

Document Summary

Detail Type	Detail
Commodity	Paper Office Supplies
Purchasing Standard	DGS 44120000
Revision Level	A
Revision Date	February 12, 2020

Revision History

Standard	Rev Level	Revision Date	Author	Summary of Changes
DGS 44120000	A	Dec. 17, 2015	Velazquez, I.	Purchasing standard development
DGS 44120000	A	May 20, 2019	Velazquez, I.	Updating web links
DGS 44120000	A	Feb 12, 2020	Velazquez, I.	Updating web links

1.0 SCOPE

DGS Purchasing Standards provide the minimum criteria purchases must meet to be considered Environmentally Preferable (EPP), aka “green”, by the state of California. They establish a mechanism for incorporating performance and environmental requirements that meet the state’s environmentally preferable goals, into procurements and policy.

Per Public Contract Code (PCC) §12400 through 12404, Environmentally Preferable Purchasing, the purchasing standard herein establishes minimum EPP requirements for standalone office desk lamps.

2.0 APPLICABLE LAWS and INDUSTRY STANDARDS

Departments must adhere to all applicable laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, California Code of Regulations, State Administrative Manual, Management Memos, and State Contracting Manual Volume F, 2, and 3, as applicable.

This list is for informational purposes only and is not all-inclusive. It is the state department’s responsibility to ensure the purchase adheres to all applicable laws, regulations, policies, best practices, and purchasing authority requirements.

2.1 LAWS and REGULATIONS

[PCC §12400 - 12404 Environmentally Preferable Purchasing](#)
[EO B-18-12 - Governor's Green Building Initiative](#)

2.2 POLICY

None listed

3.0 ENVIRONMENTALLY PREFERABLE PURCHASING REQUIREMENTS

Products must be certified by a minimum of one corresponding Third-Party Environmental Certification program per Table 1, and/or contain a minimum of 30% Postconsumer Recycled Content (PCRC) to be considered EPP. Print & copy paper and envelopes have statewide contracts established. Visit the [Statewide Contract Index](#) for contract information.

Table 1: Covered Products & EPP Approved Third-Party Environmental Certifications

Commodity	UNSPSC	Certification
Printing & Copy Paper	14111507	Forest Stewardship Council
Printing & Copy Paper	14111507	Sustainable Forestry Initiative
Printing & Copy Paper	14111507	Green Seal GS-07
Writing Paper	14111511	Forest Stewardship Council
Writing Paper	14111511	Sustainable Forestry Initiative
Writing Paper	14111511	Green Seal GS-07
Paper Binders	44122003	Forest Stewardship Council
Paper Binders	44122003	Sustainable Forestry Initiative

4.0 RESOURCES

Find products that meet the standard's minimum requirements:

- [GREENSEAL™ products](#)
- [Forest Stewardship Council Certified products](#)
- [Sustainable Forestry Initiative products](#)

Visit the [Buying Green](#) website for additional information on janitorial supplies.

Learn about UNSPSCs by visiting [United Nations Standard Products and Services Code®](#).