Charter School Facilities Program Proposition 2 Filing Round

Converting a Preliminary Apportionment and Accessing Cash

Presented by
Office of Public School Construction
California School Finance Authority
California Department of Education

Agenda

- Presentations from:
  - Office of Public School Construction (OPSC)
  - California School Finance Authority (CSFA)
  - California Department of Education (CDE)
- Question and answer session after each presentation

This webinar will be recorded and posted on OPSC's website

Proposition 2 Funding Round Results

- State Allocation Board (SAB) awarded $580.8 million on August 5, 2026
  - 44 Preliminary Apportionments
  - 29 schools
- Application list remains open until August 5, 2027
  - Additional Preliminary Apportionments funded with returned bond authority
    - Priority to Final Apportionment applications
  - $59.8 million available as of October 28, 2026
  - Next project in line requests approximately $74.6 million

Prop 2 Conversion Deadline

- Deadline to Convert: **August 5, 2030**
  - Four years from Preliminary Apportionment date
  - Possible one-time, one-year extension may be requested
    - Meeting requirements in School Facility Program (SFP) Regulation Section 1859.166.1
  - Additional Preliminary Apportionments' deadlines will be four years from SAB approval
- Conversion = Submit complete and valid *Application for Funding* (Form SAB 50-04) with supporting documentation

Conversion Deadline

Complete and valid Form SAB 50-04 must be submitted prior to occupancy for New Construction projects, regardless of deadline. New construction projects are ineligible for funding after occupancy.

Preliminary to Final Apportionment

- SAB approves Preliminary Apportionment
  - Design and site acquisition advances placed on Unfunded List
- Determine entity that will hold title
  - Stand alone new construction projects only
  - School District
  - Governmental entity
  - Charter School may request to hold title
    - Request must meet requirements in SFP Regulation Section 1859.172
    - Security requirements when charter school holds title in Education Code 17078.63

Preliminary to Final Apportionment

- Access design advance funding
  - Priority Funding process and fund release requirements
- Identify site and access site advance funding
  - New construction projects that include site acquisition
  - Priority Funding process and fund release requirements
- Final CDE Site Approval (if applicable)
- Purchase Site (if applicable)
- Design project
- Final CDE and DSA Plan Approval
- Submit complete and valid Form SAB 50-04
- Submit to CSFA for Financial Soundness review

Preliminary to Final Apportionment

- OPSC and CSFA Review
  - Approximately four-month review process
- SAB Unfunded Approval for Final Apportionment
  - Final Apportionment placed on Unfunded List
- Access construction funding (final fund release)
  - Full and Final
  - Priority Funding process and fund release requirements

Preliminary to Final Apportionment

- Project Reporting and Closeout
  - *Expenditure Report* (Form SAB 50-06) annually, starting one year from final fund release
  - Substantial progress 18 months from final fund release
  - Project complete in three years (elementary school) or four years (middle and high school) from final fund release
  - Project Closeout
    - Local Auditor
    - K-12 Audit
- Loan repayment begins one year after occupancy
  - Applicant responsible for notifying OPSC and CSFA when project is occupied

Priority Funding Process

- Unfunded Approval on Unfunded List
  - Advances placed on Unfunded List after SAB Unfunded Approval of Preliminary Apportionment
  - Final fund release placed on Unfunded List after SAB Unfunded Approval of Final Apportionment
- Submit PIF Certification
  - 30-day period in May/June or November/December
  - Begins 2nd Wednesday in May/November
  - Next two certification rounds:
    - November 11, 2026, to December 10, 2026
    - May 12, 2027, to June 10, 2027

Priority Funding Process

- Wait for funds to become available
  - Generally, General Obligation bond sales in Spring and Fall
- Receive Funded Approval (Apportionment) from SAB
- Submit Fund Release Request by deadline
  - 90 days from SAB funded approval for design advance and final apportionment
  - 180 days from SAB funded approval for site acquisition
  - Deadlines allow for fund release requirements to be completed

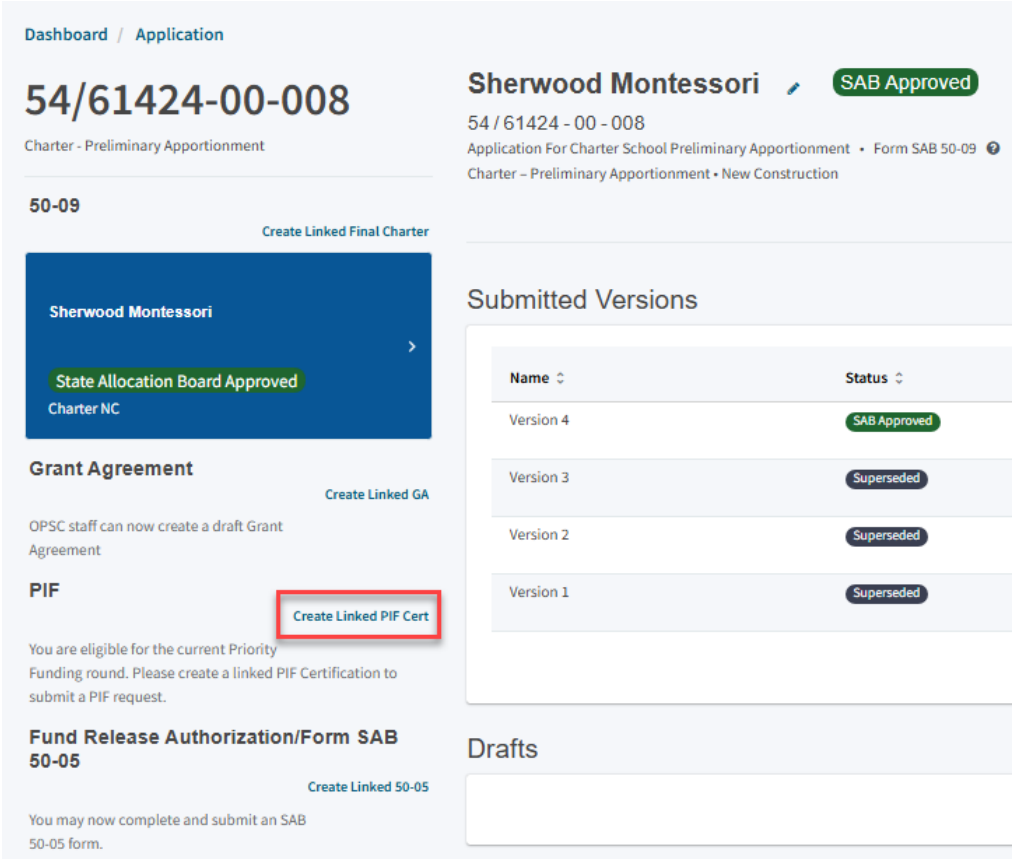
Priority Funding Process

- Non-Participation Occurrences
  - Not certifying and/or missing deadline
  - Two occurrences, project rescinded
  - **Applies to Final Apportionment funding only**
- Advances
  - No penalty if certification not submitted
  - Funded Approval rescinded and advance placed back on Unfunded List with new date in line if fund release request not submitted by deadline

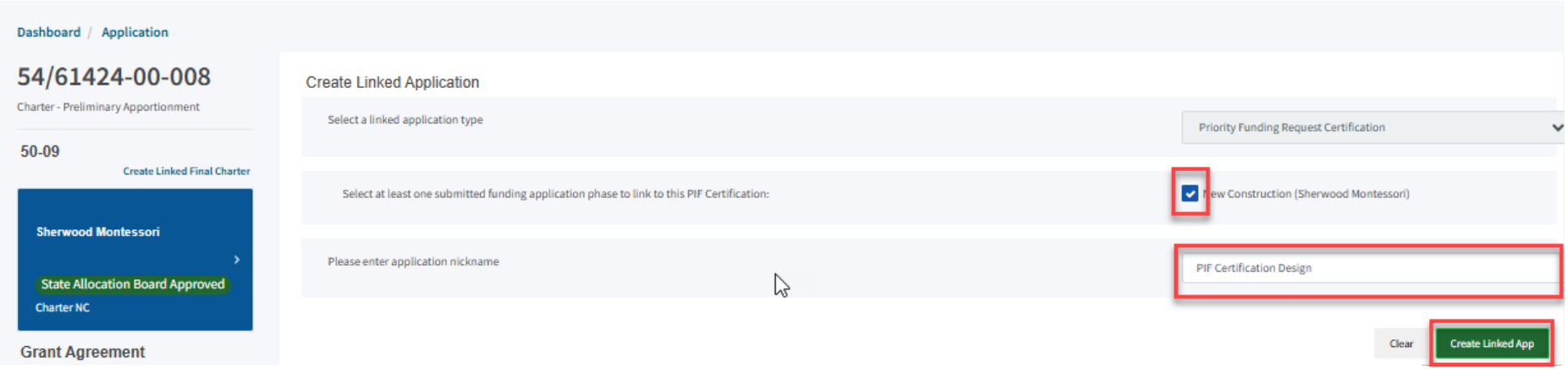
Submitting PIF Certification

- Submit in OPSC Online
  - Must have OPSC Online account to access
  - Only OPSC Online designated representative for the applicant may sign and submit the PIF Cert
  - Submit PIF Cert for each application number
- Select *Create Linked PIF Cert* from Form SAB 50-09 dashboard
  - Design and site advance funding
- Select *Create Linked PIF Cert* Form SAB 50-04 dashboard
  - Final apportionment funding

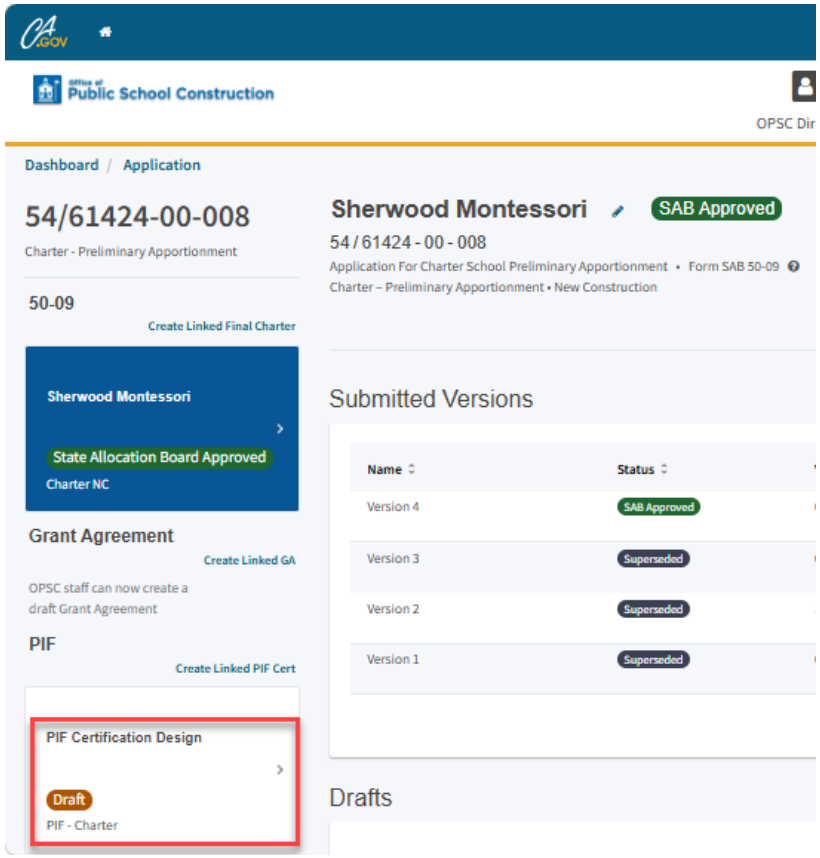
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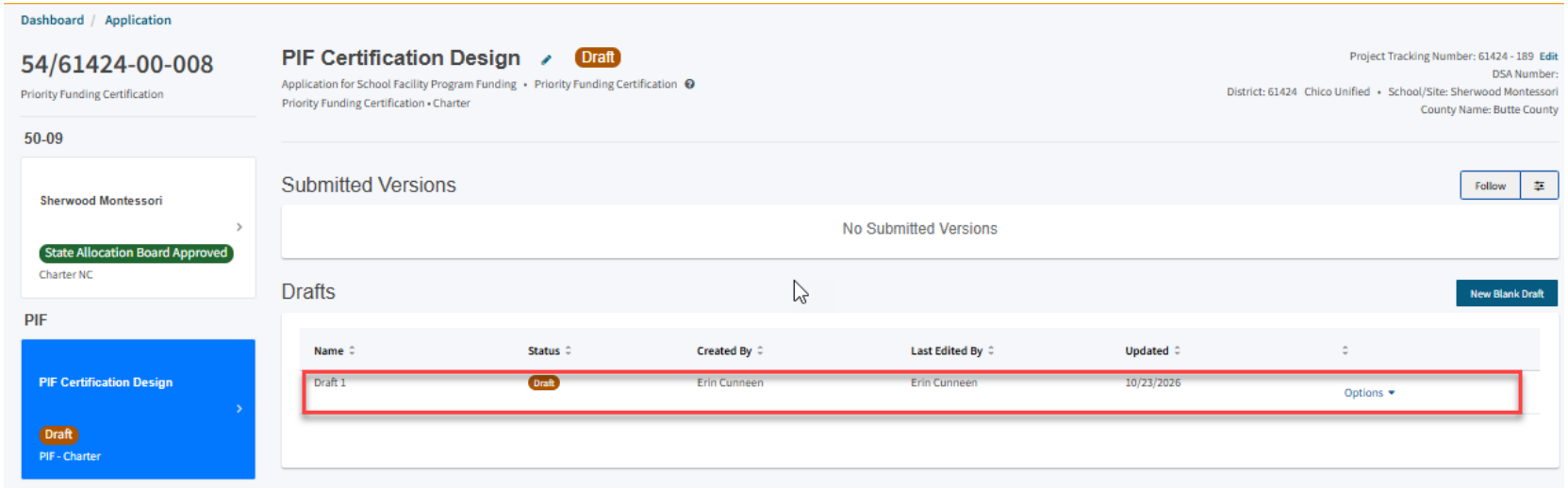
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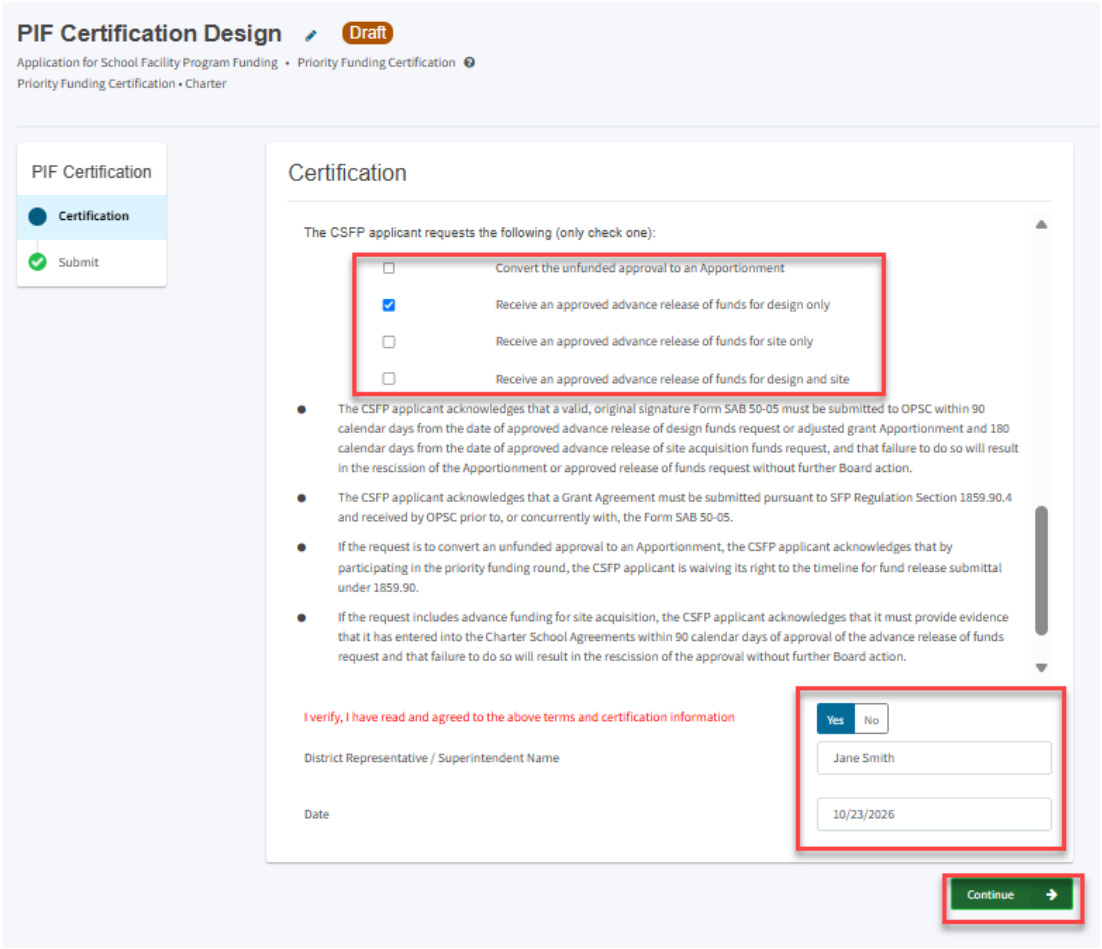
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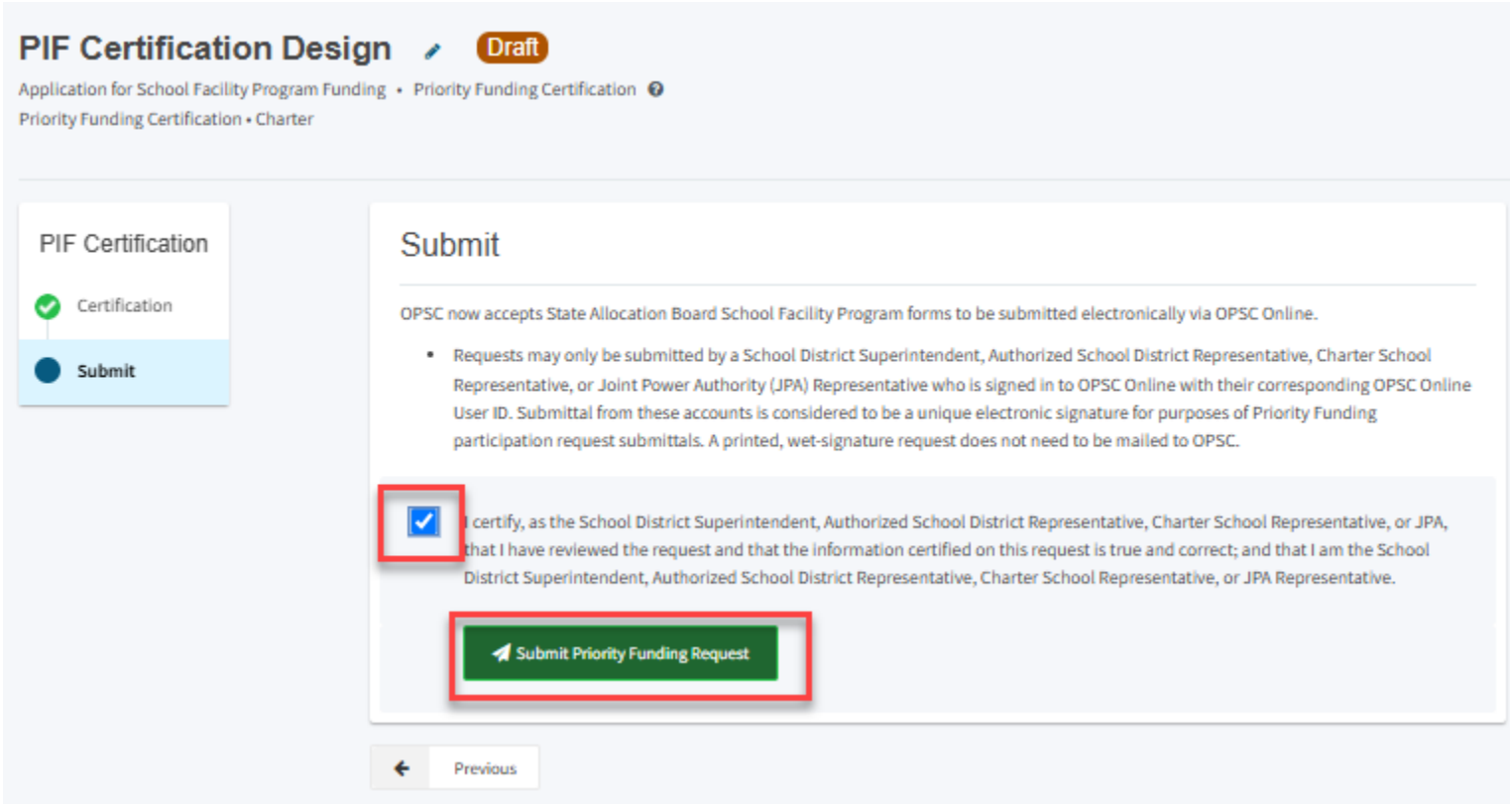
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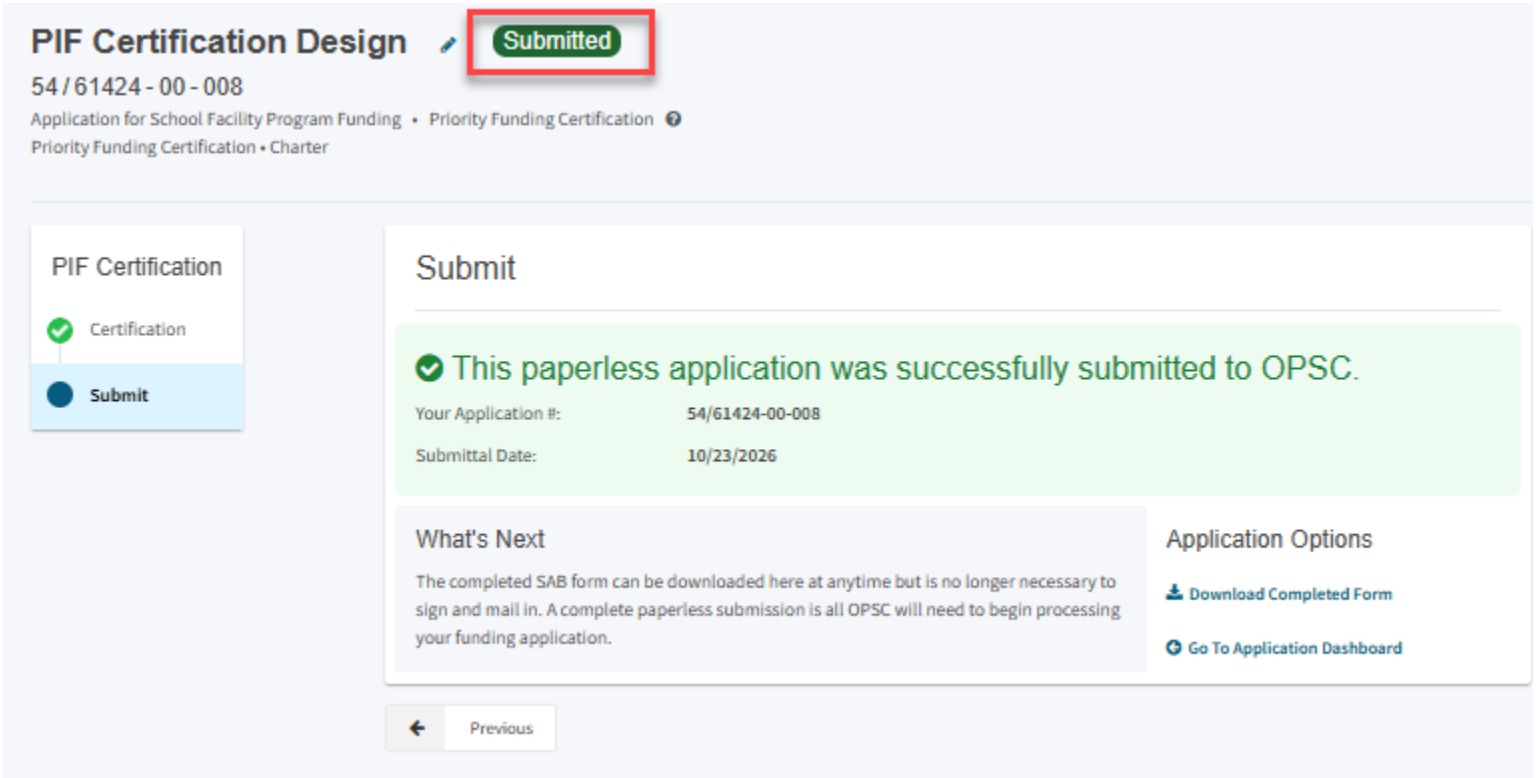
Submitting PIF Certification



Submitting PIF Certification



Submitting PIF Certification



Fund Release Request

- *Fund Release Authorization* (Form SAB 50-05)
- SFP Grant Agreement
  - Design advance and Site advance
  - Full funding
- Executed Charter School Agreements
  - Memorandum of Understanding
  - Funding Agreement, if loan requested
  - Facility Use Agreement, if applicable
- Current CSFA financial soundness determination
  - Advance funding only

Fund Release Request

- Additional items for site advances
  - *Application for Charter School Preliminary Apportionment* (Form SAB 50-09)
  - Appraisal with valuation date within six months of receipt of Form SAB 50-05
  - Contingent CDE site approval

Fund Release Request

- Additional items when the Charter School holds title
  - Recorded lien for total amount of funds received from the State
  - Executed Covenants, Conditions, and Restrictions (CC&Rs)
  - Preliminary Title Report
  - Insurance Policy for the benefit of the State

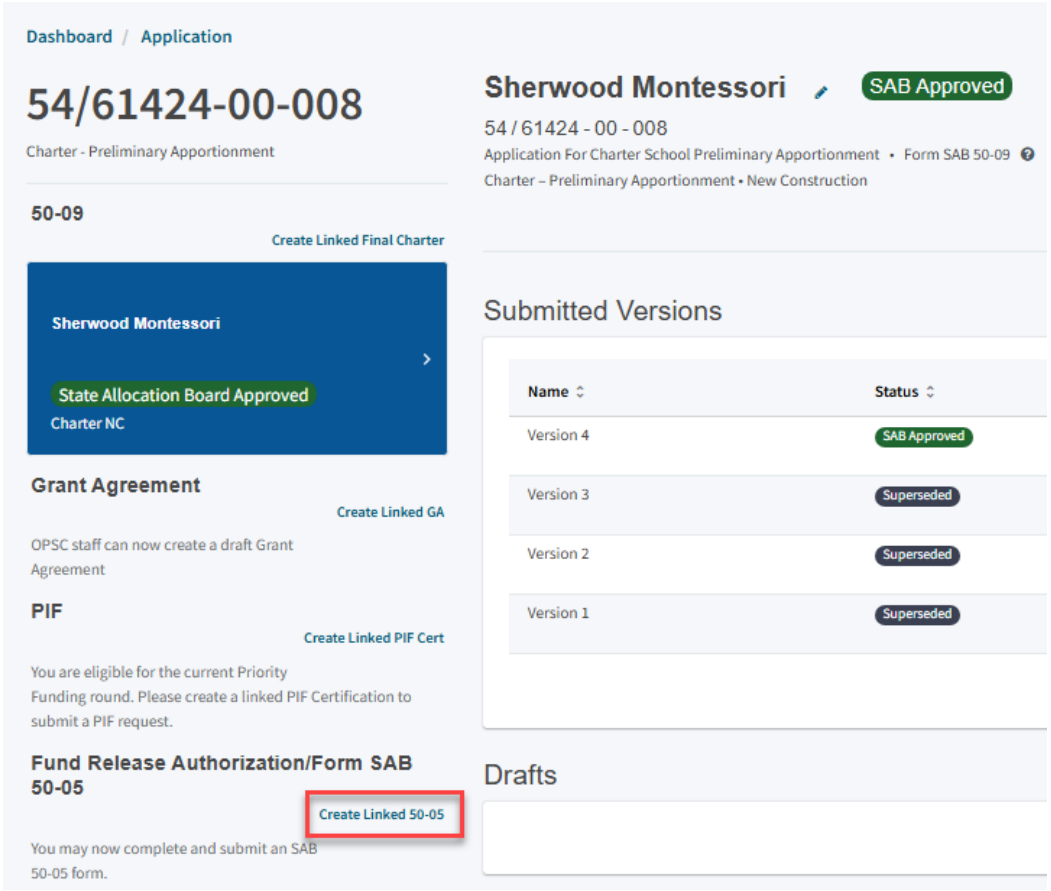
Fund Release Request

- Additional items for full funding
  - Contract(s) for at least 50 percent of hard construction
    - Charter Schools may not enter a Lease Lease-Back contract
  - Notice to Proceed(s)
  - Project Information Worksheet (PIW) - New Construction only
  - Updated recorded lien for total amount of funds received from the State
    - New Construction with site acquisition and Charter School holding title only

Submitting Form SAB 50-05

- Submit in OPSC Online
  - Must have OPSC Online account to access
  - Only OPSC designated representative for the applicant may sign and submit the Form SAB 50-05
  - Submit Form SAB 50-05 for each application number
- Select *Create Linked 50-05* from Form SAB 50-09 dashboard for advance funding
- Select *Create Linked 50-05* from Form SAB 50-04 dashboard for final apportionment funding
- Upload supporting documents to Form SAB 50-05

Submitting Form SAB 50-05



Converting to Final Apportionment

- Within four years of preliminary apportionment date:
  - Submit complete and valid conversion application, or
  - Submit request for one-time one-year extension
- Project does not need to be completed within four years of preliminary apportionment date
- Project needs to be complete:
  - Three years from final fund release (elementary schools)
  - Four years from final fund release (middle and high schools)

Converting to Final Apportionment

Complete and valid conversion application

- Form SAB 50-04
  - Review certifications now
- DSA Final Plan Approval Letter
- CDE Final Plan Approval Letter
- Detailed Cost Estimate for total hard construction work in project
- Career Technical Education Advisory Committee Letter
- DSA approved OPSC CA-CH PS Scorecard
  - If requesting the Additional Grant for Energy Efficiency

Converting to Final Apportionment

Complete and valid conversion application (cont.)

- Five-Year Facilities Master Plan
  - **School District applicants only**
  - What to submit:
    - Five-year school facilities master plan
    - Governing board resolution and minutes approving the master plan
    - *Five-Year Master Plan Checklist* (Form SAB 50-MP)
  - When to submit:
    - If PA was awarded on or after October 31, 2024 (Proposition 2), submit with Form SAB 50-04
    - If PA was awarded prior to October 31, 2024 (prior to Proposition 2), submit within 18 months of fund release, or concurrently with submittal of the 100 percent complete Form SAB 50-06 if it is submitted to OPSC less than 18 months following fund release.

Converting to Final Apportionment

Additional Items for Rehabilitation Projects

- Accessibility/Fire Code Requirements Checklist approved by DSA
  - Only if required if requesting funding based on the minimum work versus three percent of the base grant
- Demolition plans (if applicable)
  - Identify classrooms being demolished by grade level, if applicable

Converting to Final Apportionment

Additional Items for Rehabilitation Projects

- If the applicant is requesting an Additional Grant for Career Technical Education (CTE), submit the following:
  - Documentation that indicates the applicant is a local educational agency operating a comprehensive high school pursuant to Education Code (EC) Sections 51224, 51225.3 and 51228
  - Documentation that indicates the applicant has an active career technical advisory committee pursuant to EC Section 8070.
  - CDE score letter dated on or after July 3, 2024, that indicates the project plans received a career technical education plan score of at least 105 points that.
  - Detailed cost estimate for the career technical education scope of work meeting the requirements in SFP Regulation Section 1859.78.10(b)(2).
  - Itemized list of equipment meeting the requirements in SFP Regulation Section 1859.78.10(b)(2), including descriptions of the item, model, quantity, and cost, if equipment is included as part of the CTE components in the project.

Converting to Final Apportionment

Additional Items for New Construction Projects

- Site Development Worksheet
  - Service Site
  - Off-Site
  - Utilities
  - Worksheet located under the *Resources* icon in OPSC Online
  - Must reference Sierra West Costs
- Approved Off-Site Plans (if applicable)
- Geotechnical Report (if applicable)
- Special District Connection Fee Documentation (if applicable)

Converting to Final Apportionment

Additional Items for New Construction Projects with site acquisition

- CDE Final Site Approval
  - Include legal description referenced in letter
- Escrow Statement
- Appraisal with *valuation* dated within six months of OPSC received date of Form SAB 50-04
- Department of Toxic Substance Control (DTSC) invoices
- Hazardous Waste Removal Contracts/Invoices (if applicable)
  - Work must be required by DTSC

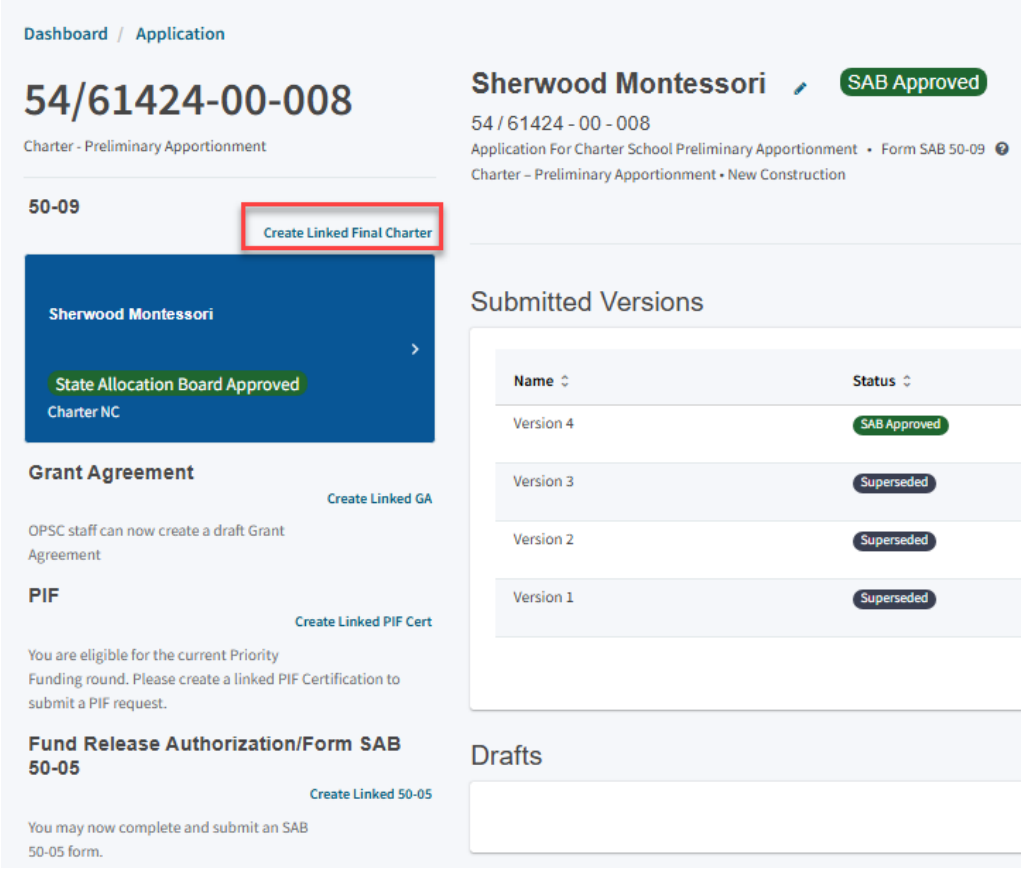
Submitting a Conversion Application

Submitting a Form SAB 50-04

- Submit Form SAB 50-04 in OPSC Online
  - Must have OPSC Online account to access
  - Only OPSC designated representative for the applicant may sign and submit the Form SAB 50-04
  - Submit Form SAB 50-04 for each application number
- Select *Create Linked Final Charter* from Form SAB 50-09 dashboard
- Upload supporting documents to Form SAB 50-04

Submitting a Conversion Application

Submitting a Form SAB 50-04 (cont.)



Create OPSC Online Account

Charter School and School District Designated Representatives

- May sign and submit forms in OPSC Online
- Request account by email to OPSCOnlineSupport@dgs.ca.gov
  - Include with email request:
    - Approved resolution by applicant's governing board approving designated representative(s)
      - Sample School Board Resolution
      - Representatives must be named in resolution
    - Charter school/school district name
    - Designated representative(s) name, position, address, email, and phone number
    - Application numbers

Additional Outreach

- Schedule individual meeting with OPSC to discuss project and fund release and conversion processes
- Sign up for our email list, here: https://www.dgs.ca.gov/OPSC/Contact

Helpful Links

- OPSC Online Application
- K-12 Audit Resource
- Laws and Regulations for State Allocation Board-Administered Programs

  SFP Approved Regulations (as of 06/15/2026)
  Definitions *1859.2; CSFP section 1859.160 through 1859.172*
- School Facility Program Handbook

  CSFP Section 7
- ARTICLE 12. Charter Schools

  CSFP Education Code
- California Public School Construction Process

OPSC Contact

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