

## Office of Public School Construction

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OPSC accepts electronic submittal and signature documents. Email documents to [OPSCApplicationReviewTeam@dgs.ca.gov](mailto:OPSCApplicationReviewTeam@dgs.ca.gov)

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Please contact your OPSC Project Manager first for assistance with a variety of services; anything from the basics of getting started to unique, complicated program questions. The Project Manager County Assignment listing is located on Page 5 and on OPSC's website at: <https://www.dgs.ca.gov/OPSC/Contact>

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(as of January 1, 2021)

Document Type	Main Email Addressee	Email Carbon Copies (CCs)
New Submittals: (Form SAB 50-01) <i>Enrollment Certification Projection</i> (Form SAB 50-02) <i>Existing School Building Capacity</i> (Form SAB 50-03) <i>Eligibility Determination</i> (Form SAB 50-04) <i>Application for Funding</i>	<a href="mailto:OPSCApplicationReviewTeam@dgs.ca.gov">OPSCApplicationReviewTeam@dgs.ca.gov</a>	
90 Day Responses – Cost Estimates		<a href="mailto:OPSCCostEstimates@dgs.ca.gov">OPSCCostEstimates@dgs.ca.gov</a>
90 Day Responses – Eligibility Updates		<a href="mailto:hannah.konnoff@dgs.ca.gov">hannah.konnoff@dgs.ca.gov</a>
(Form SAB 50-05) <i>Fund Release Authorization (SFP)</i>		<a href="mailto:OPSCFundRelease@dgs.ca.gov">OPSCFundRelease@dgs.ca.gov</a>
(Form SAB 70-01) <i>Application for Funding (FDKFGP)</i> (Form SAB 70-02) <i>Fund Release Authorization (FDKFGP)</i> (Form SAB 70-03) <i>Expenditure Report (FDKFGP)</i>		<a href="mailto:joshua.potter@dgs.ca.gov">joshua.potter@dgs.ca.gov</a>
4/15/30-Day Letter Responses (Program/Audits)		PM/Auditor
Grant Agreements		<a href="mailto:OPSCGrantAgreements@dgs.ca.gov">OPSCGrantAgreements@dgs.ca.gov</a>
Priority Funding Requests		<a href="mailto:haley.jensen@dgs.ca.gov">haley.jensen@dgs.ca.gov</a>
Substantial Progress Checklists / <i>Expenditure Reports (Form SAB 50-06) and Detailed Listing of Project Expenditures (DloPE)</i>		<a href="mailto:suzanne.reese@dgs.ca.gov">suzanne.reese@dgs.ca.gov</a>
Financial Hardship		<a href="mailto:john.leininger@dgs.ca.gov">john.leininger@dgs.ca.gov</a>
(Form SAB 189) <i>School District Appeal Requests</i>		<a href="mailto:michael.watanabe@dgs.ca.gov">michael.watanabe@dgs.ca.gov</a>

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