## FREIGHT RATE ANALYSIS REQUEST FORM

For all purchases where the State is responsible for freight charges, complete this form, attach the supplier's quote, and Purchase Order (if available) and email it to TransportationManagement@dgs.ca.gov.

-	rchase Estimate/ irchase Order:						Date:				
	Parent) Agency/					Of					
	Department:						etc.:				
							Telephone				
R	Requestor Name:						Number:				
Email Address:						Sup	•				
9	Supplier's Name:										
	•						1101110011				
	(City & State):						Zip Code:				
Poi	nt of Destination (City & State):						Zip Code:				
Ente	coint of Destination (City & State):  Inter Supplier's Firm Freight Quote:  SECRIPTION OF ITEMS ORDERED*  WEIGHT  WEIGHT  WEIGHT  WEIGHT  FREIGHT CLASS/ NMFC**  **NMFC = National Motor Freight Classification (up to 7 digits). (Obtain from Supplier)  TYPE OF SHIPPING NEEDED (check the box to left of selection)  General Freight  Truckload  Flatbed  Temp. Control  Multiple Shipments Truckload  Air Ride  Air Freight  Expedite Shipment										
DES	CRIPTION OF ITE	MS ORDERED*			WEIGHT			SS/	**NMFC = National Motor		
									Fre	eight Classification	
										(up to 7 digits).	
									(Ot	otain from Supplier)	
										_	
		OF SHIP			•	k th		**NMFC = National Motor Freight Classification (up to 7 digits). (Obtain from Supplier)  box to left of selection) Temp. Control Air Freight Other (describe):  the above shipment:  HT TO INVOICE. PPLIER QUOTE. ALL FREIGHT CHARGES			
										Expedite Onlyment	
(u	ıp to 150 pounds)	,						,			
The f	nall Parcel (Master Agreement)  to to 150 pounds)  Padded Van  Other (describe):  Other (describe):										
					PAY AND ADD I	FRE	GHT TO INVOICE	Ε.			
	FREIGHT NOT TO EXCEED \$ PER SUPPLIER QUOTE. ALL FREIGHT CHARGES										
OVER \$50 REQUIRE A SUPPORTING PREPAID FREIGHT BILL, PRIOR TO FREIGHT PAYMENT.											
	Note on PO: F O B	n <b>ali Parcei</b> ORIGIN -	Total Dollar Value of Order: \$  RDERED* WEIGHT FREIGHT CLASS/ NMFC = National Motor Freight Classification (up to 7 digits). (Obtain from Supplier)  IIPPING NEEDED (check the box to left of selection)  Flatbed Temp. Control Multiple Shipments Air Ride Air Freight Expedite Shipment  Other (describe):  anagement's recommendation for the above shipment:  eight Quote.  NATION, PREPAY AND ADD FREIGHT TO INVOICE.  TO EXCEED \$ PER SUPPLIER QUOTE. ALL FREIGHT CHARGES QUIRE A SUPPORTING PREPAID FREIGHT BILL, PRIOR TO FREIGHT PAYMENT.  el Agreement. Estimated Freight \$  — THIRD PARTY BILLING TO ACCOUNT [INSERT ACCOUNT NUMBER].  UTE VIA [INSERT CARRIER'S NAME] (GROUND). NOTE TO SHIPPER:  RDER NUMBERS NEEDS TO BE SHOWN ON SHIPPING DOCUMENT(S).  N FREIGHT COLLECT (REPLACE ORIGIN WITH CITY AND STATE)  is SUPPLIER ROUTE VIA								
SUPPLIER ROUTE VIA [ <i>Insert Carrier's Name</i> ] (Ground). <b>Note to Shipper</b> :											
PURCHASE ORDER NUMBERS NEEDS TO BE SHOWN ON SHIPPING DOCUMENT(S).									( )		
	Note on PO: F.O.B. ORIGIN FREIGHT COLLECT (REPLACE <u>ORIGIN</u> WITH CITY AND STATE)  SHIPPING INSTRUCTIONS: SUPPLIER ROUTE VIA										
	Carrier's telephone number:  Annotate Bill of Lading as follows:										
										annline	
	State of California Purchase Order Number										
	SHIP FREIGHT COLLECT. Estimated Freight: \$										
	OTHER:	piler is una	ible to	use	this carrier, em	iaii	ransportationMa	inage	ment	@ags.ca.gov	
				Telephone Number:  Supplier's email:  Telephone Number:  Zip Code:  Zip Code:  Zip Code:  **NMFC = National Motor Freight Classification (up to 7 digits). (Obtain from Supplier)  GNEEDED (check the box to left of selection)  Tabbed   Temp. Control   Multiple Shipments   Expedite Shipment    Air Ride   Air Freight   Expedite Shipment    Padded Van   Other (describe):  **NMFC = National Motor    Freight Classification (up to 7 digits). (Obtain from Supplier)  Other (describe):  **NMFC = National Motor    Freight Classification (up to 7 digits). (Obtain from Supplier)  Other (describe):  **NMFC = National Motor    **NMFC = National Motor    Freight Classification (up to 7 digits). (Obtain from Supplier)  **Optional Multiple Shipment    **NMFC = National Motor    **NMFC							
Approved by TMU Staff Member:											

Visit our website for more information at Transportation Management

Email questions to TransportationManagement@dgs.ca.gov