



OSP Interagency Mail Service

# Price List

Fiscal Year  
2020-2021

## Interagency Mail Service (Prescheduled)

RATE	DESCRIPTION	MONTHLY FEE
Rate A	1 pick up per day – Customer Pick up	\$515
Rate B	1 pick up/delivery per day – Small Office	\$793
Rate C	1 pick up/delivery per day – Large Office	\$874
Rate D	2 pick ups/deliveries per day – Small Office	\$1,190
Rate E	2 pick ups/deliveries per day – Large Office	\$1,270
Rate F	1 pick up/delivery per day – Distance	\$906
Rate G	2 pick ups/deliveries per day – Distance	\$1,416
Rate I	3 pick ups/deliveries per day	\$1,589

**SMALL OFFICE**  
1-3 items per pick up

**LARGE OFFICE**  
More than 3 items  
per pick up

**DISTANCE**  
Estimated pricing  
for agencies outside  
the Sacramento area  
(currently only servicing  
Elk Grove and Rancho  
Cordova)

## Special Services (As Needed)

RATE	DESCRIPTION	FEE
Rate O	Hand carriers – rate per delivery/per unit	\$36
Rate P	Special pick ups for boxes – hourly rate per person*	\$165

**SHIPPING MATERIALS**  
A cost of \$15 per pallet  
will be charged for any  
necessary shipping pallet  
used or requested by the  
customer.

\* More than 100 boxes or one pallet may require an additional helper.  
Additional helper will be billed at the \$165 hourly rate.

### Contact Us!

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