GENERAL INFORMATION

Pursuant to Regulation Section 1859.19, the School District must submit all Board-required forms and supporting documentation for a valid and complete Application using OPSC Online.

To determine a district's initial eligibility for new construction funding under the School Facility Program (SFP), the district must provide enrollment information for the current and previous three or seven years, as appropriate, on this form. After the initial submittal, this form need only be resubmitted when the district requests additional new construction funding in a new enrollment year, as a result of a reorganization election that affects either the district's enrollment or existing school building capacity, or as a result of a special education program transfer.

Pupil Enrollment Projection Options

Districts may submit either a fifth-year or a tenth-year enrollment projection. If utilizing the fifth-year enrollment projection, a district must provide the current and three previous years' enrollment information. If utilizing the tenth-year enrollment projection, a district must provide the current and seven previous years' enrollment information. Districts must utilize either the fifth-year or the tenth-year projection for all grade groupings and High School Attendance Areas (HSAA) or Super HSAAs in the district.

A high school district, unified school district, elementary school district, or county superintendent of schools may file on a HSAA basis or Super HSAAs as provided under Education Code Section 17071.76 and Section 1859.41. In that case, the enrollment used on this form is the current and three or seven previous years' pupil enrollment or residence in the HSAA or Super HSAA.

Districts filing on a HSAA or Super HSAA basis may report pupil enrollment by either the HSAA in which the pupils attend school or by the HSAA in which pupils reside. Districts reporting enrollment using residency data must submit additional documentation outlined below.

The following options are available to project enrollment:

For Districtwide or HSAA Attendance Reporting:

- Fifth-Year Projection
  - Districts must report the current and three previous years' enrollment data.
  - The fifth-year enrollment projection may be augmented with any of the following: modified weighting mechanisms, birth-attendance rates, dwelling units, and a district Student Yield Factor.

Tenth-Year Projection: Districts must report the current and seven previous years' enrollment data.

For HSAA Residency Reporting (New 06/08):

- Fifth-Year Projection: Districts must report the current and three previous years' enrollment data.
- Tenth-Year Projection: Districts must report the current and seven previous years' enrollment data.

For HSAA Residency Reporting [For Critically Overcrowded Schools (COS) HSAA districts filing pursuant to Section 1859.147 (e)(2)]:

- Fifth-Year Projection: Districts must report the current and three previous years' enrollment data.

Augmentations to the Fifth-Year Enrollment Projection

A district that is requesting a fifth-year enrollment projection and reporting on a districtwide or HSAA pupil attendance basis may utilize the following augmentations to the enrollment projection:

- Modified Weighting Mechanisms
  If the district is requesting to utilize modified or alternate weighting mechanisms pursuant to Section 1859.42.1(c), the district must submit additional K-12 and continuation high school enrollment information for the 14 years prior to the four years of data reported on this form, for a total of 18 years of enrollment data.

  If the district is requesting to utilize a district-specific alternate weighting method, it must show that the proposed alternate weighting mechanism provides a more accurate projection based on historical data as outlined in Section 1859.42.1(c).

- Birth-Attendance Rate Adjustment
  If the district is requesting to use the birth-attendance rate based on county birth data, enter the county births by residence as reported by the Department of Health Services (DHS) for the current and eight previous years in Part F of this form.

  If the district is requesting a birth-attendance rate adjustment based on birth data for ZIP codes served by the district, the district must report the births by residence as reported by the DHS for ZIP Codes served by the district for the current and eight previous years. When submitting this form, the district must provide all ZIP Codes served by the district and indicate the ZIP Codes, if any, for which the district is not reporting birth data pursuant to Section 1859.42.1(b)(2)(B).

- Dwelling Unit Augmentation
  Districts requesting a dwelling unit augmentation must provide all of the following:

  - The approval dates of the maps by the local planning commission or approval authority and
  - The number of dwelling units to be built within each subdivision excluding all dwelling units that have either 1) been occupied; or, 2) had construction permits pulled that are twelve months or older from the date the permit was pulled. (Note: A district must select only one option—the Date of Occupancy or permits pulled, plus twelve months—as the point in time to stop reporting dwelling units for all tracts being submitted. A district may select the alternate option the following submittal year if desired.); and,
  - One of the following:

  1. An approved and valid tentative or final subdivision map with the local planning commission or approval authority stamp located on the map, or
  2. An approved and valid tentative or final subdivision map with supporting documentation, or
  3. A spreadsheet or the Office of Public School Construction(OPSC) dwelling unit worksheet listing all of the subdivisions reported on the Form SAB 50-01 with supporting documentation. If the district wishes to utilize this option, please note that when the district representative signs the Form SAB 50-01, he/she is certifying that the tract maps are on file at the district office and available for OPSC review if requested.

Supporting documentation is defined as one of the following:

- Local planning commission or approval authority meeting minutes detailing the approval of the map. If the approval was given an extension, please provide the most current meeting minutes indicating the approval of the extension request. Dwelling units contained in expired maps may not be reported on the Form SAB 50-01, or

- A letter from the local planning commission or approval authority indicating that the tract map is approved and valid as of the signature date of the Form SAB 50-01, or
- Any other reasonable documentation from the local planning commission or approval authority that indicates the tract map is approved and currently valid.

- Student Yield Factor
  - If the district is requesting an augmentation of its enrollment projection due to pupils residing in new dwelling units and it is not using the State yield factors (refer to Part H), the district must provide a copy of the study supporting the Student Yield Factor. The district's study should determine the elementary, middle and high school pupils generated by new residential units, in each grade category of pupils enrolled in the district. This study should be based on the historical student generation rates of new residential units constructed during the previous five years that are of a similar type of unit to those anticipated to be constructed in which the school district is located.

HSAA Residency Reporting

- If the district is currently, or anticipates for the future, reporting residency data pursuant to Section 1859.41.1(b) or 1859.147(e)(2) (refer to Part A), it must submit a copy of the governing board-approved attendance map and High School Attendance Area Residency Reporting Worksheet. By signing this form, the district certifies that the pupil enrollment and residency data used to support the submitted map and worksheet is available at the district for OPSC verification.

- To determine the new construction eligibility for a district filing on a HSAA basis and seeking COS project justification pursuant to Section 1859.147(e)(2), one Form SAB 50-01 based on enrollment as reported to the California Department of Education (CDE) and one based on the residence of the pupils must be filed for each HSAA which includes a Preliminary Apportionment for a COS project.

Additional Documentation

The following documentation must be submitted with this form (as appropriate):

- Specific enrollment data for districts with current enrollment that is less than 300 if the district is requesting an enrollment projection based on five-year average enrollment data (refer to Part A instructions).

- Upon transfer of any Special Education Local Plan Area (SELPA) facilities, the school districts are required to submit a letter to the OPSC, signed by each school district involved, including the following:
  - Grant deed or other legal documentation indicating the facilities have been transferred,
  - Name of school,
  - Building square footage and number of classrooms being transferred,
  - The initial occupancy date of the facility,
  - Date of transfer,
  - Acknowledgement that the grantee may owe the State funds,
  - Financial hardship status of each school district at time of initial application and at time of transfer,
  - OPSC application number(s) of Application for Funding (Form SAB 50-04),
  - Acknowledgment that the certifications made, pursuant to Education Code Sections 17070.77, 17070.755, 17070.75 and 17070.80, by the grantor on the Form SAB 50-04 will be assumed by the grantee, and
  - Request for a payment plan, if needed.

This form is not used for modernization funding applications.

SPECIFIC INSTRUCTIONS

Check the box for either the fifth-year enrollment projection or the tenth-year enrollment projection.

If the district is reporting on an HSAA basis, check the appropriate box to indicate if the district is reporting HSAA attendance data, HSAA residency data, or HSAA residency data for a COS project justification pursuant to Section 1859.147(e)(2).

If the district is requesting modified or alternate weighting mechanisms, check the appropriate box. If requesting an alternate weighting mechanism, enter the alternate weights in the box to the right.

Part A. K-12 Pupil Data – Enrollment/Residency

As an option, school districts with less than 300 current enrollment may report the previous five year average for any grade level for any year when the enrollment for that grade level has decreased by more than 50 percent from the previous year. If this option is used, the district must identify each grade level where this option is used on Form SAB 50-01 and attach the appropriate enrollment documentation to support this request.

Enrollment Data (To be completed by school districts or the county superintendent of schools.)

The information needed to complete this form is based on the latest California Basic Education Data Systems (CBEDS) that is available approximately October 15th of each year. Applications filed on or after November 1st must include the current school year enrollment. Report the current year and the three or seven prior years' K–12 enrollment, as appropriate. High school districts report the unduplicated enrollment data for grades served by the district and all feeder elementary school grades for the current year and the previous three or seven years, as appropriate.

County superintendents report the enrollment for community school students as reported in April prior to the latest CBEDS report.

The enrollment data must include all of the following, if applicable:

- Off -track and on-track students attending multi-track year round schools
- Students living outside the district's boundaries but attending schools in the district
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries and are enrolled in the same grade levels or type served by the district regardless if the district chartered the school
- Students attending magnet schools
- Community school students
- Students attending independent study

Do not include any of the following:

- Students living in the district's boundaries but attending other districts
- Students attending regional occupational programs
- Students attending preschool programs
- Other students not generally considered K–12 students including adult education students
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries but are enrolled in grade levels or type not served by the district
- Students living inside district boundaries but are receiving Classroom-Based Instruction in Charter Schools located outside the district boundaries
- Students receiving Nonclassroom-Based Instruction
- Juvenile court/court school students
- Special Day Class pupils or
- Continuation high school pupils

Residency Data [To be completed by a HSAA district establishing or updating eligibility pursuant to Section 1859.41.1 (b).]
The information needed to complete this section is based on the pupil residence within the HSAA or Super HSAA boundaries for the pupils reported in the latest CBEDS that is available approximately October 15th of each year. Applications filed on or after November 1st must include the current school year enrollment by pupil residence in the HSAA or Super HSAA. Report the current year and the three or seven prior years' K–12 pupils, as appropriate, that are enrolled and reside within the HSAA or Super HSAA boundaries. High school districts report the unduplicated pupil residency data for grades served by the HSAA and all feeder elementary school grades in the HSAA for the current year and the previous three or seven years, as appropriate.

County superintendents report the pupil residence for community school students as reported in April prior to the latest CBEDS report.

The pupil residency data must include all of the following, if any:

- Off -track and on-track students attending multi-track year round schools
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries and appearing on the district's current CBEDS report and who are enrolled in the same grade levels or type served by the district regardless if the district chartered the school
- Students attending magnet schools
- Community school students and
- Students attending independent study

Do not include any of the following:

- Students living outside the district's boundaries but attending schools in the district
- Students living in the district's boundaries but attending schools in other districts
- Students attending regional occupational programs
- Students attending preschool programs
- Other students not generally considered K–12 students including adult education students
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries and who are enrolled in the same grade levels or type served by the district regardless if the district chartered the school but the Charter School does not appear on the district's current CBEDS report
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries but are enrolled in grade levels or type not served by the district
- Students living inside district boundaries but are receiving Classroom-Based Instruction in Charter Schools located outside the district boundaries
- Students receiving Nonclassroom-Based Instruction
- Juvenile court/court school students
- Special Day Class pupils or
- Continuation high school pupils

Residency Data [For COS HSAA districts seeking justification for the conversion of a Preliminary Apportionment to a Final Apportionment pursuant to Section 1859.147(e)(2).]
The information used to complete this form is based on the latest enrollment as reported on the CBEDS that is available October of each year, and pupil residency within the HSAA boundaries. Report the current year and the three prior years' K–12 pupils that are both enrolled and reside within the HSAA boundaries. For HSAA districts filing pursuant to Section 1859.147(e)(2)(A), only the current year K–12 pupils must be reported.

Do not include any of the following:

- Students living outside the district's boundaries but attending school in the district
- Students living in the district's boundaries but attending other districts
- Students attending regional occupational programs
- Students attending preschool programs
- Other students not generally considered K–12 students including adult education
- Students receiving Classroom-Based Instruction in Charter Schools located within the district boundaries but are enrolled in grade levels or type not served by the district
- Students living inside district boundaries but are receiving Classroom-Based Instruction in Charter Schools located outside the district boundaries
- Students receiving Nonclassroom-Based Instruction
- Juvenile court/court school students
- Special Day Class pupils
- Continuation high school pupils

Part B. Pupils Attending Schools Chartered by Another District
Of the data reported in Part A of this form, indicate the aggregate pupil enrollment attending schools chartered by another district which are located within your district boundaries for the current year and the three or seven prior years, as appropriate. If the district is reporting pupils attending schools chartered by another district for the current year, then the district must submit a separate letter with the following information:

- The total Charter School enrollment listed by each of the K–12 grade levels reported for the current year.
- A list of the other school district(s) that chartered school(s) within your boundaries. Include the Charter School name(s) and total school enrollment.

For the previous years, report the total enrollment for pupils attending schools chartered by another district, if known. If the information is not available, enter N/A. In this case, the OPSC will adjust the previous years' enrollment data based on a prorated basis of the rate of growth or decline of the previous years' enrollment.

Enter O if there are no pupils attending schools chartered by another district within your district boundaries for the current or previous years.

Districts reporting enrollment by HSAA residency should not report any pupils in this section.

Part C. Continuation High School (To be completed by school districts only.)
If reporting pupil enrollment data, report continuation high school pupils attending schools in the district or HSAA or Super HSAA for the current year and the three or seven prior years, as appropriate. If reporting HSAA pupil residency data, report continuation high school pupils residing in the HSAA or Super HSAA for the current year and the three or seven prior years, as appropriate. For purposes of projecting the enrollment, these pupils will be added to the enrollment data in Part A.

Part D. Special Day Class Pupils (To be completed by school districts or the county superintendent of schools.)
Report the pupils three to twenty-two years old enrolled or residing, as appropriate, within the district or HSAA or Super HSAA boundaries, attending the special day classes as shown and reported within the California Special Education Management Information System to the CDE in December prior to the latest CBEDS report. Report pupils as provided in Section 1859.2 for Non-Severely Disabled Individual with Exceptional Needs and Severely Disabled Individual with Exceptional Needs.

Part E. Special Day Class Enrollment (To be completed by county superintendent of schools only.)
Report the total Special Day Class pupils for the three or seven previous years, as appropriate, adjusted by the total pupils lost or gained due to a title transfer of a Special Education Program for each year.

Part F. Birth Data
If requesting an adjustment to the enrollment projections based on changes in the birth-attendance rate, check the appropriate box to indicate county birth data or birth data by ZIP Codes served by the district. Enter county births by residence or district ZIP code births by residence as reported by the DHS for the current and eight previous years. If birth data is not available, check the "Estimate" box for the applicable year(s) and report the birth number as determined per Section 1859.42.1(b)(4). When submitting this form, if reporting district births by ZIP Code, provide a separate letter reporting all ZIP Codes served by the district and indicate the ZIP Codes, if any, for which the district is not reporting birth data pursuant to Section 1859.42.1(b)(2)(B).

Part G. New Dwelling Units (To be completed by school districts only.)
The district may augment the enrollment projection based on the number of pupils that are anticipated as a result of proposed dwelling units included in approved and valid tentative or final subdivision maps. The district must submit the dwelling unit information and documentation outlined in the General Information section of this form.

Report the determined number of dwelling units in Part G.

Part H. District Student Yield Factor (To be completed by school districts only.)
Report the district's Student Yield Factor as defined in Section 1859.2, if different than the statewide average Student Yield Factors. The statewide average Student Yield Factors are as follows:

- Elementary School District .....0.5 students per dwelling unit
- High School District.....0.2 students per dwelling unit
- Unified School District.....0.7 students per dwelling unit

Should the district wish to use its own Student Yield Factor, a copy of the district's study that justifies the Student Yield Factor must be submitted with this form. Please see the General Information section for additional instructions.

Part I. Projected Enrollment
The methodology for calculating the district's projected enrollment is outlined in Sections 1859.42, 1859.42.1 and 1859.43.

ENROLLMENT CERTIFICATION/PROJECTION

SCHOOL FACILITY PROGRAM

SAB 50-01 (REV ~~05/09~~12/25)

SCHOOL DISTRICT	FIVE DIGIT DISTRICT CODE NUMBER (*see California Public School Directory*)
COUNTY	HIGH SCHOOL ATTENDANCE AREA (HSAA) OR SUPER HSAA (*if applicable*)

Check one: **Fifth-Year Enrollment Projection** ☐ **Tenth-Year Enrollment Projection**

HSAA Districts Only - Check one: ☐ **Attendance** ☐ **Residency**

☐ **Residency - COS Districts Only** - (Fifth Year Projection Only)

☐ **Modified Weighting** (Fifth-Year Projection Only)

☐ **Alternate Weighting -** (Fill in boxes to the right):

3rd Prev. to 2nd Prev.	2nd Prev. to Prev.	Previous to Current

Part A. K-12 Pupil Data

Grade	7th Prev. /	6th Prev. /	5th Prev. /	4th Prev. /	3rd Prev. /	2nd Prev. /	Previous /	Current /
K								
1								
2								
3								
4								
5								
6								
7								
8								
9								
10								
11								
12								
TOTAL	0	0	0	0	0	0	0	0

Part B. Pupils Attending Schools Chartered By Another District

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

Part C. Continuation High School Pupils - (Districts Only)

Grade	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
9								
10								
11								
12								
TOTAL	0	0	0	0	0	0	0	0

Part D. Special Day Class Pupils - (Districts or County Superintendent of Schools)

	Elementary	Secondary	TOTAL
Non-Severe			0
Severe			0
TOTAL	0	0	

Part E. Special Day Class Pupils - (County Superintendent of Schools Only)

7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current
/	/	/	/	/	/	/	/

Part F. Birth Data - (Fifth-Year Projection Only)

☐ County Birth Data ☐ Birth Data by District ZIP Codes ☐ Estimate ☐ Estimate ☐ Estimate

8th Prev.	7th Prev.	6th Prev.	5th Prev.	4th Prev.	3rd Prev.	2nd Prev.	Previous	Current

Part G. Number of New Dwelling Units

(Fifth-Year Projection Only)

Part H. District Student Yield Factor

(Fifth-Year Projection Only)

Part I. Projected Enrollment

1. Fifth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL
			0

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			0
Severe			0
TOTAL	0	0	

2. Tenth-Year Projection

Enrollment/Residency - (except Special Day Class pupils)

K-6	7-8	9-12	TOTAL
			0

Special Day Class pupils only - Enrollment/Residency

	Elementary	Secondary	TOTAL
Non-Severe			0
Severe			0
TOTAL	0	0	

I certify, as the District Representative, that the information reported on this form and, when applicable, the High School Attendance Area Residency Reporting Worksheet attached, is true and correct and that:

- *I am designated as an authorized district representative by the governing board of the district.*
- *If the district is requesting an augmentation in the enrollment projection pursuant to Regulation Section 1859.42.1 (a), the local planning commission or approval authority has approved the tentative subdivision map used for augmentation of the enrollment and the district has identified dwelling units in that map to be contracted. All subdivision maps used for augmentation of enrollment are available at the district for review by the Office of Public School Construction (OPSC).*
- *This form is an exact duplicate (verbatim) of the form provided by the Office of Public School Construction. In the event a conflict should exist, then the language in the OPSC form will prevail.*

NAME OF DISTRICT REPRESENTATIVE (PRINT OR TYPE)

SIGNATURE OF DISTRICT REPRESENTATIVE

DATE	TELEPHONE NUMBER

E-MAIL ADDRESS