

External User - How to Register for a Course

Objective To provide a detailed procedure for an exter register for a course in Pathways.	nal user to
--------------------------------------------------------------------------------------------------	-------------

Step	
1	Click the link to visit the DGS Pathways website. https://learning-dgs.csod.com/client/learning-dgs/orim.aspx
2	Log into Pathways using your username and password.
3	<text></text>

		1	ming Coards		
		Lea	arning Search		
		Q Search for learning			
Filters	Reset	7 Results			Event Calendar
DURATION	~				
ТҮРЕ	~				
MODALITY	~			ACCESS	
SUBJECT	~	Event Office Ergonomics	Event Office Ergonomics	Event CASp 101: Certification	Event Basic Safety Training
PROVIDER	~	Refresher 7 hours	Training for Trainers	and Practice 5 hours	Not Started
		000	000	000	••• Select Session
	51.				
Pair Protection Confined Spac Material Hanc	e ling & Storage			Basic Safety Training	
Pain Protection Confined Space Material Hanc Machine Guar Occupational	ie ling & Storage ding Safety & Inspection	Techniques		Basic Safety Training Select a Session	~
Confined Space Material Hance Machine Guar Occupational Cancellation In the event a enrollment at in his/her place	ie iling & Storage ding Safety & Inspection Policy student fails to atte least 10 business da e, his/her agency wi	Techniques nd any class in which he/she has en y(s) prior to the beginning of class, ill incur a \$75.00 "No-Show" Charge	rolled without either cancelling or sending a substitute student	Basic Safety Training Select a Session	~
Confined Spac Material Hanc Machine Guar Occupational Cancellation In the event a enrollment at in his/her plac	e ling & Storage ding Safety & Inspection Policy student fails to atte least 10 business da e, his/her agency wi	Techniques Ind any class in which he/she has en Iy(s) prior to the beginning of class, ill incur a \$75.00 "No-Show" Charge Show More	rolled without either cancelling or sending a substitute student	Basic Safety Training Select a Session	~
Confined Space Material Hanc Machine Guar Occupational Cancellation In the event a enrollment at in his/her plac Upcoming S Session sorting	e ling & Storage ding Safety & Inspection Policy student fails to atte least 10 business da e, his/her agency wi essions options	Techniques ind any class in which he/she has en ay(s) prior to the beginning of class, ill incur a \$75.00 "No-Show" Charge <u>Show More</u>	rolled without either cancelling or sending a substitute student	Basic Safety Training Select a Session	~
Confined Space Material Hance Machine Guar Occupational Cancellation In the event a enrollment at in his/her place Upcoming S Session sorting Date (Ascen	re ling & Storage ding Safety & Inspection Policy student fails to atte least 10 business da e, his/her agency wi essions options ding) ~	Techniques and any class in which he/she has en ay(s) prior to the beginning of class, ill incur a \$75.00 "No-Show" Charge <u>Show More</u>	rolled without either cancelling or sending a substitute student	Basic Safety Training Select a Session	
Confined Spay Material Hanc Machine Guar Occupational Cancellation In the event a enrollment at in his/her plac Upcoming S Session sorting Date (Ascen JAN Sessi 23 Tue, J Regis Onlin	e ling & Storage ding Safety & Inspection Policy student fails to atte least 10 business da e, his/her agency wi essions options ding) on Details an 23, 2024, 8:30 AM - ter by Tue, Jan 23, 202 a Location	Techniques and any class in which he/she has en ay(s) prior to the beginning of class, ill incur a \$75.00 "No-Show" Charge Show More	rolled without either cancelling or sending a substitute student	Basic Safety Training Select a Session	
Confined Space Material Hanco Machine Guar Occupational Cancellation In the event a enrollment at in his/her place Upcoming S Session sorting Date (Ascen JAN Sessi 23 Tue, J Regis Onlin	e ling & Storage ding Safety & Inspection Policy student fails to atte least 10 business dz e, his/her agency wi essions options ding) on Details an 23, 2024, 8:30 AM - ter by Tue, Jan 23, 202	Techniques end any class in which he/she has en ay(s) prior to the beginning of class, ill incur a \$75:00 "No-Show" Charge Show More	rolled without either cancelling or sending a substitute student	Basic Safety Training Select a Session	

5	After you select Request, you are now registered for the course. You can confirm by clicking on the drop down-arrow next to View Details, and it will
	JAN Session Details 23 Tue, Jan 23, 2024, 8:30 AM - Thu, Feb 1, 2024, 5:00 PM PST
	Register by Tue, Jan 23, 2024, 8:30 AM PST Online Location Registered
6	You will receive a verification email from <u>noreplyPathways@dgs.ca.gov</u> notifying you that you have successfully registered for the course.
	You Are Registered for Training Image: Comply@email.com Image: Comply@email.com Image: Comply@email.com
	This is an automatically generated notification, please do not reply.
	Title Professional Email Writing in English: Complete Training Why is it important to master business email communication?