

Section 4: Recovery of Investment Summary

Attach a complete and accurate Recovery of Investment Template (RIT) with supporting documentation.

Estimated Purchase Price		Estimated Annual Service Contract/Maintenance Cost		
Total Annual Cost Avoidance/Revenue (per year, over five years)				
Year 1	Year 2	Year 3	Year 4	Year 5
Total Annual Expenditures (per year, over five years)				
Year 1	Year 2	Year 3	Year 4	Year 5
Total Annual Surplus/Deficit (per year, over five years)				
Year 1	Year 2	Year 3	Year 4	Year 5
Total Five Year Estimated Surplus/Deficit:				

Section 5: Certification

I, the undersigned, hereby certify that I have reviewed the information contained within this acquisition request and the attached recovery of investment template and certify that this information is true and correct. I further certify that if approved, this equipment will be used in compliance with SAM Section 2875, which governs the operation of state agency in-plant operations, and all other applicable state regulations.

Deputy Administrative Director Full Name	Agency
Deputy Administrative Director Signature	Date
OSP Use Only	
Request is: <input type="checkbox"/> Approved <input type="checkbox"/> Modified	
Explanation:	

Approval Signatures

Statewide In-Plant Operations Manager Full Name	Signature	Date
Budgets Manager Full Name (only for OSP submissions)	Signature	Date
State Printer Full Name	Signature	Date