

**SAMPLE GOVERNING BOARD RESOLUTION ON THE FIVE-YEAR SCHOOL
FACILITIES MASTER PLAN REQUIREMENT
FOR
SCHOOL FACILITY PROGRAM FULL FUNDING AND DESIGN AND/OR SITE
FACILITY HARDSHIP/ SEISMIC MITIGATION PROGRAM FUNDING APPLICATIONS
(Revised 5/15/2026)**

RESOLUTION NO. **123456789**

RESOLUTION AUTHORIZING FILING OF APPLICATION(S) FOR STATE
ALLOCATION BOARD–ADMINISTERED FACILITY HARDSHIP AND/OR FACILITY
HARDSHIP SEISMIC MITIGATION PROGRAM(S) FOR THE **[insert District name]**
SCHOOL DISTRICT ON **[insert date here]**,

WHEREAS, Education Code established multiple programs to be administered by the Department of General Services (DGS) as staff to the State Allocation Board (SAB); and

WHEREAS, the **[insert District name]** School District intends to file applications for eligibility determination, file applications for funding, and/or certify information under the School Facility Program (SFP) Facility Hardship and/or Facility Hardship Seismic Mitigation Program(s); and

WHEREAS, the **[insert District name]** School District intends to file applications for eligibility determination and/or applications for funding under the SFP as provided in Section 17070.10, et seq., of the Education Code and SFP Regulation Section 1859.18; and

WHEREAS, the **[insert District name]** School District is aware that all application submittals on or after October 31, 2024, are subject to Section 17070.54 of the Education Code and SFP Regulation Section 1859.18; and

WHEREAS, the **[insert District name]** School District is aware of the minimum requirements for the five-year school facilities master plan as outlined in Section 17070.54 of the Education Code and SFP Regulation Section 1859.18; and

NOW, THEREFORE BE IT RESOLVED THAT, as a condition of participating in the SFP, as administered by the SAB, the **[insert District name]** School District shall submit to the DGS a five-year school facilities master plan, updated five-year school facilities master plan, or a governing board resolution updating the required components of the master plan that were materially affected and a description of what changed, approved by the governing board of the **[insert District name]** School District for all application submittals on or after October 31, 2024; and

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to SFP Regulation Section 1859.18.1(a)(1), the **[insert District name]** School District, as a condition of SFP participation, must submit the required five-year school facilities master plan within 18 months of fund release of the Full Adjusted Grant, or concurrently with submittal of the 100 percent complete *Expenditure Report* (Form SAB 50-06) if submitted less than 18 months following fund release; and

NOW, THEREFORE BE IT RESOLVED THAT, pursuant to SFP Regulation Section 1859.18.1(a)(2), the **[insert District name]** School District acknowledges that the Apportionment may be rescinded for failure to submit a complete and valid master plan within the timeline specified in (a)(1).

PASSED AND ADOPTED on **[insert date here]** by the **[insert District name]** School District Board of Trustees by the following vote:

AYES:

NOES:

ABSENT:

ABSTENTION:

Date: _____

[Insert name], Board President
[Insert District name] School District

CERTIFICATION

I, **[Board Secretary/Clerk name]**, certify that the foregoing is a correct copy of a resolution passed and adopted by the **[insert District name]** School District on **[insert date here]**.

Date: _____

[Insert name], Board Secretary/Clerk
[Insert District name] School District

—END OF SAMPLE RESOLUTION—