Office of Public School Construction Department of General Services



Calculator Troubleshooting and Support

(Rev. 03/2020)

Introduction

Form SAB 50-01 is used to determine a district's initial eligibility for new construction funding under the School Facility Program. The district must provide enrollment information for the current and previous three or seven years, as appropriate, on this form. For future projections, districts may submit either a fifth-year or a tenth-year enrollment projection. The Office of Public School Construction has created a step-by-step fillable calculator to automatically calculate and generate Form SAB 50-01 to be printed, signed, and sent.3

Where to Locate the Calculator

Note: Internet Explorer must be used for this online application.

The calculator for Form SAB 50-01 can be found in the Resources Tab on the <u>OPSC</u> <u>Website</u> (http://www.dgs.ca.gov/opsc/resources) under the 'Online Application Tools for School Construction Projects.'

imar, please submit your request	
ack@dgs.ca.gov.	Handbooks Guides and Brochures
IEQUEST	The publications include general program information and archives of previous programs. These documents are produced and maintained by the OPSC.
	K-12 Audit Resource
	To assist auditors conducting the local educational agency's audit, the Office of Public School Construction has set up this resource page with crucial audit information on both a districtwide and project specific basis.
	Laws and Regulations for State Allocation Board-Administered Programs
	School districts can access regulations that have been approved by the Office of Administrative Law and are in effect, as well as proposed regulations proceeding through the Administrative Procedure Act.
	Online Application Tools for School Construction Projects
	Stakeholders can access online applications developed by the Office of Public School Construction (OPSC), such as OPSC
	Online, SFP Grant Calculator and Project Tracking Number Generator, which generates Project Tracking numbers and provides a search function for school construction projects.
	Priority Funding for School Construction Projects
	Stakeholders can view information regarding priority funding eligibility, funding rounds, and non-participation in the funding rounds.
	School Construction Project Tracking Search Tool
	School districts can search for their school construction project by type, county, district and site using an online tool.
	School Facility Program Bayiew Subcommittee

The next page will view the various tools used for school construction projects. The calculator will be found under the 'SAB 50-01 Enrollment Projection Calculator'

Important Notice: Online Applications will not be available October 18-20, 2019.
 OPSC Online Application Submittal (link)* OPSC Online Application allows school districts to electronically apply for the Career Technical Education Facilities Program. Future functionality will expand to all of OPSC's processes. *OPSC Online is optimized for Microsoft Edge and Google Chrome web browsers.
 OPSC Online User Guide OPSC Data Dashboard (link) OPSC has created a "Data Dashboard" to facilitate the identification of the distribution of SFP funding. The six dashboards display the allocation of funding (updated monthly) by proposition, SFP program, county, school district, school site, and/or legislative district based on user-defined filters. Project Tracking Search Tool (link) Grant Calculator (link) Project Information Worksheet (PIW) (link) PW Custom Reports: Search (link) SAB 50-01 Enrollment Projection Calculator(link) Schendar Year Birth and Fertility Pate Projections: 1590 - 2040

Once link has been accessed it will direct you to the fillable application.

Completing and Exporting Form SAB 50-01

Once page has loaded, fill out all required fields, page by page, then click 'Calculate Projections.' Once calculations have been generated, click 'Create SAB 50-01.' Upon completion, the information is exported into a PDF of the Enrollment Projection (Form SAB 50-01) to be printed out and signed. *Internet Explorer* must be used for inputted fields and values to appear on the exported PDF.



Note: If fields are not populating on the exported PDF, continue to the Troubleshooting section to help resolve your issue.

Troubleshooting

If the workbook generates the data, but the information is not populating on the exported PDF, the Add-ons feature or Adobe PDF Reader may not be enabled on your Internet Explorer.

Follow the following steps to help resolve your issue:

1. From Internet Explorer's main menu options, select 'Tools.'



2. From the Tools drop-down menu, select 'Manage add-ons.'

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3. On the Manage Add-ons dialog box, Select 'All add-ons' from the drop-down menu on the bottom-left corner of the screen and ensure that Adobe PDF Reader is enabled.

Manage Add-ons					>
View and manage your Internet	Explorer add-ons				
Add-on Types	Name Adaba Inc	Publisher	Status	Architecture	
🚳 Toolbars and Extensions 🔎 Search Providers	Adobe PDF Reader	Adobe Inc.	Enabled	32-bit and 64-bit	
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	Adobe Acrobat Create PDF Toolbar Microsoft Corporation Skype for Business Click to Call	Microsoft Corporation	Disabled	32-bit and 64-bit	
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- 4. Close Internet Explorer and re-launch the program.
- 5. Continue to the SAB 50-01 Calculator and re-input the data. Once completed, generate the PDF and ensure the data has been generated for printing.

Technical Support

If the issue continues to occur, please contact OPSC at <u>OPSCCommunications@dgs.ca.gov</u> for assistance.