



# OSP Electronic Pull (ePull)



## Teleworking? We'll eDeliver!

State Records Center (SRC) is now offering an electronic delivery option for record pulls. The new electronic Pull (ePull) service is efficient, secure and cost effective.

Instead of receiving your records in paper format, let us transform your valuable requested paper records into easy to access electronic images that can be conveniently accessed from your computer. These electronic images will be accessed through a secure transfer site within 24 hours, reducing SRC handling fees, avoiding all shipping costs and saving time. Your physical records never leave OSP, enhancing the chain of custody and preventing a permanent loss of the state's vital record assets.

### Services Provided

#### ePULL SERVICES

- Document Preparation
- Document Imaging
- Indexing/Metadata Capture
- Security/Access Chain of Custody Reporting

As always the State Records Center offers a number of additional helpful services:

- Low cost storage of records
- Vault storage of the state's vital or essential records
- Record retrieval within 24 hours
- Records management consultation
- Destruction of confidential paper and plastic media records

### Contact Us!

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