

**Document Summary**

<b>Detail Type</b>	<b>Detail</b>
Commodity	Paper Janitorial Supplies
Purchasing Standard	DGS 14111700
Revision Level	A
Revision Date	February 12, 2020

**Revision History**

<b>Bid Spec</b>	<b>Rev Level</b>	<b>Revision Date</b>	<b>Author</b>	<b>Summary of Changes</b>
DGS 14111700	A	Jan. 19, 2018	Velazquez, I.	Purchasing standard development
DGS 14111700	A	May 20, 2019	Velazquez, I.	Updating web links
DGS 14111700	A	Feb 12, 2020	Velazquez, I.	Updating web links

**1.0 SCOPE**

DGS Purchasing Standards provide the minimum criteria purchases must meet to be considered Environmentally Preferable (EPP), aka “green”, by the state of California. They establish a mechanism for incorporating performance and environmental requirements that meet the state’s environmentally preferable goals, into procurements and policy.

Per Public Contract Code (PCC) §12400 through 12404, Environmentally Preferable Purchasing, the purchasing standard herein establishes minimum EPP requirements for standalone janitorial paper supplies, henceforth, products.

**2.0 APPLICABLE LAWS and INDUSTRY STANDARDS**

Departments must adhere to all applicable laws, regulations, policies, best practices, and purchasing authority requirements, e.g. California Codes, California Code of Regulations, State Administrative Manual, Management Memos, and State Contracting Manual Volume F, 2, and 3, as applicable.

This list is for informational purposes only and is not all-inclusive. It is the state department’s responsibility to ensure the purchase adheres to all applicable laws, regulations, policies, best practices, and purchasing authority requirements.

2.1 LAWS and REGULATIONS

[PCC §12400, Environmentally Preferable Purchasing](#)  
[EO B-18-12, Governor's Green Building Initiative](#)

2.2 POLICY

None listed

**3.0 ENVIRONMENTALLY PREFERABLE PURCHASING REQUIREMENTS**

Products must be certified by a minimum of one Third-Party Environmental Certification program per Table 1, and/or contain a minimum of 30% Postconsumer Recycled Content (PCRC) to be considered EPP. Janitorial paper products must contain a minimum of 30% PCRC to be considered State Agency Buy Recycled Campaign (SABRC) compliant.

Table 1: EPP Approved Third-Party Environmental Certifications by Commodity

Commodity	UNSPSC	Certification
Toilet Paper	14111704	Green Seal
Toilet Paper	14111704	EcoLogo UL
Paper Towels	14111703	Green Seal
Paper Towels	14111703	EcoLogo UL
Facial Tissue	14111701	Green Seal
Facial Tissue	14111701	EcoLogo UL
Paper Wipers	14111525	Green Seal
Paper Wipers	14111525	EcoLogo UL
Toilet Seat Covers	14111702	Green Seal

#### 4.0 RESOURCES

Find products that meet the standard's minimum requirements:

- [Find GREENSEAL™ products](#)
- [Find EcoLogo UL products](#)

Visit the [Buying Green](#) website for additional information on janitorial supplies.

Learn about UNSPSCs by visiting [United Nations Standard Products and Services Code®](#).