



OSP Interagency Mail Service

Price List

Interagency Mail Service (Prescheduled)

RATE	DESCRIPTION	MONTHLY FEE
Rate B	1 pick up/delivery per day — Small Office	\$719
Rate C	1 pick up/delivery per day — Large Office	\$792
Rate D	2 pick ups/deliveries per day — Small Office	\$1,079
Rate E	2 pick ups/deliveries per day — Large Office	\$1,151
Rate F	1 pick up/delivery per day — Distance	\$821
Rate G	2 pick ups/deliveries per day — Distance	\$1,284
Rate I	3 pick ups/deliveries per day	\$1,440
USPS Mail	1 pick up per day* (additional to monthly IMS service fee)	\$154

SMALL OFFICE
1-3 items per pick up

LARGE OFFICE
More than 3 items
per pick up

DISTANCE
Estimated pricing
for agencies outside
the Sacramento area
(currently only servicing
Elk Grove and Rancho
Cordova)

* Only available as add-on to IMS service.

Special Services (As Needed)

RATE	DESCRIPTION	FEE
Rate O	Hand carriers—rate per delivery/per unit	\$33
Rate P	Special pick ups for boxes —hourly rate per person*	\$154

SHIPPING MATERIALS
A cost of \$15 per pallet
will be charged for any
necessary shipping pallet
used or requested by the
customer.

* More than 100 boxes or one pallet may require an additional helper.
Additional helper will be billed at the \$154 hourly rate.

Contact Us!

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