system will return to the Form 810 Reports page. Click on the **Process Monitor** link to view the success of generating the report.

Report Manager	Process Monitor	Run
	Process Instance:2267	5913

Step 13: View the progress of the report in the **Run Status** column and Distribution **Status** column. Continue to click on the **Refresh** button until the Run and Distribution status changes to Success and Posted.

61			PROCU	REMEN					
Proc	ess List	<u>S</u> erver L	ist						
View	Process	Request	t For						
R	Iser ID Z_D Server In Status	DEPT_PC	R Type V Name V Distribution	ition Status	Last Instance From Sate of the second	Instance To ve On Refresh	s 🗸	Report Man	ager
Select	Instance	Seq.	Process Type	Process Name	User	Run Date/Time	Run Status	Distribution	Details
	22675913		BI Publisher	ZZ_PO_810CAR	Z_DEPT_PO_REPORTER	06/26/2023 1:23:09PM PDT	Success	Posted	Details
Go ba	ck to OSDS ave	Form 81 Notify	0 Report		·				

Step 14: After the report has successfully posted click on the **Go back to OSDS Form 810 Report** link to go back to the Form 810 Reports page.

Go back to (OSDS Form 810 Report]
🖪 Save	🖹 Notify	

Step 15: To access the report, click on the **Report Manager** link.

Report Manager	Process Monitor	Run
1	Process Instance:2267591	13

Step 16: After clicking the **Report Manager** link, a new page will open with multiple tabs. The report can be accessed by the **List** or the **Administration** tab. The default tab is the List tab. In the List tab under the report column, click on the report link.

GEN						
List	Explorer Admir	istration Archives				
Vie	ew Reports For					
Fol	der	✓ Instance	to		Refresh	
Na	me	Created On	31	Last	~	1 Days 🗸
R	eports		Personalize Find View A	@ 🌉	First 🕚 1	of 1 🕟 Last
	Report	Report Description	Folder Name	Completion Date/Time	Report ID	Process Instance
1	ZZ_PO_810CAR - ZZ_PO_810CAR.xlsx	ZZ_PO_810CAR - ZZ_PO_810CAR.XLSX	General	06/26/23 1:26PM	23261996	22675913

Step 17: After clicking on the report link a new page named Report will open.

Report							
Report ID	23261996	Proc	ess Instance	2267	5913	Message Log	
Name 2	XMLP	F	Process Type	XML	Publisher		
Run Status	Success						
ZZ_PO_810CAF	R - ZZ_PO_8100	AR.xlsx					
Distribution	Details						
Distribution	Node SFTP		Expiration	Date	06/25/2024		
File List							
Name			File Size (bytes	3)	Datetime Cre	ated	
ZZ 810 INDV2	2675913.xml		5,203		06/26/2023	1:26:28.792656PM	PD
ZZ_PO_810CA	R.xlsx		18,847		06/26/2023	1:26:28.792656PM	I PD
Distribute To							
Distribution ID Ty	уре	*Distribution ID					
User		Z_DEPT_PO_I	REPORTER				
Return]						

Step 18: Under the **File list** column click on the report link to download the report from the system.

File List	
Name	
ZZ 810 INDV22675913.xml	
ZZ_PO_810CAR.xlsx	



✤ A query in the system for data validation has been created. Here are the steps to access the Data Validation Query:

Step 1: To Access the data validation report, click on the **Process Monitor** link. In the Process Monitor page, under the Details column click the Details link after the Run Status shows Success.

Run Status	Distribution Status	<u>Details</u>
Success	Posted	Details

Step 2: In the Process Detail page click the View Log/Trace link.

Process Detail	
Process	
Instance 22675913	Type BI Publisher
Name ZZ_PO_810CAR	Description Form 810 Contracting Activity
Run Status Success Distrib	bution Status Posted
Run	Update Process
Run Control ID osdstest Location Server Server PSUNX Recurrence	 Hold Request Queue Request Cancel Request Delete Request Re-send Content Restart Request
Date/Time	Actions
Request Created On 06/26/2023 1:25:31PM PDT Run Anytime After 06/26/2023 1:23:09PM PDT Began Process At 06/26/2023 1:25:44PM PDT Ended Process At 06/26/2023 1:26:43PM PDT	ParametersTransferMessage LogView LocksBatch TimingsView Log/Trace
OK Cancel	

Step 3: From the View Log/Trace page click on the Data Validation Query link.

View Log/Trace				
Report				
Report ID 2326199	5 Pro	cess Instance 226	75913 Me	essage Log
Name ZZ_PO_8	810CAR	Process Type XMI	_ Publisher	
Run Status Success				
Form 810 Contracting Ac	tivity			
Distribution Details				
Distribution Node	SETP	Expiration Date	06/25/2024	
File List				
Name		File Size (bytes)	Datetime Created	
AE_ZZ_PO_810CAR_22	2675913.log	488	06/26/2023 1:26	:43.588266PM PDT
ALL THE DOLLARD AND AN	2675913.trc	4,024	06/26/2023 1:26	:43.588266PM PDT
AE_ZZ_PO_810CAR_22	lidation Depart CSV	3 732 300	06/26/2023 1:26	:43.588266PM PDT
AE 22 PO 810CAR 22 Form 810 CAR - Data Va	alluation Report.03V	0,102,000		
AE 22 PO 810CAR 22 Form 810 CAR - Data Va ZZ_810_INDV22675913	.xml	5,203	06/26/2023 1:26	:43.588266PM PD1
AE 22 PO 810CAR 2. Form 810 CAR - Data Va ZZ_810_INDV22675913 Distribute To	.xml	5,203	06/26/2023 1:26	:43.588266PM PDT
Form 810 CAR - Data Va ZZ_810_INDV22675913 Distribute To Distribution ID Type	*Distribution IE	5,203	06/26/2023 1:26	:43.588266PM PDT

Step 4: Download the Data Validation Query.

File List
Name
AE_ZZ_PO_810CAR_22675913.log
AE_ZZ_PO_810CAR_22675913.trc
Form 810 CAR - Data Validation Report.CSV
ZZ_810_INDV22675913.xml

Note: The Data Validation Query is provided in the .csv format by the system, that can be saved in .xlsx format.



Here is the layout of the standard Contracting Activity report:

i) Left side of the report

File Hom	e Inset	Page L	ayout	Form	ules Date	Review	View	ACROBA	T P	ower Pivot	. Tel men	allar you mant to	e des											s	rivastava, I	Mamta@DGS
Pate Story Copy Copy Coptoard	Painter 5	bri I¥	- i III Faint	11 ·	A' A' =================================		Wita Wita Quintet	p Text ge & Cer	en + G	General \$ - % Numb	• 54 23	Conditional For formatting * 7	wat as able -	ज्ञा २.८२४ त.	Explanato	Good ry Input Styles	Neut Looke	rat Cell	alculation lote		inset i	lette Format	∑ AutoSu	m * An Z Sort Fibr	& Field a Field	a -
H	C*																									
A3 *	1.0	1 1											14 0.81													
Form B10 Core	anothing Antivity	Report	1.1	9		- K	-	M	N	.9	P Q	R 5	τ υ	v	Y X	Y 2	44	40	AC AD	AL M	AG AN	AI AJ	AK AL A	A AN AO	AP AQ	AR AS
A Report ID 1991	POISE															FORM BID Co	ntracting Activity	Report								
6 7 8	P																	Year	ol Report	2010-2013	10					
0 Algenicy	Occerment Op	Part 0	1		<u> </u>		100				Part 1								рапичні.	1100-100		Carla Dervices		24		
2 Activity	Total Sta Total Cont	act".	Share	of Total	Total to DVBE Pr	me Contractors	Total to DVB	E Sub Cor	Kalectors	Total to D	VBE Prime and St	Participation in Ska ab Contractors	Parcentage of T	oral DVEE	Share of DVBE Co	initiacits by Activity	Total	o SBMB Prime Co	mit actions		in the second	Total to 58	MB 5ub Conits	chois	ethed Small	Duament (309/1km
Category	Av arded Antors B	Correct u	Share of Dollars Avaide d %	Share of Number of Connac 1975	for a ded Amours E	Contracts®	Av sided Amount 8	Number of Sub Contrac to avande dito OVEZ •	Number of Coreac tawith DVEE Sub- corinac	Araded Anouri I	Number of Contracts with DVBE participation (Press or 5x6) #	Total Bunder of DVSE Contracts	DVBE Participation 7.	Contract Is with DVSE Particip ation in A8 Contract	Dollars Availed %	Number of Contracts %	Av ar ded	Amours 8	Number of	Cornality	Av ar te	d Amount I	Number of Connects as to 58M	Sub N arded Cor SE co	unber of Intacts with IMB Sub- relactors #	Are an Sa
1	A	.8	Ali	BN	c	0	E	FM	tarz *	6	HPA	H	at an a	41%	6N	HN .	, i i i i i i i i i i i i i i i i i i i		1	-	-	0	JM.	-	p	
6		-	-	-	-		-			1.41	Dept	(Det)	ILSORT.	0 sec			50	H0	- 30	90	58	HB	- 56	M0 36	MB	50
1 Goods (Nor	19 TH 055 4	1,27	11020	6110	30005875	3	36 725.90	- 26	32	3.577.313.52	38	317	9.6T	29.885	18 322 51 FG	75.50	5.843 494.88	4 103 377 4	< 540	405	3.663.3	201.095.1	5	1 1 1		5.653 \$3.0
0 3.	25.292.95.5	8	NSC	4.281	2,350,481.0		945 527 52	*	33		4	X	13.03	42.70%	37.68%	7.517	9,315.029.25	3.324.948.6	8 21	12	15.948 1	194,705.6	5	8 25 1	10	3.430,577
2 S. Cal Card	5.960.9	100	0.000	0.00%	1308.4	-	27.001.27	1000	14	1,500,46	44		32.07	N BAD	3.2%C	0.00	653.25	137,378,3	0 65	67	211.112.6	1,113.5			-	7518/8
3 TOTALS		Z.090			6,052,150.70	39		125	112		515	502	5.040	<			39,894,882.95	30,641,775.2	6 716	645 1,361	911,992.3	733,637.1	1 5	2 57 44 109	44	40,606,875.2
8					•Dutit Firms Av	varded - Prime	+ DVBE Fire	na Aviarde	d+54b	* Au	and a by DVBE Carr	D Prine	• Av ards by DVB	2 CertD-	pi -		#SBFame Av	arded - Prime	+SBFana	Avaided	Av arde by	SCer D - Pan	• • Av ards	by 58 Cen B	0-5.b	1
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9 Conments 0	-																Approver's Infor	sation .								
11 Nana 52 Title																									0-355	
33 Signature 34 Telephone	1							-	Far	Date							-				<i>a</i>			(Far	Date	
15 36 "Includes Arche 37 38 DVBE-Durabled 39 40 NCUCC Frank	ict and Engineerin /eneran Dustrieus I 0.5upplemerza R	g senaces Enverprise	IA and E S) Br Small	Sumers MD+ Mc	orobusiness et, Consulting S	ervol est Requist	andOtra	ey Rate	and Gender R	eports with submo	union of the annual	report .													

ii) Right side of the report.

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES PROCUREMENT DIVISION

FORM 810 Contracting Activity Report

Run 7/22/2021 15:59:20 PM Date/Time:

Run By User: Department PO Reporter

Report Type: Individual

Mission Tasks: Excluded

		0000 0001																							
	Fiscal Year:	2020-2021																							
	Department:	8880 - Financial	Infor	matic	on Syste	m																			
	-																								
												Р	art 2	2											
0.5	T-t-Lt- CD /	ID Drive Comban				T-I-LI- CD AVD (Cultur	Carata	Ue	rtified :	5 mail Business (St	J/Micro Busines	s (MB	[] Parl	ticipatio	on in Sta	ate Contra	cting Activ	nty Lonviero d	Secolar etc.		Ch	CD AVD C	- to have the deal	
'BE	1 otal to 567	MB Frime Contrac	COTS N.L.	mbar	Aue	rded Amount \$	INU	Lontr mbor	actors	por of	I otal to 5 Awarded	B/MB Frime and	Nur	ubor	Actors Numi	bor of	Percenta	ige of Tota NAD	I SB/MB (-ontracts	Dollaro	5nar Awardod	Number	of Contracts %	
of	Awardeda	Amounic ș	n au	of	Awe	ilded Amount \$	lof	Sub	Cont	racts	Awarded.	Hinouni ş	- Nun	nbei ví	SB	/MB	Particin	ation %	SBZ	MB	Dollars	% %	Number	or contracts %	
ntract			Cor	o. htrac			Co	ntrac	W	ith			Con	trac	Contra	acts #	1 articip	dionio	Participa	tion in All		•			
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							aw	arde	Su	ıb-			SB/	/MB											
							0	i to	contr	actors			par	ticip											
							SB	ИМВ .	1	‡			ati	ion											
IN	h	1		N		0	F	н РМ	F	-	M D	1+01	B	me M	BIN	I+P)	S (C	1/A1	TIF	I/B1	0	N		BN	
		-				-							(N+	PM)											
	SB	MB	SB	МВ	SB	MB	SB	MB	SB	MB	SB	MB	SB	ΜВ	SB	MB	SB	MB	SB	MB	SB	MB	SB	MB	
11%	8,116.41	88,417.75	4	16	0.00	0.00	0 0	0	0	0	8,116.41	88,417.75	4	16	4	16	4.05%	44.17%	10.81%	43.24%	0.15%	1.08%	22.22%	24.24%	
.70%	0.00	26,694.00	0	2	0.00	0.00		0	0	0	0.00	26,694.00	0	2	0	2	0.00%	49.35%	0.00%	50.00%	0.00%	0.32%	0.00%	3.03%	
.00%	0.00	0.00	0	0	0.00	0.00		0	0	0	0.00	0.00	0	0	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
19%	5 328 612 10	6 205 555 70	14	46	0.00	1 895 416 20		2	n	2	5 328 612 10	8 100 971 90	14	48	14	48	10 79%	16 40%	11.38%	39.02%	99.85%	98.60%	77 78%	72 73%	
	0,020,012.10	0,200,000,10	14	10	0.00	.,	1	1 -	Ŭ		0,020,012.10	0,100,011.00	1.4	10	14	40	10.10/0			00.0270	00.00/0	00.00/0	11.10%	12.10%	
	0.00	0.00									0.00	0.00					0.00%	0.00%			0.00%	0.00%			
	5,336,728.51	6,320,667.45	18	64	0.00	1,895,416.20	0 0	2	0	2	5,336,728.51	8,216,083.65	18	66	18	66	10.75%	16.55%	10.98%	40.24%					
		1,657,395.96		82		1,895,416.20		2		2		13,552,812.16		84		84		27.30%		51.22%					
					1.0. 2.1	1	1			0.04															
	# of Certified \$	6B's as Prime	#	to	# of A	wards to SB's as	: #c	wA to	ards to	SB's															

Note: The Form 810 report displays a "Mission Tasks" parameter on the top right section.



How to run the Form 810 report capturing all transactions except the California Office of Emergency Services (CalOES) Mission Task ID and Statewide Incident IDs

Select the following parameters on the Run control page:

- I. Standard Form 810 report selections. (Business Unit, Reporting Period, Type of Report)
- II. SKIP (do not select) any statewide Incident IDs and
- III. CHECK the Exclude Mission Tasks Check Box

After selecting the above parameters, follow the same steps used in running and accessing the standard Form 810. (Refer Pages 7-10)

Screenshot of the Form 810 Reports run control page:

Form 8	810 Reports						
Ru	un Control ID osdstest	Report Manager Process Mor	itor	Run]		
Bus Reportir	ng Period	Department of General Services					
*CAF	R Fiscal Year	2022-2023					
• F	Fiscal Year to Date						
00	Custom Date Range	From Date To Date					
0	Choose From and To Date within	he selected CAR Fiscal Year)					
Type of	Report						
2 II	ndividual Business Unit						
	voludo Mission Taska						
	Actuate mission rasks						
Select	tAll De-SelectAll			SelectA	I De-SelectAll		
Statewid	e Incidents	Find 🔁 🔢		IBond/IIJA	۱	Find 🔊 🔡	
Select	Statewide Incident ID	Statewide Incident Description		Select	IBond/IIJA	IBond/IIJA Description	
	2017-07-WF00001	Detwiler Fire FMAG5192	-		IIJA Division A	Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Sec. 101 et seq.)	^
	2017-10-WF00002	2017 Oct Statewide Fire DR4344			IIJA Division B	Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. 101 et seq.)	
	2017-12-WF00003						_
		2017December Wildfires DR4353			IIJA Division E	Drinking water and wastewater Infrastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.)	
	2017-12-WF00008	2017December Wildfires DR4353 5224Thomas Fire FMAG5224			IIJA Division E	Drinking water and wastewater initiastructure Act of 2021 (33 U.S.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.)	-1
	2017-12-WF00008 2017-12-WF00009	2017December Wildfires DR4353 5224Thomas Fire FMAG5224 Creek Fire FMAG5225			IIJA Division E	Drinking water and wastewater filmastructure Act of 2021 (33.0.5.C. Sec. 1291 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Ruilid America. Buy America. Act (41 U.S.C. Sec. 8301 et sen.)	
	2017-12-WF00008 2017-12-WF00009 2017-12-WF00010	2017December Wildfires DR4353 5224Thomas Fire FMAG5224 Creek Fire FMAG5225 Rye Fire FMAG5226	-		IIJA Division E	Drinking water and wastewater minastructure Act of 2021 (33.0.5.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infractructure Improvement Act of 2014	
	2017-12-WF00008 2017-12-WF00009 2017-12-WF00010	2017December Wildfires DR4353 5224Thomas Fire FMAG5224 Creek Fire FMAG5225 Rye Fire FMAG5226	•		IIJA Division E	Dirinking vvalet and vvasievater minastructure Act of 2021 (33.0.5.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infrastructure Improvement Act of 2014	•
	2017-12-WF00008 2017-12-WF00009 2017-12-WF00010	2017December Wildfires DR4353 5224Thomas Fire FMAG5224 Creek Fire FMAG5225 Rye Fire FMAG5226	•		IIJA Division E	Dirinking visuer and vissiewater minastructure Act of 2021 (33.0.5.C. Sec. 1251 et seq.) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infrastructure Improvement Act of 2014	

<u>Note:</u> By selecting the above parameters, the Form 810 report could help departments and OSDS analyze and determine if the SB and/or DVBE participation goals would have been met if any of the OES mission-tasked and/or Statewide Incident-related transactions had not been included.



The system displays the below warning message when running the report. Click "**Ok**" to continue.

Process Scheduler Request				×
				Help
User ID Z_DEPT_PO_REPORT	ſER	Run Control II	D test23	
Sorver Name	Dur	Data 09/22/2024	litter	
Message				
F Warning: (25005,2389)				
S		11. I 11 D		
I his report is limited to only include transact	tions based on the State	wide incident Desci	nption(s) and Mission Task check box you have sele	cted.
ОК				
Form 810A I-Bond Activity Rept	ZZ_PO_810IBN	BI Publisher	Web V PDF V Distribution	
Form 810SSB/DVBE Option Report	ZZ_PO_810SBD	BI Publisher	Web V PDF V Distribution	
OK Cancel				
				.:

Here is the layout of the Contracting Activity report without the Mission Task and Statewide Incidents transactions:

i) Left side of the report

Agency:	General Govern	ment														
		Part 0								Part 1						
Contracting Activity Category	Total Stat	e Contrac	ting Activ	ity		Cert	ified Disabled	d Veteran	Business E	Enterprise (DVB	E) Participa	tion in Sta	te Contractin	g Activity		
	Total Contr	act*	Share	of Total	Total to DVB	E Prime	Total to DVE	BE Sub Co	ontractors	Total to DVE	BE Prime ar	id Sub	Percentag	e of Total	Share o	i DVBE
	Awarded	Number	Share	Share of	Awarded	Number	Awarded	Number	Number	Awarded	Number of	Total	DVBE	Contracts	Dollars	Number
	Amount \$	of	of	Number	Amount \$	of	Amount \$	of Sub	of	Amount \$	Contracts	Number	Participatio	with DVBE	Awarde	of
		Contract	Dollars	of		Contract		Contract	Contracts		with DVBE	of DVBE	n %	Participati	d %	Contract
		s#	Awarde	Contract		s#		s	with		participati	Contract		on in All		s %
			d%	s %				awarde	DVBE		on (Prime	s#		Contracts		
								d to	Sub-		or Sub) #			%		
								DVBE #	contracto							
									rs#							
	A	В	AN	BN	С	D	E	FM	F	G (C+E)	HM (D+EM)	H (D+F)	I (G/A)	J (H/B)	GN	HN
		C								1 <i>C</i>	(0+110)					
1. Goods (Non-IT)	200,193.99	37	0.40%	22.56%	3,605.40	3	0.00	0	0	3,605.40	3	3	1.80%	8.11%	0.10%	8.11%
2. Services (Non-IT)	54,094.00	4	0.11%	2.44%	1,694.00	1	0.00	0	0	1,694.00	1	1	3.13%	25.00%	0.05%	2.70%
3. Construction (Non-IT	0.00	0	0.00%	0.00%	0.00	0	0.00	0	0	0.00	0	0	0.00%	0.00%	0.00%	0.00%
Services - Public Works)																
4. IT (Goods and Services)	49,395,596.01	123	99.49%	75.00%	2,644,729.80	31	861,271.23	2	2	3,506,001.03	33	33	7.10%	26.83%	99.85%	89.19%
5. Cal Card Transactions	0.00	0	0.00%	0.00%	0.00					0.00			0.00%		0.00%	
TOTALS	49.649.884.00	164			2.650.029.20	35	861.271.23	2	2	3.511.300.43	37	37	7.07%	22.56%		
					# of Certified D'	√BE′sas	# of Certifie	d DVBE's	as Subs	# of Awards to	DVBE´sa	s Prime	# of Awards	to DVBE's		
					12			2			35		2			
Comments:																



ii)Right side of the report

STATE OF CALIFORNIA - DEPARTMENT OF GENERAL SERVICES PROCUREMENT DIVISION

FORM 810 Contracting Activity Report

																							Run Date/Time:	7/22/2021 15:59:20 PM
																							Run By User:	Department PO Reporter
																							Report Type:	Individual
																							Mission Tasks:	Excluded
	Fiscal Year:	2020-2021																						
	Department:	8880 - Financial	nfo	matio	on Syste	em																		
									-			P	art 1	2										
(BE	Total to SB/	MB Prime Contrar	tors		<u> </u>	Total to SR/MR 9	UL C	`ontra	Le	ertified	Small Business (St	3 J/Micro Busines: B/MB Prime and	s (M) Sub	Cont	rticipations and the sectors of the	on in St	ate Lontra Percenta	cting Activ de of Tota	/ity si SR/MR (ontracte		Sha	re of SR/MR Contra	ete bu Activitu
mber	Awarded	Amount \$	Nu	mber	Awa	arded Amount \$	Nun	nber	Num	ber of	Awarded,	Amount \$	INu	mber	Num	berof	SB/	MB	Contra	ontracts	Dollars /	Awarded	Number	of Contracts %
of				of			of 9	Sub	Con	tracts				of	SB/	/MB	Particip	ation %	SB/	'MB	:	8		
ntract			Co	ntrac			Con	itrac	W	ith					Contr	acts #			Participa	tion in All				
%			t	s#			t	s	SB	/MB									Contra	acts %				
							awa d	to la	contr	up- actors			30	rticip										
							SB/	мв	cond	#			a	tion										
			_				1	<u>ŧ</u>					(P	rime			0.00		T. (5					511
IN	r	4		N		U	P	м		Р	U U (M	1+0)		IM PMI	R(r	(+P)	Տլա	[/A]	1 10-	(/B)	u	N		RN
	SB	MB	SB	MB	SB	MB	SB	ΜВ	SB	MB	SB	МВ	SB	MB	SB	мв	SB	MB	SB	MB	SB	ΜВ	SB	МВ
(11%	8,116.41	88,417.75	4	16	0.00	0.00	0	0	0	0	8,116.41	88,417.75	4	16	4	16	4.05%	44.17%	10.81%	43.24%	0.15%	1.08%	22.22%	24.24%
:70%	0.00	26,694.00	C	2	0.00	0.00	0	0	0	0	0.00	26,694.00	0	2	0	2	0.00%	49.35%	0.00%	50.00%	0.00%	0.32%	0.00%	3.03%
.00%	0.00	0.00	C	0	0.00	0.00	0	0	0	0	0.00	0.00	0	0	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%
L19%	5,328,612.10	6,205,555.70	14	46	0.00	1,895,416.20	0	2	0	2	5,328,612.10	8,100,971.90	14	48	14	48	10.79%	16.40%	11.38%	39.02%	99.85%	98.60%	77.78%	72.73%
	0.00	0.00									0.00	0.00					0.00%	0.00%			0.00%	0.00%		
	5,336,728.51	6,320,667.45	18	64	0.00	1,895,416.20	0	2	0	2	5,336,728.51	8,216,083.65	18	66	18	66	10.75%	16.55%	10.98%	40.24%				
		11,657,395.96		82	2	1,895,416.20		2		2		13,552,812.16		84		84		27.30%		51.22%				
	# of Certified	SB´s as Prime	ŧ	t of R	# of A	wards to SB's as 84	# ol	f Awa	ards to R	o SB's]													

Note: The Form 810 report displays the "Mission Tasks" parameter on the top right section. It identifies if the Form 810 report includes or excludes the mission task transactions. Also, this report has an additional tab that shows the list of all the statewide incidents, if selected on the Run Control Page.

How to run a Form 810-report that only captures transactions with Cal OES Mission task ID and Statewide Incident IDs:

Select the following parameters on the Run control page:

- I. Standard Form 810 report selections (Business Unit, Reporting Period, Type of Report).
- II. SELECT Statewide Incidents ID and
- III. SKIP (do not check) the Exclude Mission Tasks Check Box.

After selecting the above parameters, follow the same steps used in running and accessing the standard Form 810. (Refer Pages 5-8)



Screenshot of the Form 810 Reports run control page:

Ru	un Control ID osdstest	Report Manager Process	s Monitor	Run			
Bus	siness Unit 7760 Q	Department of General Services					
Reportir	ng Period						
*CAF	R Fiscal Year	2022-2023 🗸					
O F	Fiscal Year to Date						
00	Custom Date Range	From Date To Date					
(Choose From and To Date with	nin the selected CAR Fiscal Year)					
Type of	Report						
Z 11	ndividual Business Unit						
	Exclude Mission Tasks						
0							
Select	tAll De-SelectAll			SelectAl	I De-SelectAll		
Select	tAll De-SelectAll	Find J리		SelectAl	I De-SelectAll		Find 🖉 🏢
Select Statewide Select	tAll De-SelectAll e Incidents Statewide Incident ID	Find (관 Statewide Incident Description		SelectAl IBond/IIJA Select	I De-SelectAll IBond/IIJA	IBond/IIJA Description	Find 🖉 🌉
Select	tAll De-SelectAll e Incidents Statewide Incident ID 2017-07-WF00001	Find (코 Statewide Incident Description Detwiler Fire FMAG5192		SelectAl IBond/IIJA Select	De-SelectAll IBond/IIJA IIJA Division A	BondiIJA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C.	Find 윤 Sec. 101 et seq.)
Select	tAll De-SelectAll e Incidents Statewide Incident ID 2017-07-WF00001 2017-10-WF00002	Find Find Statewide Incident Description Detwiler Fire FMAG5192 2017 Oct Statewide Fire DR4344		SelectAl IBond/IIJA Select	I De-SelectAll IBond/IIJA IIJA Division A	IBond/IIJA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec.)	Find [2] [2] Sec. 101 et seq.)
Select	tAll De-SelectAll e I-Cidents statewide Incident ID 2017-07-WF00001 2017-10-WF00002 2017-12-WF00003	Find [20] Statewide Incident Description Detwiler Fire FMAG5192 2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353		SelectAl IBond/IIJA Select	I De-SelectAll IIJA Division A C IIJA Division B C IIJA Division E C	IBond/IIJA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C.) Surface Transportation Investment Act of 2021 (49 U.S.C. Sec.) Drinking Water and Wastewater Infrastructure Act of 2021 (33 I	Find Image: The seq in the
Statewide Select	tAll De-SelectAll e	Find [2] Statewide Incident Description Detwiler Fire FMAG5192 2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 5224Thomas Fire FMAG5224		SelectAl IBond/IIJA Select	I De-SelectAll IIJA Division A C IIJA Division B C IIJA Division E C IIJA Division F C	IBond/IIJA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. Drinking Water and Wastewater Infrastructure Act of 2021 (33 I) Broadband (47 U.S.C. Sec. 1701 et seq.)	Find []]] Sec. 101 et seq.) .101 et seq.) U.S.C. Sec. 1251 et seq.)
Select	txll De-SelectAll e Incident ID 2017-07-WF00001 2017-10-WF00002 2017 2017-12-WF00003 2017-12-WF00003 2017-12-WF00008 2017-12-WF00009	Find [2] Statewide Incident Description Detwiler Fire FMAG5192 2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 5224Thomas Fire FMAG5224 Creek Fire FMAG5225		SelectA IBond/IIJA Select	De-SelectAll De-SelectAll IIJA Division A C IIJA Division B C IIJA Division E C IIJA Division F C IIJA Division G Title IX C	IBond/ILVA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. Drinking Water and Wastewater Infrastructure Act of 2021 (33 II) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.)	Find [[2]] [] Sec. 101 et seq.) .101 et seq.) U.S.C. Sec. 1251 et seq.)
Select Select	Bit De-SelectAll e Incident ID 2017-07-WF000001 2017-10-WF000002 2017 2017-12-WF000003 2017 2017-12-WF000003 2017 2017-12-WF000003 2017 2017-12-WF000003 2017 2017-12-WF000003 2017	Find I I III Statewide Incident Description Detwiler Fire FMAG5192 2017 Oct Statewide Fire DR4344 2017December Wildfires DR4353 2017December Wildfires DR4354 Creek Fire FMAG5224 Creek Fire FMAG5225 Rye Fire FMAG5226		SelectAl IBond/IIJA Select	De-SelectAll Definition Definition	IBend/IUA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. Dinking Water and Wastewater Infrastructure Act of 2021 (33 II) Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infrastructure Improvement Act of 20	Find [[2]] [] Sec. 101 et seq.) . 101 et seq.) U.S.C. Sec. 1251 et seq.) U.S.C. Market (1) 014
Select	Element De-SelectAll Element Element 2017-07-WF00001 2017 2017-12-WF00003 2017 2017-12-WF00003 2017 2017-12-WF00003 2017 2017-12-WF00003 2017	Find I I III Statewide Incident Description Detwiler Fire FMAG5192 2017 Oct Statewide Fire DR4344 2017 December Wildfires DR4353 2017 December Wildfires DR4353 2024Thomas Fire FMAG5224 Creek Fire FMAG5225 Rye Fire FMAG5226		SelectAl Bond/IIJA Select 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2 2	De-SelectAll De-SelectAll De-SelectAll IJA Division A C IJA Division B IJA Division B IJA Division F C IJA Division G Title IX Prop 1	IBond/ILA Description Surface Transportation Reauthorization Act of 2021 (23 U.S.C. Surface Transportation Investment Act of 2021 (49 U.S.C. Sec. Dinnking Water and Wastewater Infrastructure Act of 2021 (33 II Broadband (47 U.S.C. Sec. 1701 et seq.) Build America, Buy America Act (41 U.S.C. Sec. 8301 et seq.) Water Quality, Supply, and Infrastructure Improvement Act of 2021	Find [[2]] [] I Sec. 101 et seq.) I . 101 et seq.) I U.S.C. Sec. 1251 et seq.) I 014 -

The system displays the below warning message when running the report. Click "Ok" to continue.

Message

Warning: (25005,2389)

This report is limited to only include transactions based on the Statewide Incident Description(s) and Mission Task check box you have selected.

OK



Here is the layout of the Contracting Activity report that only captures transactions with Cal OES Mission task ID and Statewide Incident IDs:

i) Left side of the report

Agency:	General Govern	ment														
		Part 0								Pa	art 1					
Contracting Activity Category	Total Sta	te Contrac	ting Activ	rity		Certifi	ed Disab	led Veter	an Busines	s Enterprise	e (DVBE) Pa	rticipation	in State Con	tracting Activ	vity	
	Total Contr	act*	Share	of Total	Total to	DVBE	Toti	al to DVBI	E Sub	Total to D	VBE Prime :	and Sub	Percentag	e of Total	Share of	f DVBE
	Awarded	Number	Share	Share of	Awarded	Number	Awarde	Number	Number	Awarded	Number of	Total	DVBE	Contracts	Dollars	Number
	Amount \$	of	of	Number	Amount \$	of	d	ofSub	of	Amount \$	Contracts	Number	Participatio	with DVBE	Awarde	of
		Contract	Dollars	of		Contract	Amount	Contract	Contracts		with DVBE	of DVBE	n%	Participati	d%	Contract
		s#	Awarde	Contract		s#	\$	S.	with		participati	Contract		on in All	[]	s%
			d %	s %				awarde	DVBE		on (Prime	s#		Contracts	[]	1 I
									Sub-		or Sub) #			%	[1 I
								DARE #	contracto							
	A		AN	BN	C C	D	F	EM	18#	G (C+E)	ШКА		LIGIA		GN	
				DIN	C						(D+FM)	(04)	r(G/A)	3(1(0)	GIN	
1. Goods (Non-IT)	52,246.75	3	0.50%	30.00%	0.00	0	0.00	0	0	0.00	0	0	0.00%	0.00%	0.00%	0.00%
2. Services (Non-IT)	0.00	0	0.00%	0.00%	0.00	0	0.00	0	0	0.00	0	0	0.00%	0.00%	0.00%	0.00%
3. Construction (Non-IT	0.00	0	0.00%	0.00%	0.00	0	0.00	0	0	0.00	0	0	0.00%	0.00%	0.00%	0.00%
4. IT (Goods and Services)	10,420,461.83	7	99.50%	70.00%	24,716.00	1	0.00	0	0	24,716.00	1	1	0.24%	14.29%	100.00%	100.00%
5. Cal Card Transactions	0.00	0	0.00%	0.00%	0.00					0.00			0.00%		0.00%	
TOTALS	10,472,708.58	10			24,716.00	1	0.00	0	0	24,716.00	1	1	0.24%	10.00%		
							7									
					# of Cer	tified	# of Ce	ertified D∖	/BE's as	# of Awards	s to DVBE's	as Prime	# of Awards	to DVBE's		
					1			0			1		0			
Commente																
Comments:																

ii)Right side of the report

Activity Report

Run 7/22/2021 Run By Department Depart Individual Mission Included

[Fiscal	2020-2021																							
	Year:																								
	Departme	8880 - Finar	ncial	Info	matio	n Syst	tem																		
	nt:																								
													² art	2											
=						-	- 0	ertitie	ed Sm	hall Bu	isiness (SB)/N	Alicro Busine	<u>ss (</u>		-artici	patior	n in State	Contrac	ting Activi	ty Division		(00.04)		1 4 5 5	
프	l otal to	SB/MB Prir	ne		l .	l otal	tos	B/ME	Sub		Total to SB/	MB Prime ai	na S	up C	ontra	tors	Perc	centage	of Lotal S	В/МВ	Share	of SB/M	B Contracts	s by Activity	
nber	Awarded A	Amount \$	Nu	mbe	AWE	raea	INUI	mbe	Num	perot	Awarded /	Amount \$	Nur	mbe		nber	56,	MB	Contra	Cts with		lars	Number of	Contracts %	
JT the set			r.	OT	Amo	ount \$	rot	Sup	Con	tracts			r	OT	0150	SIMB	Particip	ation %	36,	/MB tian in All	Award	aea %			
aract				urac				itrac						uith	Com	racts #			Participa	ato %					
~			18	ο m ⁻				ardo	30,	ub-			CD		· ·	٣				auts Zo					
							L d	to	cont	ractor			nar	ticin											
							ISB	мв	s	#			at	ion											
								#					(Pr	ime											
IN	М		1	V	(C	F	M		P	Q (M	+0)	ΓP	M	R(√+P)	S (0	2/A)	T (F	RVB)	Q	N	1	RN	
													(N+	PM)		•			· · ·						
	SB	MB	SB	MB	SB	MB	SB	MB	SB	MB	SB	М	ŜВ	MB	SB	MB	SB	MB	SB	MB	SB	MB	SB	MB	
												В													
.00%	39,123.00	11,200.00	1	1	0.00	0.00	0	0	0	0	39,123.00	11,200.00	1	1	1	1	74.88%	21.44%	33.33%	33.33%	15.19%	30.95%	33.33%	33.33%	
.00%	0.00	0.00	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0	0	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
.00%	0.00	0.00	0	0	0.00	0.00	0	0	0	0	0.00	0.00	0	0	0	0	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	0.00%	
.00%	218,390.00	24,991.36	2	2	0.00	0.00	0	0	0	0	218,390.00	24,991.36	2	2	2	2	2.10%	0.24%	28.57%	28.57%	84.81%	69.05%	66.67%	66.67%	
	0.00	0.00									0.00	0.00					0.00%	0.00%			0.00%	0.00%			
_	257 512 00	26 101 26	2	2	0.00	0.00	0	0	0	0	257 512 00	26 101 26	2	2	2	2	2 469/	0.25%	20.00%	20.00%					
	207,013.00	30,131.30	3	3	0.00	0.00	U	U	U	U	207,010.00	30,131.30	3	3	3	Э	2.40%	0.35%	50.00%	30.00%					
	2	293,704.36		6		0.00		0		0		293,704.36		6		6		2.80%		60.00%					
							1				1														
	# of Certifie	d SB´sas	#	of	#	of	# of	f Awa	rds to	SB's															



Note: The Form 810 report displays the "Mission Tasks" parameter on the top right section. It identifies if the Form 810 report includes or excludes the mission task transactions. Also, this report has an additional tab that shows the list of all the statewide incidents if selected on the Run Control Page.

The system will generate a relevant data validation query report for the different Form 810 reports mentioned above. The parameters selected on the run control page will not change the layout of the Data Validation Query report.

Screenshot of the Data Validation Query report with the updated columns:

AQ	AR	AS	AT
Statewide Incident 💌	Statewide Incident Descriptie	Mission Task 🖵	Mission Task Description
2020-03-ID0029	2020 COVID-19	M62000 T54616	Contract for COVID 19 response Facilities cleaning and disinfection
2020-03-ID0029	2020 COVID-19	M61998 T54055	Contract for Response Facilities Cleaning & Disinfection
2020-03-ID0029	2020 COVID-19	M62000 T54087	Contract for COVID19-1 Response Ambulance Services
2020-03-ID0029	2020 COVID-19	M63217 T55019	Contract for COVID19 Response CDPH Copier Rental
2020-03-ID0029	2020 COVID-19	M62000 T54616	Contract for COVID19-1 Response CDPH 40 Yard Dumpster Rental
2020-03-ID0029	2020 COVID-19	M63217 T55017	Contract for COVID19 Response CDPH Copier Rental
2020-03-ID0029	2020 COVID-19	M60090 T55691	Contract for COVID19 -1 Response CDPH Copier Rental
2020-03-ID0029	2020 COVID-19	M62000 T53069	Contract for COVID19 Response Border Security
2020-03-ID0029	2020 COVID-19	M63217 T55020	Portable Toilet and Handwashing Station Rentals
2020-03-ID0029	2020 COVID-19	M62000 T54742	Port-A-Cool Fans x2, 100 ft 2 gauge Extension Cords x2, 100 ft heavy duty water hoses x2
2020-03-ID0029	2020 COVID-19	M62000 T55590	Powershred 60Cs Cross-Cut Shredder
2020-03-ID0029	2020 COVID-19	M63074 T55029	72 cases of shelf stable meals
2020-03-ID0029	2020 COVID-19	M61998 T54033	fence rental w/windscreen & sandbags
2020-03-ID0029	2020 COVID-19	M62000 T54176	fence rental for shelter/testing/vaccination site
2020-03-ID0029	2020 COVID-19	M61998 T54089	Standard plastic cold wash stations, Plastic ADA Toilets, Daily janitorial
2020-03-ID0029	2020 COVID-19	M63074 T55444	3 specialized whiteboards - mobile, dry erase, easel easy flip
2020-03-ID0029	2020 COVID-19	M60385 T56000	Toner Cartridges
2020-03-ID0029	2020 COVID-19	M61998 T54070	Forklift and Pallet Jack Rental for vaccination & testing site



How to run an Infrastructure Bond/ Infrastructure Investment and Jobs Act Report

To run and access the Form 810 A report, use the same steps as "<u>How to run standard</u> <u>Consolidated Annual Report form</u>". At step 11 (Page 8), select Form 810 A.

Process Scheduler Request											
	User ID Z_DEPT_PO_REPORTER	२	Run Control ID	osdstest							
	Server Name	✓ Run	Date 06/26/2023	31							
	Recurrence	✓ Run	Time 1:23:09PM	Re	eset to Current	Date/Time					
	Time Zone										
Proce	ss List										
Select	Description	Process Name	Process Type	*Туре	* Format	Distribution					
	Form 810 Contracting Activity	ZZ_PO_810CAR	BI Publisher	Web 🗸	PDF 🗸	Distribution					
	Form 810C Consulting Services	ZZ_PO_810CON	BI Publisher	Web 🗸	PDF 🗸	Distribution					
	Form 810E ERGSO Report	ZZ_PO_810ERG	BI Publisher	Web 🗸	PDF 🗸	Distribution					
	Form 810A IBond/IIJA Activity	ZZ_PO_810IBN	BI Publisher	Web 🗸	PDF 🗸	Distribution					
	Form 810SSB/DVBE Option Report	ZZ_PO_810SBD	BI Publisher	Web 🗸	PDF 🗸	Distribution					
OK	Cancel										

Here is the layout of the Infrastructure Bond/ Infrastructure Investment and Jobs Act Report:

					For	m 810 A IBond/IIJ <i>A</i>	Act Report		STATE OF CAL	IFORNIA - DEPA Run By: Run Date: Run Time: Report Type:	ARTMENT OF GEI PROCUE Department PO F 6/26/23 13:45:43 PM Individual	VERAL SE CEMENT I	ERVICES DIVISION
						Fiend Veer	2022 2022						
Agency:	Government One	rations				Department:	7760 - Departme	ent of General Sen	vices				
Pagency.	Part 0		Part 1			Department.	TTOO - Departing	Sint of Ocheral Och	Part 2				
IBond/IIJA ID	and IBond/IIJA	Certified Disa	bled Veteran Bus	iness Enterprise (DVBE)		Cer	tified Small Busine	ess/Micro Busines	s (SB/MB) Partic	ipation	_	
D	ollars		Participa	tion	,								
IBond/IIJA ID*	IBond/IIJA Total Contract \$	IBond/IIJA Total \$ to DVBE Prime Contractors	IBond/IIJA Total \$ to DVBE Sub Contractors	IBond/IIJA Total \$ to DVBE Prime & Sub Contractors	IBond/IIJA Total DVBE %	IBond/IIJA Tot Prime Co	al \$ to SB/MB ontractors	IBond/IIJA Total Contra	\$ to SB/MB Sub actors	IBond/IIJA To Prime & Su	tal \$ to SB/MB b Contractors	IBond/II SB/N	JA Total //B %
	A	В	С	D (B+C)	E (D/A)			G	3	H	F+G)	1 (1	1/A)
IIIA Division	0.00	0.00	0.00	0.00	0.00	SB	MB	SB	MB	SB	MB	SB	MB
A Division	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IIJA Division B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IIJA Division E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IIJA Division F	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
IIJA Division G Title IX	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop 1	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop 1B	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop 1C	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop 1D	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Prop 1E	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Grand	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
Total	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00
		The Sm	all Business Imr	rovement Plan n	nust include	an I Bond Action	Plan when partie	cipation specific t	to I Bonds is les	s than 25%			
Comments:													
						Approver's Infor	mation						
	Name:						Title:						
	Signature:						Date:						
	Telephone:						Fax:						
	Email:						City & Zip:						

The system will generate a separate data validation query report with the Form 810A.



Screenshot of the Form 810 A IBond_IIJA - Data Validation Query report with the IIJA columns:

SB Option Reported Amount \$	DVBE Option Reported Amount \$	IBond/IIJA Number	IBond/IIJA Description	Exempt from SB Goal-IIJA only
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N
0	0			N