

INSTRUCTIONS

This form is to be used by a School District for the purposes of preparing generating and submitting the cost estimate required to request for eligible Facility Hardship Program or Seismic Mitigation projects pursuant to SFP Regulation Section 1859.82.1(b)(2)(C), 1859.82.1(c)(3)(C), and 1859.82.2(c)(3)(D). Program grants. A completed Form SAB 58-01 must accompany all applications for funding for these programs.

1. For Facility Hardship and Seismic Mitigation Program applications for Rehabilitation Costs, the completed form must comply with Section 1859.82.1(c)(3)(D) or Section 1859.82.2(c)(3)(D).
2. For Facility Hardship Program or Seismic Mitigation Program applications for replacement funding, the completed form must comply with Section 1859.82.1(b)(2)(C) or Section 1859.82.2(b)(2)(E).

Refer to the most current published edition of the Current Construction Remodeling Costs publication by Sierra West Publishing, using F3 unit costs, for data needed to complete this form. Throughout these instructions, all references to “Sierra West” indicate this publication.

All lines in Part I must be broken out to individual items or materials. Do not enter ~~line-line~~-item requests in a lump sum format. Line-Line-item requests in lump sum format may not be eligible for funding. The applicant may add additional lines as needed in Part I to submit a complete Form.

PART I

For each ~~line-line~~-item request, complete the following:

- CSI #** - Enter the Construction Specifications Institute number (CSI #) corresponding to the item or material included in the project as it appears in Sierra West.
- Description** - Enter the description corresponding to the item or material as it appears in Sierra West.
- Quantity** - Enter the numeric quantity of the item or material used as indicated in the project plans approved by the Division of the State Architect (DSA). For projects that do not require DSA plan approval, enter the quantity as indicated in the supporting documentation submitted with the application.
- Unit** - Enter the unit of measure for the specified material or item as it appears in Sierra West.
- Cost/Unit** - Enter the total unit cost, or cost per unit, as it is listed in the F3 column in Sierra West. Do not add installation cost as this has been included in the total unit cost amount.
- School District's Request** - Enter the product of the Quantity ~~and multiplied by the amount in the~~ Cost/Unit column.
- OPSC Verified Allowance** - Leave blank. This column will be completed by OPSC upon review of the application.
- ~~7-8.~~ **School District Comments** - The ~~district~~ School District may ~~optionally~~ indicate any relevant plan page numbers or reference information to assist the ~~plan~~ OPSC reviewer in the ~~comments~~ this column.
- OPSC Review Comments** - Leave blank. This section will be completed by OPSC upon review of the application.
- Title 24 Maximum Requirement** - When using this form to prepare a Cost Benefit Analysis,

pursuant to Section 1859.82.1(b)(2)(C) or 1859.82.2(b)(2)(E), in lieu of requesting individual line items for access compliance, the School District may request a 20 percent allowance to cover the costs of the maximum access compliance work required by DSA, as applicable. This allowance is not applicable when preparing the final cost estimate for Rehabilitation Costs or the Seismic Rehabilitation Grant. This allowance is reflective of the maximum requirements in the California Building Code Title 24, Section 11B-202.4, Exemptions, 8.

11. **Part I Subtotals:** The School District enters the sum of the amounts entered above in column 6. School District's Request. OPSC enters the sum of the amounts in column 7. OPSC Verified Allowance.

PART II – Contractor Burden

For the purposes of Part II of this form, refer to the table below to determine the applicable construction classification to use when referencing the most current published edition of the Current Construction Remodeling Costs publication by Sierra West Publishing.

OPSC Project Type	Sierra West Construction Classification
Facility Hardship rehabilitation for Fire and/or Water Damage	"Repair of Fire Damage"
Facility Hardship rehabilitation of historical structures	"Unique Structures"
All other Facility Hardship rehabilitation projects	"Alterations and Additions"
Seismic Mitigation rehabilitation	"Alterations and Additions"

For each Allowance category described below, the School District will use the School District Request subtotal in item 11 to submit a complete Form SAB 58-01. The OPSC Verified Allowance subtotal in item 11 will be used to calculate these Allowances for purposes of determining qualification for replacement funding or for grant amounts for a rehabilitation project.

If the application is for conceptual approval, design funding, or does not require DSA approval, use the subtotal from Part I instead of the total project cost reported to DSA for determining the applicable percentage.

The calculations for the allowances for each item in this section will be compounded in the order presented.

- ~~8-12. **General Conditions-Conditions** – Using the OPSC Allowance Subtotal from Part I and the applicable OPSC project type, enter the percentage as indicated in the General Conditions table in Sierra West (CSI# 01.100.000). To determine the applicable multiplier, use the total project cost as reported to DSA* and the applicable OPSC project type listed above, reference the applicable percentage as indicated in the General Conditions table in Sierra West (CSI# 01.1000.000). Enter the percentage in the Multiplier column (Part II).~~

To determine the applicable allowance, multiply the applicable percentage by the subtotal of Part I (item 11). Enter the value into the Allowances column. The DSA total project cost value is used so that the application values provided are representative of the economies of scale for the overall scope of the project.

- ~~9. **General Requirements** – Using the OPSC Allowance Subtotal from Part I and the applicable OPSC project type, enter the percentage as indicated in the General Requirements table in Sierra West (CSI# 01.2000.000).~~
- ~~10. **Bonds** – Using the OPSC Allowance Subtotal from Part I, enter the applicable percentage as~~

~~indicated in the "Bonds" section in Sierra West (CSI# 01.2000 000).~~

~~11. **Overhead & Profit**—Using the OPSC Allowance Subtotal from Part I, enter the applicable percentage as indicated in the "Institutional Structure" column in Sierra West (CSI# 01.2000 000).~~

13. **Overhead, Profit & Bonds** – To determine the applicable multiplier, using the total project cost as reported to DSA, reference the applicable percentage as indicated in the "Bonds" section in Sierra West (CSI# 01.2000 000). Enter the applicable percentage in the Multiplier column (Part II,).

To determine the allowance, sum the subtotal of Part I (item 11) with the allowance for General Conditions. Then multiply that sum by the applicable percentage by the subtotal in item 11. Enter the value in the Allowances column.

~~12. **DSA Inspection Fee**—For projects that require DSA plan approval, enter 1%. For projects that do not require DSA plan approval, enter 0%.~~

~~13.14. **Escalation**— If the project has not been completed at the time of approval from the State Allocation Board, use the OPSC allowance total from Part I to enter the applicable percentage as indicated in "Escalation" section of Sierra West (CSI# 01.3000 000). If the project will be completed by the time the construction phase is approved by the State Allocation Board, enter 0%. If the project has been completed, the application does not qualify for escalation. If a project requires DSA approval and the project has a Certification and Close letter at DSA, the project is considered complete.~~

To determine the multiplier, reference the "Escalation" section of Sierra West (CSI# 01.3000 000). Enter the applicable percentage for the current year in the Multiplier column for Escalation.

To determine the allowance, first sum the subtotal in item 11, the total Allowances for General Conditions and the Overhead, Profit & Bonds. Then multiply that total by the applicable percentage entered in Column F.

15. **Contingencies** – Contingencies are provided for projects when there are no final working drawings for the work being requested. This only applies to applications for conceptual approval or design funding. Sierra West provides an allowance of "0 percent" when funding is based on "Final Working Drawings". Projects that have plans approved by DSA or final plans that do not require DSA approval, are considered "Final Working Drawings".

If the project is for conceptual approval for the Seismic Mitigation Program and the project has not received Final Plan Approval from DSA, enter the percentage for "schematic drawings" indicated on the "Contingencies" table in Sierra West Section 1.4000 000 in the Multiplier column. Multiply this percentage by the sum of the subtotal in item 11 and the total Allowances for General Conditions, Overhead Profit & Bond, and Escalation to determine the Contingencies Allowance.

If the project is for the conceptual or design approval for the Facility Hardship program, enter the percentage for "Conceptual Stage" indicated on the "Contingencies" table in Sierra West Section 1.4000 000 in the Multiplier column. Multiply this percentage by the sum of the subtotal in item 11 and the total Allowances for General Conditions, Overhead Profit & Bonds, and Escalation to determine the Contingencies Allowance.

16. Construction Subtotal - Sum of Items 11, 12, 13, 14 and 15.

PART III - Design Allowances & Fees

17. Project Inspection Allowance - The allowance is provided for the services of a DSA certified inspector for the duration of the project. For projects that require DSA plan approval, the allowance is one percent of the value of item 16, Part II Construction Subtotal. For projects that do not require DSA plan approval, the allowance is zero.

14-18. Industry Specialist's Report Costs- For rehabilitation projects enter the greater of \$10,000 or 1% of the OPSC Allowance Subtotal. This is in accordance with Sierra West Division 1, CSI 1.2000 000 for Common Adders and Deductors for Special Inspection Procedures. For replacement projects, enter 0%.

15-19. Construction Testing Allowance- For rehabilitation projects that require specialized testing and inspection of materials during construction, ~~enter 1%.~~ such as soil tests, foundation tests, exploratory borings, and similar testing prior to construction, the allowance is one percent of the value of item 16, Part II Construction Subtotal. The School District must submit written verification of the specialized testing required for the scope of work. For all other projects, ~~enter 0%.~~the allowance is zero.

16-20. Design Specialist Cost Allowance- Based on the Construction Subtotal, use the Design Cost Allowance chart on at the bottom of the form to calculate the applicable Design Cost Allowance and enter the resulting amount here. Using the amount in item 16 as a starting value, the allowance for the design specialist is calculated using the Design Specialist Cost Allowance sliding scale multiplier percentages below Part III of the Form. The total Design Cost Allowance equals the sum of the product of the allowance value on each line.

17-21. CDE Plan Review Fee- Allowance is for the proportionate amount of fees charged by the California Department of Education (CDE), as required by law, for the Facility Hardship or Seismic Mitigation Program portion of the project. The allowance is calculated by multiplying 0.0007 by the value of item 16, Part II Construction Subtotal. Enter the California Department of Education (CDE) plan review fee as The CDE calculation is published on CDE's website, as follows: <https://www.cde.ca.gov/ls/fa/sf/forms.asp>

18-22. DSA Plan Review Fee- Use the Construction Subtotal in Part II to calculate this amount using the calculator found on DSA's website. Allowance is for the proportionate amount of fees charged by DSA, as required by law, for the Facility Hardship or Seismic Mitigation Program portion of the project. Following the instructions for DSA Project Fee Calculator page linked below, the user enters the value of item 16 into the calculator to determine the appropriate DSA Plan Review Fee amount: <https://www.apps2.dgs.ca.gov/dsa/tracker/FeeCalculator.aspx>. Enter the resulting fee in this section.

23. Total Project Cost - is the sum of items 16, 17, 18, 19, 20, 21 and 22.

PART I - Line Item Request

~~PART II~~

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School District:	Application Number:
School Name:	DSA <u>Application Number(s)</u> :
County:	

15- Construction-Testing Allowance:	1.00%	\$ _____ -	Always 1.00%, based on Construction Subtotal. Only allowed for rehabilitation projects if specialized testing of construction materials is required Based on Construction Subtotal, using the Design-Cost Allowance chart below. Based on the published fee found on CDE's website. https://www.cde.ca.gov/ls/fa/st/forms.asp Based on Construction Subtotal, use the calculator found on the DSA's website. https://www.apps2.dgs.ca.gov/dsa/tracker/FeeCalculator.aspx
16- Design-Cost Allowance:		\$ _____ -	
17- CDE Plan Fee:		\$ _____ -	
18- DSA Plan Fee (enter \$ amount):		\$ _____ -	
OPSC Approved Total Project Cost:		\$ _____ 10,000.00	

PART II - Contractor Burden

1. CSI #	2. Description	Multiplier	Allowance	Calculation Detail
1.1000 000	12. General Conditions (insert percentage) Broad categories covered by General Conditions include: • Mobilization, • Non-distributable labor and supervision, • Permits, licenses & fees, • Temporary utilities, structures, and fencing • Material handling equipment, trucks, safety, fuel, scaffolding, • Non-manual labor, benefits, payroll tax, workers compensation insurance • Insurances, comprehensive, builders risk.	0.00%	\$ _____ -	To determine the applicable multiplier, use the total project cost as reported to DSA* and the applicable OPSC project type listed above, reference the applicable percentage as indicated in the General Conditions table in Sierra West (CSI# 01.1000 000). Enter the percentage in the Multiplier column (Part II,... To determine the applicable allowance, multiply the applicable percentage by the subtotal of Part I (item 11). Enter the value into the Allowances column . The DSA total project cost value is used so that the application values provided representative of the economies of scale for the overall scope of the project.
1.2000 000	13. Overhead, Profit, and Bonds Broad categories covered by overhead include: rent, utilities, legal, accounting, estimating, travel, general insurance, taxes, marketing, advertising, computers, etc. and are distinctly not related to the physical construction of the project.	0.00%	\$ _____ -	To determine the applicable multiplier, using the total project cost as reported to DSA, reference the applicable percentage as indicated in the "Bonds" section in Sierra West (CSI# 01.2000 000). Enter the applicable percentage the Multiplier column (Part II,... To determine the allowance, sum the subtotal of Part I (item 11) with the allowance for General Conditions. Then multiply that sum by the applicable percentage by the subtotal in item 11. Enter the value in the Allowances column.
1.3000 000	14. Escalation This allowance provides for the general adjustment in construction costs over the duration of an estimating year.	0.00%	\$ _____ -	If the project has been completed, the application does not qualify for escalation. If a project requires DSA approval and the project has a Certification and Close letter at DSA, the project is considered complete. To determine the multiplier, reference the "Escalation" section of Sierra West (CSI# 01.3000 000).Enter the applicable percentage for the current year in the Multiplier column for Escalation . To determine the allowance, first sum the subtotal in item 11, the total Allowances for General Conditions and the Overhead, Profit & Bonds. Then multiply that total by the applicable percentage entered in Column F.
1.4000 000	15. Contingencies Contingencies are provided for projects when the construction line items in Part I are represented in a drawing stage that is less than 90 percent complete per Sierra West. Sierra West provides an allowance of "0 percent" when funding is based on "Final Working Drawings", such as DSA- approved plans.	0.00%	\$ _____ -	Contingencies are provided for projects when there are no final working drawings for the work being requested. This only applies to applications for conceptual approval or design funding. Sierra West provides an allowance of "0 percent" when funding is based on "Final Working Drawings". Projects that have plans approved by DSA or final plans that do not require DSA approval, are considered "Final Working Drawings." If the project is for conceptual approval for the Seismic Mitigation Program and the project has not received Final Plan Approval from DSA, enter the percentage for "schematic drawings" indicated on the "Contingencies" table in Section 1.4000 000 in the Multiplier column. Multiply this percentage by the sum of the subtotal in item 11 and the total Allowances for General Conditions, Overhead Profit & Bond, and Escalation to determine the Contingencies Allowance. If the project is for the conceptual or design approval for the Facility Hardship program, enter the percentage for "Conceptual Stage" indicated on the "Contingencies" table in Section 1.4000 000 in the Multiplier column. Multiply this percentage by the sum of the subtotal in item 11 and the total Allowances for General Conditions, Overhead Profit & Bond, and Escalation to determine the Contingencies Allowance.
Part II- 16. Construction Subtotal			\$ _____ -	Sum of Items 11, through 15.

PART III- Design Allowances & Fees

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School District:	Application Number:
School Name:	DSA <u>Application Number(s)</u> :
County:	

Design Costs	Multiplier	Allowance	Calculation Detail
17. <u>Project Inspection Allowance</u>	1.00%		The allowance is provided for the services of a DSA certified inspector for the duration of the project. For projects that require DSA plan approval, the allowance is one percent of the value of item 16, Part II Construction Subtotal. For projects that do not require DSA plan approval, the allowance is zero.
18. <u>Industry Specialist Report Allowance</u>	\$10,000 or 1.00%		For rehabilitation projects enter the greater of \$10,000 or 1% of the OPSC Allowance Subtotal. This is in accordance with Sierra West Division 1, CSI 1.2000, 000 for Common Adders and Deductors for Special Inspection Procedures. For replacement projects, enter 0%.
19. <u>Construction Testing Allowance</u>	1.00%		For rehabilitation projects that require specialized testing and inspection of materials during construction, such as soil tests, foundation tests, exploratory borings, and similar testing prior to construction, the allowance is one percent of the value of item 16, Part II Construction Subtotal. The School District must submit written verification of the specialized testing required for the scope of work. For all other projects, the allowance is zero.
20. <u>Design Specialist Cost Allowance</u>	Sliding Scale		Using the amount in item 16 as a starting value, the allowance for the design specialist is calculated using the Design Specialist Cost Allowance sliding scale multiplier percentages below Part III of the Form. The total Design Cost Allowance equals the sum of the product of the allowance value on each line.
21. <u>CDE Plan Review Fee</u>	0.07%		Allowance is for the proportionate amount of fees charged by the California Department of Education (CDE), as required by law, for the Facility Hardship or Seismic Mitigation Program portion of the project. The allowance is calculated by multiplying 0.0007 by the value of item 16, Part II Construction Subtotal. The CDE calculation is published on CDE's website, as follows: https://www.cde.ca.gov/ls/fa/forms.asp
22. <u>DSA Plan Review Fee</u>	DSA Fee Calculator		Allowance is for the proportionate amount of fees charged by DSA, as required by law, for the Facility Hardship or Seismic Mitigation Program portion of the project. Following the instructions for DSA Project Fee Calculator page linked below, the user enters the value of item 16 into the calculator to determine the appropriate DSA Plan Review Fee amount: https://www.apps2.dgs.ca.gov/dsa/tracker/FeeCalculator.aspx
Part III- 23. <u>Total Project Cost</u>			Sum of Items 16 through 22.

For Reference:

Design Specialist Cost Allowance Sliding Scale	Multiplier	Allowance
Construction Subtotal (from above):		\$ -
First \$500,000	12.00%	\$ -
next \$500,000	11.50%	\$ -
next \$1 million	11.00%	\$ -
next \$4 million	10.00%	\$ -
next \$4 million	9.00%	\$ -
Beyond	8.00%	\$ -
Design Cost Allowance:		\$ -

I certify, as the District Representative, that the information reported on this form is true and correct and that:

- I am designated as an authorized District Representative by the governing board of the district; and,
- under penalty of perjury, under the laws of the State of California, the foregoing statements are true and correct to the best of my knowledge and belief; and,
- this form is an exact duplicate (verbatim) of the form provided by Office of Public School Construction. No variations of this form may be used.

Name of District Representative (Print):	Phone Number:
Signature of District Representative:	Date:

School District:	Application Number:
School Name:	DSA <u>Application Number(s)</u> :
County:	